



CONFEDERATION COLLEGE BOARD OF GOVERNORS

BOARD REPORT

MEETING TYPE:	Board	REPORT NUMBER:	28-2022
MEETING DATE:	June 9, 2022	DATE PREPARED:	May 26, 2022
SUBJECT:	EL-6 – Program Advisory Committees		

MOTION:

THAT Board Report No. 25-2022 relative to EL-6 – Program Advisory Committees, presented to the Board of Governors on June 9, 2022, be approved.

PURPOSE:

To receive information confirming compliance with EL-6 – Program Advisory Committees.

BACKGROUND:

According to the *Ontario Colleges of Applied Arts and Technology Act, 2002*, ultimate responsibility for program quality resides with the Board of Governors. The Minister's Binding Policy Direction 3.0 Programs – Framework for Programs of Instruction, Section C: The Board of Governors is to ensure that an advisory committee for each program of instruction or cluster of related programs offered at the college is established. Committees are to be made up of a cross-section of persons external to the college who have a direct interest in, and a diversity of experience and expertise related to the occupational area addressed by the program. The Board of Governors is to establish in by-law the structure, terms of reference, and procedures for Program Advisory Committees.

In accordance with By-law #1, Schedule C, Program Advisory Committee meetings are to be scheduled at least once a year.

DISCUSSION:

The semi-annual reports provide an at-a-glance look at the Program Advisory Committees membership and last meeting date.

Program Advisory Committees have been appointed in accordance with the Minister's Binding Policy Directive, Framework for Programs of Instruction, and the Confederation College Board of Governors' By-law No. 1.

Program Advisory Committees do not have administrative or executive functions, nor evaluate College personnel.

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Program Advisory Committees operate as outlined in the Confederation College Program Advisory Committee Operating Practice.

Program Advisory Committees are involved in the development of new Programs of Instruction and the program review process.

Program Advisory Committees provide on-going, program-related advice and assistance.

Program Advisory Committee memberships are approved at monthly Board of Governors' meetings, as necessary.

ENDS:

This report relates to the "Institutional Excellence" pillar of the Board's Ends to be recognized as an excellent and progressive organization by operating and communicating efficiently, effectively, and transparently.

FINANCIAL IMPLICATIONS:

There are no financial implications with this report.

STAFFING IMPLICATIONS:

There are no staffing implications with this report.

RECOMMENDATION:

Given that the President has confirmed compliance with EL-6 – Program Advisory Committees, it is recommended that this report be approved.

ATTACHMENTS:

Attachment 1: Program Advisory Committee Listing and Status, dated May 26, 2022.

PREPARED BY: Richard Gemmill, Vice President - Academic
REVIEWED BY: Kathleen Lynch, President
SUBMITTED BY: Kathleen Lynch, President

SCHOOL OF BUSINESS, HOSPITALITY & MEDIA ARTS

PAC - Program / Program Cluster	Coordinator	Mtg date during this reporting period	Quorum	Membership	Status * Colour code: green, yellow, red	Date of upcoming meeting
Business-Accounting Business Admin - Accounting	Gosselin, Alain	28-Oct-2021	Y	9 - External 3 - College Representatives	Green	
Business - Human Resources Business Admin - Human Resources	Dzijacky, Larry	10-Jun-2021	Y	6 - External 4 - College Representatives	Green	8-Jun-2022
Human Resources Management						
Business Fundamentals	Gregorash, Bill	2-Dec-2020	Y	7 - External 4 - College Representatives	Yellow	27-May-2022
Business - General						
Business - Marketing Business Admin - Marketing	Oner, Erin	1-Dec-2020	Y	11 - External 3 - College Representatives	Yellow	6-Jun-2022
Digital Marketing and Marketing Analytics						
Culinary Management CODA - Cook Apprenticeship	Veneruz, Ken	9-Dec-2020	Y	9 - External 4 - College Representatives	Yellow	x-Oct-2022
Film Production	Weller, Eric	14-May-2021	Y	10 - External 5 - College Representatives	Green	27-May-2022
General Arts and Science_Certificate General Arts and Science_Diploma	Kornichuk, John	4-Dec-2020	Y	5 - External 2 - College Representatives	Yellow	7-Jun-2022
Health Informatics	Christina Foresto	<i>New</i>		4 - External # - College Representatives	Yellow	x-Oct-2022
Health Administration and Leadership	Doucette, Nadine	3-Jun-2021	Y	8 - External 4 - College Representatives	Green	x-Oct-2022
International Business Management	Sharman, Brett	15-Dec-2021	Y	9 - External 4 - College Representatives	Green	

SCHOOL OF BUSINESS, HOSPITALITY & MEDIA ARTS

PAC - Program / Program Cluster	Coordinator	Mtg date during this reporting period	Quorum	Membership	Status * Colour code: green, yellow, red	Date of upcoming meeting
Interactive Media Development - (formerly Multimedia Production)	Atkinson, Orion	10-Jun-2021	Y	6 - External 7 - College Representatives	Green	9-Jun-2022

Status:

Green: Very active and engaged PAC with diverse membership representing a cross-section of industry.

Yellow: Moderately active and engaged PAC with reasonably diverse membership.

Red: PAC that requires attention and review of membership.

SCHOOL OF HEALTH, NEGAHNEWIN AND COMMUNITY SERVICES

PAC - Program / Program Cluster	Coordinator	Mtg date during this reporting period	Quorum	Membership	Status * Colour code: green, yellow, red	Date of upcoming meeting
Child & Youth Care - Indig Specialization Advanced Diploma - 1 year extended (CYC year 1, 2 and accel not running)	Wright, Sarah (PT Support)	26-Oct-2021	Y	12 - External 7 - College Representatives	Green	
Community Integration Through Cooperative Education (CICE)	Hankkio, Rose	25-May-2021	Y	6 - External 14 - College Representatives	Green	24-May-2022
Dental Assisting (Levles I and II)	Lalonde, Linda	22-Nov-2021	Y	11 - External 7 - College Representatives	Green	
Dental Hygiene	Enstrom, Trudi					
Developmental Services Worker Developmental Services Worker-Accel	Zdep, Julie	4-Mar-2020	Y	12 - External 6 - College Representatives	Green	
Early Childhood Education Early Childhood Education-Accel (ECE Distance Ed Linkage)	Rich, Carly	22-Mar-2022	awaiting minutes	9 - External 6 - College Representatives	Green	
Medical Laboratory Assistant	Tetlock, Stacey (PT Support)	17-Mar-2022	awaiting minutes	9 - External 4 - College Representatives	Green	
Medical Radiation Technology	Hodder, Nancy	30-Nov-2021	awaiting minutes	13 - External 4 - College Representatives	Green	
Paramedic (Thunder Bay & Region)	Miller, Tanis	10-May-2022	awaiting minutes	7 - External 9 - College Representatives	Green	
Personal Support Worker	Morriseau, Kara	3-Mar-2022	awaiting minutes	10 - External 4 - College Representatives (currently 2 newly added)	Green	
Police Foundations	Lyon, Rob -Yr 1 Greaves, Phil -Yr2	1-Mar-2022	awaiting minutes	10 - External 5 - College Representatives	Green	
Pre-Service Firefighter Education & Training	Ferguson, Shane	12-Apr-2022	Y	6 - External 3 - College Representatives	Green	

SCHOOL OF HEALTH, NEGAHNEWIN AND COMMUNITY SERVICES

PAC - Program / Program Cluster	Coordinator	Mtg date during this reporting period	Quorum	Membership	Status * Colour code: green, yellow, red	Date of upcoming meeting
Pre-health Sciences College Stream Region & OSHKI	Hollmann, Christian	24-Mar-2022	Y	8 - External 6 - College Representatives	Green	
Pre-health Sciences University Stream Region & DE	Koch, Alex					
Practical Nursing (Thunder Bay & Region)	Scarcello, Michael	9-Nov-2021	Y	10 - External 12 - College Representatives	Green	
Recreation Therapy Recreation Therapy - Accel	Holloway, Stephen	19-Nov-2021	Y	12 - External 4 - College Representatives	Green	
Social Service Worker-Thunder Bay Yr 1 Accelerated & Region Social Service Worker - Yr 2 Accelerated	Tatebe, Richard Gribben, Jillian	1-Mar-2021	Y	11 - External 5 - College Representatives	Yellow	1-Nov-2022
Addictions and Mental Health (Previously Concurrent Disorders) Shares PAC w SSW	Gerrish, Kim					

INDIGENOUS PROGRAMS

Aboriginal Canadian Relations	Dykstra, Serena	N/A				
Aboriginal Community Advocacy Aboriginal Community Advocacy-Accel	Dykstra, Serena	17-May-2022	awaiting minutes	6 - External 3 - College Representatives	Green	
College Access	Pace, Chris	27-Apr-2022	awaiting minutes	10 - External 5 - College Representatives	Green	
Onajigawin Indigenous Services Onajigawin Indigenous Services-Accel (formerly: Native Child and Family Services)	Burton, Pam	4-May-2021	Y	10 - External 5 - College Representatives	Green	6-Jun-2022
Indigenous Language Program	Beardy, Bruce	<i>Ad Hoc - Nov. 7, 2019</i>		# - External # - College Representatives	New	

Status:
 Green: Very active and engaged PAC with diverse membership representing a cross-section of industry.
 Yellow: Moderately active and engaged PAC with reasonably diverse membership.
 Red: PAC that requires attention and review of membership.

SCHOOL OF ACCESS AND SUCCESS

PAC - Program / Program Cluster	Coordinator	Mtg date during this reporting period	Quorum	Membership	Status * Colour code: green, yellow, red	Date of upcoming meeting
Educational Support	Marsonet, Gwen	18-May-2021	Y	10 - External 3 - College Representatives	Green	30-May-2022

Status:

Green: Very active and engaged PAC with diverse membership representing a cross-section of industry.

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SCHOOL OF AVIATION, ENGINEERING TECHNOLOGY & TRADES

PAC - Program / Program Cluster	Coordinator	Mtg date during this reporting period	Quorum	Membership	Status * Colour code: green, yellow, red	Date of upcoming meeting
AVIATION						
Aviation - Flight Management	Stewart, Rick-Yr 1 Therrien, Stephanie-Yr 2	19-May-2021	Y	7 - External 7 - College Representatives	Green	26-May-2022
Aviation Technician - Aircraft Maintenance	Greer, Danny	10-Nov-2021	Y	12 - External 7 - College Representatives	Green	

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ENGINEERING TECHNOLOGY						
Aerospace Manufacturing Engineering Technician and Technology	Kotanen, Rod	26-Jan-2021	Y	6 - External 6 - College Representatives	Yellow	7-Jun-2022
Industrial Manufacturing Processes	Semenick, Paul					
Electronics Engineering Technician - Computers	Mayer, Ray	3-Dec-2021	Y	7 - External 5 - College Representatives	Green	
Electrical Engineering Technology	Cormier, Steve					
Appren: Electrician Const. and Maint. Appren: Industrial Electrician						
Instrumentation Engineering Technician - Process Automation and Control	TenHave, Tim					
Embedded Systems	Mayer, Ray					
Engineering Business & Safety Management	Das, Abin	11-Nov-2020	N	3 - External 3 - College Representatives	Yellow	27-Jun-2022
Computer Programming	Kaukinen, Daniel	9-Dec-2021	Y	6 - External 5 - College Representatives	Green	
Information Communication Technology	Hemeon, Gavin					
Civil Engineering Technician	Dell, Lesley	22-Nov-2021	Y	7 - External 2 - College Representatives	Green	
Pre-Technology: Technology / Aviation Pre-Technology: Trades	Warren, Trevor	29-Nov-2021	N	5 - External 18 - College Representatives	Green	

SCHOOL OF AVIATION, ENGINEERING TECHNOLOGY & TRADES

PAC - Program / Program Cluster	Coordinator	Mtg date during this reporting period	Quorum	Membership	Status * Colour code: green, yellow, red	Date of upcoming meeting
NATURAL RESOURCES						
Environmental Technician	Stiles, Sandra	26-Nov-2021	Y	7 - External 4 - College Representatives	Green	
Forest Ecosystem Management Technician	Hautala, Keith					

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SKILLED TRADES

Carpentry & Renovations Techniques Appren: Carpenter Appren: Roofer	Daniels, Shaun	5-May-2022	awaiting minutes	11 - External 4 - College Representatives	Green	
Motive Power Techniques-Automotive Motive Power Techniques-Heavy Equipment Appren: Automotive Service Technician Appren: Heavy Duty Equipment Technician Appren: Truck Coach Technician	Bailey, Philip	19-May-2022	awaiting minutes	14 - External 6 - College Representatives	Green	
Welding Techniques Apprenticeship: Welder	Bamford, Blair	6-May-2022	awaiting minutes	8 - External 7 - College Representatives	Green	
Mechanical Techniques Mechanical Engineering Technician Mechanical Engineering Technology (NCCP) Technology	Kukkee, Richard	11-May-2022	awaiting minutes	11 - External 6 - College Representatives	Green	

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