



**MINUTES OF MEETING:** **BOARD OF GOVERNORS' NO. 548**

**DATE OF MEETING:** JANUARY 5, 2022

**TIME:** 9:30 A.M.

**LOCATION:** SHUNIAH BOARD ROOM  
MS TEAMS

**CHAIR:** DARYL SKWORCHINSKI

**MEMBERS OF THE BOARD**

Edmond Collins  
Katy Commisso  
Matt Dupuis  
Tesa Fiddler  
Grace Filice  
Kathleen Lynch  
Vaidehi Nazare  
Eveline O'Flaherty  
Kristen Oliver  
Daryl Skworchinski  
Kimberly Smith  
Shane Strickland  
Dan Topatigh  
Kim Vares

**MEMBERS OF THE STAFF**

Richard Gemmill, Vice President - Academic  
Michelle Salo, Vice President – Finance and  
Administration and Treasurer of the Board  
Jeannine Verdenik, Executive Director –  
Organizational Effectiveness  
Barbara Greer, Executive Assistant to the  
President and Secretary to the Board of  
Governors

**GUESTS**

Don Duclos, Registrar  
Emily Willson, Manager – Institutional Research  
and Planning

**REGRETS:**

Geoff Gillon

**1. CALL TO ORDER**

The Board acknowledged that we are in the territory of the Anishinaabe peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.

## **2. APPROVAL OF THE AGENDA AND CONSENT AGENDA**

### **2.1 Consent Agenda**

- 2.1.1 Advisory Committee Appointments
- 2.1.2 Negahneewin Council Meeting Notes – September 17, 2021
- 2.1.3 2021/2022 Board Planning Agenda Cycle
- 2.1.4 Monthly Board Meeting Evaluation – November 10, 2021
- 2.1.5 Higher Education Summit Reports
  - A. Katy Commisso
  - B. Grace Filice
  - C. Vaidehi Nazare
  - D. Daryl Skworchinski

MOVED BY: Matt Dupuis  
SECONDED BY: Dan Topatigh

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors' Meeting No. 548, to be held on January 5, 2022, be approved.

CARRIED

## **3. DECLARATIONS OF POTENTIAL CONFLICT OF INTEREST**

There were no declarations of potential conflict of interest.

## **4. PRESENTATIONS / EDUCATION**

### **4.1 Internal Stakeholder Engagement Student Association Student Engagement**

Presentations relative to the above noted were scheduled to be given by Ronnie Kasana, SUCCI President and Sara Shonias, President and Darla Oja, Vice President– Oshki-Anishnawbeg Student Association (OASA).

A copy of the presentation by SUCCI President, Ronnie Kasana, was distributed with the agenda for information. A copy of the presentation given by Sara Shonias, President and Darla Oja, Vice President– Oshki-Anishnawbeg Student Association (OASA) was distributed with the agenda for information.

Due to unforeseen circumstances, the presentations were deferred to the March 9, 2022 Board of Governors' meeting.

### **4.2 Review of Strategic Plan**

Kathleen Lynch, President gave a presentation relative to the above noted and responded to questions. A copy of the presentation, was distributed with the agenda for information.

## 5. PRESENTATIONS / EDUCATION

### 4.3 Overview of Student Success, Outcomes of Student Survey (International and Domestic/Indigenous) and Student KPIs

The following presentation is related to the Board Report No. 7-2022 - EL-4 – Treatment of Students, Employees, Volunteers, Clients and Visitors, listed as Item 7.2 in the agenda.

Richard Gemmill, Vice President – Academic gave a presentation relative to the above noted and responded to questions. A copy of the presentation was distributed with the agenda.

## 5. CHAIR'S REMARKS

The Chair made the following remarks:

1. An Anti-Racism Training Session has been coordinating for the Board of Governors for Wednesday, February 9, 2022 from 9 am to 1 pm.
2. An election is currently underway to recruit for a new Faculty Representative on the Board as Tara Gauld has resigned.
3. Meetings in March 2022 and onward will be held in Room C240 to allow for social distancing. Technology upgrades are ongoing to the room.

## 6. MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the following the Board of Governors' meeting No. 547 held on November 10, 2021, for approval.

MOVED BY: Evie O'Flaherty  
SECONDED BY: Katy Commisso

THAT the Minutes of the Board of Governors' meeting No. 547, held on November 10, 2021, be approved.

CARRIED

### 6.1 Business Arising

There was no business arising from the previous minutes.

## 7. ITEMS FOR DECISION

### 7.1 EL-6 – Program Advisory Committees

Report No. 1-2022 containing a motion relative to the above noted and attaching Program Advisory Committee Listing and Status, dated January 2022.

MOVED BY: Dan Topatigh  
SECONDED BY: Kristen Oliver

THAT Report No. 1-2022 relative to EL-6 – Program Advisory Committees, presented to the Board of Governors on January 5, 2022, be approved.

CARRIED

**7. ITEMS FOR DECISION (Continued)**

**7.2 EL4 - Treatment of Students, Employees, Volunteers, Clients and Visitors**

Report No. 7-2022 containing a motion relative to the above noted.

MOVED BY: Matt Dupuis  
SECONDED BY: Kim Smith

THAT Board Report No. 7-2022 relative to EL-4 – Treatment of Students, Employees, Volunteers, Clients and Visitors, presented to the Board of Governors on January 5, 2022, be approved.

CARRIED

**7.3 EL5 – Financial Matters**

Report No. 6-2022 containing a motion, and including the following attachments relative to the above noted.

- Attachment 1: Quarterly Endowment Investment Report – Q3: Sept. 30, 2021
- Attachment 2: Confederation College Financial Health Indicators

MOVED BY: Dan Topatigh  
SECONDED BY: Katy Commisso

THAT Report No. 6-2022 relative to EL5 – Financial Matters, presented to the Board of Governors on January 5, 2022, be approved;

AND THAT the Investment Performance Report be approved.

CARRIED

**7.4 2021-22 Mid-year Forecast**

Report No. 5-2022 containing a motion, relative to the above noted, and including the following attachments:

- Attachment 1: Mid-year 2021-22 Forecast Statement of Financial Position at September 2021
- Attachment 2: Mid-year 2021-22 Forecast Statement of Operations Position at September 2021
- Attachment 3: Mid-year 2021-22 Enrolment Projections by Term

MOVED BY: Kim Vares  
SECONDED BY: Dan Topatigh

THAT with respect to Report No. 5-2022 relative to the 2021-22 Mid-year Forecast, we recommend that the forecast be approved and submitted to the Ministry of Colleges and Universities (MCU).

CARRIED

**7. ITEMS FOR DECISION (Continued)**

**7.5 Policy Review – January 2022**

Report No. 2-2022, containing a motion, relative to the above noted and attaching a copy of the following:

- Attachment 1: Governance Committee Policy Review Schedule
- Attachment 2: EL-1 – General Executive Constraint
- Attachment 3: EL-2 – Emergency Executive Succession

MOVED BY: Evie O'Flaherty  
SECONDED BY: Kristen Oliver

THAT we recommend that the following policies be reconfirmed as presented:

- EL-1 – General Executive Constraint
- EL-2 – Emergency Executive Succession

CARRIED

**7.6 Governance Committee Membership**

Memorandum from Barb Greer, Secretary to the Board, dated December 8, 2021, relative to appointing an internal Governor to the Governance Committee.

MOVED BY: Kim Vares  
SECONDED BY: Kim Smith

THAT Grace Filice be appointed to the Governance Committee effective January 5, 2022.

CARRIED

**7.7 Board Mentoring Program Guidelines**

Memorandum from Kim Vares, Chair – Governance Committee, dated December 2, 2021, containing a motion, relative to the above noted and including the following attachment:

- Attachment 1: Board of Governors – Governor Mentoring Program

MOVED BY: Evie O'Flaherty  
SECONDED BY: Kristen Oliver

THAT with respect to the memorandum from Kim Vares, Chair – Governance Committee, dated December 2, 2021, we recommend that the Board Mentoring Program Guidelines, be approved.

CARRIED

**7. ITEMS FOR DECISION (Continued)**

**7.8 By-law Amendments**

Memorandum from Kim Vares, Chair – Governance Committee, dated December 2, 2021, containing a motion relative to the above noted and including the following attachment:

- Attachment 1: Draft Revised By-law #1

MOVED BY: Kim Smith  
SECONDED BY: Evie O'Flaherty

THAT with respect to the memorandum from Kim Vares, Chair – Governance Committee, dated December 2, 2021, we recommend that the changes to the by-law be approved, as presented.

CARRIED

**7.9 Granting Ontario College Certificates to Apprentices**

Report No. 8-2022 relative to the approval of the implementation of a system-wide approach to grant Ontario College Certificates (OCCs) to apprentices who complete their in-class training at an Ontario public college.

MOVED BY: Matt Dupuis  
SECONDED BY: Tesa Fiddler

THAT with respect to Report No. 8-2022, the Board of Governors approve granting Ontario College Certificates to all apprentices who complete their in-class training at Confederation College.

CARRIED

**8. INFORMATION ITEMS**

**8.1 Leadership Update**

Board Report No. 3-2022 from Kathleen Lynch, President, was distributed with the agenda, for information.

In addition, Kathleen provided an update on:

- Funds raised for the Student Emergency Fund by staff
- Virtual announcement for Skills Advance Ontario (SAO) Healthcare Sector Project with Ministers Rickford, McNaughton and Phillips

At 10:40 a.m. the Board held a recess for 10 minutes.

**8. INFORMATION ITEMS (Continued)**

8.2 Risk Register

Michelle Salo provided an overview of the Risk Register and responded to questions. A copy of the risk register was distributed with the agenda.

8.3 Academic Update

A verbal academic update was given at the meeting by Richard Gemmill, Vice President – Academic, which included impacts of COVID 19 and international students.

8.4 Negahneewin Council Update

A verbal update was provided at the meeting by Tesa Fiddler, Negahneewin Council member, which included the development of protocols for engaging Indigenous elders.

**9. IN CAMERA**

MOVED BY: Katy Commisso  
SECONDED BY: Ed Collins

THAT the Board of Governors move into an In Camera meeting to receive information relative to an identifiable individual(s) and other matters of pertaining to the organization.

CARRIED

The Board moved into an In Camera Session at 11:11 a.m.

The Board resumed open session at 12:08 p.m.

Ed Collins did not return to open session.

9.1 Rise and Report

EL1a - General Executive Constraint – Whistle Blowing Policy

Report No. 4-2022 to receive information confirming compliance with EL-1a - General Executive Constraint – Whistle Blowing Policy was presented at the Board of Governors (In Camera) meeting held earlier.

At that time, the Board was advised that the motion, as contained in the report would be presented in open session for consideration.

**9. IN CAMERA (Continued)**

9.1 Rise and Report (Continued)

EL1a - General Executive Constraint – Whistle Blowing Policy (Continued)

MOVED BY: Kim Smith  
SECONDED BY: Katy Commisso

THAT Board Report No. 4-2022 relative to EL-1a - General Executive Constraint – Whistle Blowing Policy, presented to the Board of Governors on January 5, 2022, be approved.

CARRIED

**10. NEXT MEETING**

The Board of Governors' meeting is scheduled for Wednesday, March 9, 2022 at 9:30 a.m.

**11. EVALUATION AND ADJOURNMENT**

11.1 Questions

Evie O'Flaherty was assigned as the Evaluation Lead for the January meeting. The Board of Governors' Meeting evaluation was being provided in the agenda for information.

An electronic evaluation will be sent to all Governors via email from Institutional Research at Confederation College. Governors are given one week to complete.

11.2 Assignment of Evaluation Leader – March 9, 2022

Geoff Gillon has been assigned as Evaluation Lead for the March Board of Governors' Meeting.

11.3 Adjournment

MOVED BY: Matt Dupuis  
SECONDED BY: Evie O'Flaherty

THAT the Board of Governors' Meeting No. 548 held on January 5, 2022, be adjourned at 12:11 p.m.

CARRIED



Chair's Signature



Secretary's Signature