



**MINUTES OF MEETING:** **BOARD OF GOVERNORS' NO. 543**

**DATE OF MEETING:** MAY 12, 2021

**TIME:** 9:30 A.M.

**LOCATION:** ELECTRONIC MEETING – MS TEAMS

**CHAIR:** KRISTEN OLIVER

**MEMBERS OF THE BOARD**

Edmond Collins  
Vitasta Ganjoo  
Tara Gauld  
Richard Gemmill  
Geoff Gillon  
Sheryl Hoshizaki  
Kathleen Lynch  
Eveline O'Flaherty  
Kristen Oliver  
Daryl Skworchinski  
Kimberly Smith  
Owen Smith  
Dan Topatigh

**REGRETS:**

Tesa Fiddler  
Tara Gauld

**MEMBERS OF THE STAFF**

Neil Cooke, Vice President - Academic  
Michelle Salo, Vice President – Finance and  
Administration and Treasurer of the Board  
S. Brenda Small, Vice President - CPRIL  
Jeannine Verdenik, Executive Director –  
Organizational Effectiveness  
Rob Zuback, Director – Advancement and  
Government Relations  
Emily Willson, Manger – Institutional Research and  
Planning  
Ronnie Kasana, SUCCI President  
Kiran Ramesh, Past SUCCI President  
Sara Shonias, President – Oshki-Anishnawbeg  
Student Association (OASA)  
Barbara Greer, Executive Assistant to the  
President and Secretary to the Board of  
Governors

**GUESTS**

Grace Felice, 2021-2022 Support Staff  
Representative

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

1.1 Roll Call

The Board members introduced themselves at the meeting.

1.2 Land Acknowledgement

The Chair acknowledged that we are in the territory of the Anishinabek peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT (Continued)****1.2 Land Acknowledgement (Continued)**

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.

**2. APPROVAL OF THE AGENDA AND CONSENT AGENDA****2.1 Consent Agenda**

2.1.1 Advisory Committee Appointments

2.1.2 Negahneewin Council – February 26, 2021

2.1.3 2020/2021 Board Planning Agenda Cycle

2.1.4 Board of Governors’ Meeting Evaluation – March 10, 2021

MOVED BY: Dan Topatigh

SECONDED BY: Geoff Gillon

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors’ Meeting No. 543, to be held on May 12, 2021, be approved.

CARRIED

**3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST**

There are no declarations of potential conflict of interest.

**4. PRESENTATIONS / EDUCATION****4.1 Internal Stakeholder Engagement  
Student Associations Student Engagement**

A presentation relative to the above noted was given by Ronnie Kasana, SUCCI President and Kiran Ramesh, Past SUCCI President. A copy of the presentation was distributed in the agenda.

Sara Shonias, President – Oshki-Anishnawbeg Student Association (OASA) gave a presentation relative to the above noted. A copy of the presentation was emailed to the Board on Tuesday, May 11, 2021.

**4. PRESENTATIONS / EDUCATION (Continued)**

4.2 2020/2021 President's Monitoring Report

Kathleen Lynch, President gave a presentation and responded to questions, relative to the above noted.

The 2020/2021 President's Monitoring Report including the 2020/2021 Executive Limitations Summary and 2020/2021 Annual Initiatives was distributed separately via email on May 6, 2021.

Metrics for Kaa-aanokaatekin (Work that is now carried) Strategic Plan 2020 – 2025 was distributed separately via email on May 6, 2021.

Emily Willson, Manager – Institutional Research and Planning was in attendance to respond to questions.

MOVED BY: Ed Collins  
SECONDED BY: Dan Topatigh

THAT we accept the President's Ends Monitoring and Strategic Report for 2020-2021, as presented.

CARRIED

**5. CHAIR'S NOTES**

There were no Chair's Notes.

**6. MINUTES OF THE PREVIOUS MEETINGS**

6.1 Board of Governors

The Minutes of the following Board of Governors' Meeting No. 542 held on March 10, 2021, for approval.

MOVED BY: Tara Gauld  
SECONDED BY: Geoff Gillon

THAT the Minutes of the Board of Governors' Meeting No. 542 held on March 10, 2021, be approved.

CARRIED

6.2 Business Arising From the Previous Minutes

There is no business arising from the previous minutes.

**7. ITEMS FOR DECISION****7.1 EL-5 – Financial Matters Recommendations**

Report No. 15-2021 containing a motion relative to the above noted was distributed with the agenda.

MOVED BY: Dan Topatigh  
SECONDED BY: Daryl Skworchinski

THAT with respect to Board Report No. 15-2021 - EL5 – Financial Matters Recommendations, we recommend that the changes to the “Monitoring” section of EL5-Financial Matters be approved.

CARRIED

**7.2 EL3 – Communication and Counsel to the Board**

Report No. 16-2021 relative to receiving information confirming compliance with the Executive Limitation and to amend the monitoring process for EL3- Communication and Counsel to the Board, was distributed with the agenda.

MOVED BY: Tara Gauld  
SECONDED BY: Ed Collins

THAT Board Report No. 16-2021 relative to EL3 – Communication and Counsel to the Board, presented to the Board of Governors on May 12, 2021, be approved;

AND THAT the monitoring section of the policy be amended to read:

“The President shall provide a monitoring report to the Board in May of each year, which confirms compliance with this policy on Communication and Counsel to the Board.”

CARRIED

**7.3 EL-6 – Program Advisory Committees – Quorum Definition**

Report No. 18-2021 relative to providing the Board of Governors with information regarding a change in defining quorum, as it pertains to members in attendance at Program Advisory Committee meetings, was distributed with the agenda.

MOVED BY: Richard Gemmill  
SECONDED BY: Tara Gauld

THAT with respect to Board Report No. 18-2021 relative to Program Advisory Committees – Quorum Change, we recommend that the revised definition of quorum, be approved.

CARRIED

**7. ITEMS FOR DECISION** (Continued)7.4 EL-6 – Program Advisory Committees

Report No. 20-2021 containing a motion relative to the above noted and attaching Program Advisory Committee Listing and Status, dated May 2021, was distributed with the agenda.

MOVED BY: Geoff Gillon  
SECONDED BY: Ed Collins

THAT Report No. 20-2021 relative to EL-6 – Program Advisory Committees be approved.

CARRIED

7.5 Governance Process Policies

Report No. 21 – 2021 relative to approving the new Confederation College Board of Governors' Governance Process policies, was distributed with the agenda.

The new Governance Process policies:

- GP1 – Principles of Governance
- GP2 – Board of Governors' Job Description
- GP3 – Election of the Board Executive
- GP4 - Role of the Chair and Vice Chairs of the Board
- GP5 – Board of Governors' Orientation
- GP6 – Committee Principles

A complete package of the original Governance Process Policies for background:

- GP-1 – Global Governance Process
- GP-2a – Governing Style
- GP-2b - Board Job Description
- GP-2c – Chair's Role
- GP-2d – Board Secretary's Role
- GP-2e – Board Committee Principles
- GP-2f – Board Committee Structure
- GP-2g – Annual Planning
- GP-2h – Governance Investment
- GP-2i – Board Linkage with Community and Other Organizations
- GP-2j – Principles for Board Self-Evaluation

**7. ITEMS FOR DECISION (Continued)****7.5 Governance Process Policies (Continued)**

MOVED BY: Eveline O'Flaherty  
SECONDED BY: Dan Topatigh

THAT with respect to Board Report No. 21-2021 we recommend that the following new Governance Process Policies be approved:

- GP1 – Principles of Governance
- GP2 – Board of Governors' Job Description
- GP3 – Election of the Board Executive
- GP4 - Role of the Chair and Vice Chairs of the Board
- GP5 – Board of Governors' Orientation
- GP6 – Committee Principles

AND THAT the following Governance Process Policies be repealed:

- GP-1 – Global Governance Process
- GP-2a – Governing Style
- GP-2b - Board Job Description
- GP-2c – Chair's Role
- GP-2d – Board Secretary's Role
- GP-2e – Board Committee Principles
- GP-2f – Board Committee Structure
- GP-2g – Annual Planning
- GP-2h – Governance Investment
- GP-2i – Board Linkage with Community and Other Organizations
- GP-2j – Principles for Board Self-Evaluation

AND THAT the Governance Process Policies be reviewed every three years on a rotational basis;

AND THAT amendments to the By-law be presented to the Board of Governors in June.

CARRIED

**7.5 Program Intake Suspension – Aboriginal Community Advocacy – Fall 2021**

Report No. 25-2021 relative to approving the 2021 fall intake suspension of the Aboriginal Community Advocacy program, was distributed with the agenda.

This report was withdrawn by Administration.

**7. ITEMS FOR DECISION** (Continued)**7.6** Digital Marketing and Marketing Analytics  
Program Intake Suspension – Spring 2021

Report No. 26-2021 relative to approving the 2021 spring semester intake suspension of the Digital Marketing and Marketing Analytics, was distributed with the agenda.

MOVED BY: Geoff Gillon  
SECONDED BY: Daryl Skworchinski

THAT with respect to Report No. 26-2021 we recommend that Administration suspend the spring 2021 intake of the following program:

- Digital Marketing and Marketing Analytics

AND THAT any necessary student application fees be refunded.

CARRIED

**7.7** 2021/2022 Board of Governors Meetings and Retreat Dates

Memorandum from Kristen Oliver, Chair of the Board of Governors, dated May 12, 2021, relative to the above noted, was distributed with the agenda.

MOVED BY: Dan Topatigh  
SECONDED BY: Tara Gauld

THAT with respect to the memorandum from Kristen Oliver, Chair, dated May 12, 2021, relative to the 2021/2022 Board of Governors Meetings and Retreat Dates, we recommend the following Board Meeting schedule for 2021/2022 academic year be approved:

- Wednesday, September 8, 2021 (Committee Confirmation and Retreat)
- Wednesday, October 13, 2021
- Wednesday, November 10, 2021
- Wednesday, January 5, 2022
- Wednesday, March 9, 2022
- Wednesday, May 11, 2022
- Friday, June 10, 2022

CARRIED

**7.8** President's Compliance Report

Report No. 23-2021 relative to presenting the annual compliance report for 2020-2021 and attaching a Financial Attestation, was distributed with the agenda.

**7. ITEMS FOR DECISION (Continued)****7.8 President's Compliance Report (Continued)**

MOVED BY: Tara Gauld  
SECONDED BY: Eveline O'Flaherty

THAT with respect to Report No. 23-2021, we recommend that we confirm compliance with Board policy and all relevant legislation for 2020-2021, be received, for information.

CARRIED

**8. ITEMS FOR INFORMATION****8.1 Leadership Update**

Board Report No. 17-2021, providing a leadership update, was distributed with the agenda.

S. Brenda Small, Vice President – Negahneewin Research Centre and Jeannine Verdenik, Executive Director – Organizational Effectiveness were in attendance to give a presentation to the Board relative to Moral Obligation – Systemic Racism Recommendations and Work Plan, and respond to questions.

Summary Report of the Decolonization Committee, Confederation College, dated May 3, 2021 was distributed with the agenda.

Decolonization Work Plan, dated May 4, 2021 was distributed with the agenda.

A copy of the presentation for information was distributed with the agenda.

A copy of the Human Rights Report, for information was distributed with the agenda.

**8.2 Annual Advisory College Council Report to the Board of Governors**

Report No. 19-2021 relative to providing the annual Advisory College Council report to the Board, for information, was distributed with the agenda.

**8.3 College Senate**

Correspondence from Graham Lloyd, CEO College Employer Council, dated April 19, 2021 titled "College Senates Are Not Permitted but Input from Faculty, Students and Community Has Always been a Must." was distributed with the agenda.

**8.4 Negahneewin Council Update**

S. Brenda Small, Vice President – Negahneewin Research Centre, gave a verbal update at the meeting, which included work being done to combine community values with protocols for elders working with the college.



**8. ITEMS FOR INFORMATION (Continued)****8.5 Finance Update**

Michelle Salo, Vice President – Finance and Administration gave a verbal update at the meeting, which included financial position and enrollment impacts.

**8.6 Academic Update**

Neil Cooke, Vice President – Academic gave a verbal update will be provided at the meeting, which included an update on the closure of the Wawa campus, international enrollment, early alert system, apprenticeship, COVID-19 and government regulations.

**8.7 Board of Governors – Nomination of the Executive**

A copy of the Board Nomination Form, for information, was distributed with the agenda.

Governors were reminded to ensure that they confirm with any Governors prior to nomination and that the nominations are due to the Secretary by May 21, 2021.

At 12:10 p.m., Kristen Oliver, Tara Gauld and Ed Collins left the meeting and quorum was lost.

Daryl Skworchinski assumed the Chair for the remainder of the meeting.

An information session was held, for the remainder of the meeting.

**9. IN CAMERA**

It was the consensus of the Board to move into an In Camera session, to receive information relative to security of the property and identifiable individuals.

The Board moved into in camera at 12:14 p.m.

The Board resumed open session at 12:23 p.m.

The following did not return to the meeting:

- Richard Gemmill
- Kathleen Lynch, President
- Owen Smith
- Dan Topatigh
- Neil Cook, Vice President – Academic
- Michelle Salo, Vice President – Finance and Administration
- S. Brenda Small, Vice President – Negahneewin Research Centre

**9. IN CAMERA (Continued)**

9.1 Rise and Report

Due to the lack of quorum, no motions were presented for approval.

**10. NEXT MEETING**

The reconvened Board of Governors No. 543 meeting will be held on Friday, May 14, 2021 at 10:00 a.m.

The next Board of Governor's Meeting is scheduled to be held on Friday, June 11, 2021.

**11. EVALUATION AND ADJOURNMENT**

11.1 Questions

Sheryl Hoshizaki lead the Board of Governors' Meeting evaluation.

11.2 Assignment of Evaluation Leader – June 11, 2021

Kimberly Smith has been assigned as Evaluation Lead for the June 11, 2021 Board of Governors' Meeting.

11.3 Adjournment

It was the consensus of the Board to adjourn the Board of Governors' Meeting No. 543 on May 12, 2021 at 12:27 p.m. to reconvene on May 14, 2021 at 10:00 a.m.



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Chair's Signature



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Secretary's Signature