



MINUTES OF MEETING: **BOARD OF GOVERNORS' NO. 542**
DATE OF MEETING: MARCH 10, 2021
TIME: 9:30 A.M.
LOCATION: ELECTRONIC MEETING – MS TEAMS
CHAIR: KRISTEN OLIVER

MEMBERS OF THE BOARD

Edmond Collins
Vitasta Ganjoo
Tara Gauld
Richard Gemmill
Geoff Gillon
Sheryl Hoshizaki
Kathleen Lynch
Eveline O'Flaherty
Kristen Oliver
Daryl Skworchinski
Kimberly Smith
Owen Smith
Dan Topatigh

MEMBERS OF THE STAFF

Neil Cooke, Vice President - Academic
Michelle Salo, Vice President – Finance and
Administration and Treasurer of the Board
S. Brenda Small, Vice President - CPRIL
Jeannine Verdenik, Executive Director –
Organizational Effectiveness
Rob Zuback, Director – Advancement and
Government Relations
Bruce Beardy, Professor – School of Health and
Community Services
Paul Inkila, Senior Director – Computer Services
and Project Management
Barbara Greer, Executive Assistant to the
President and Secretary to the Board of
Governors

REGRETS:

Tesa Fiddler

GUESTS

None

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

1.1 Roll Call

The Board of Governors introduced themselves at the meeting.

1.2 Land Acknowledgement

The Chair acknowledged that we are in the territory of the Anishinabek peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT (Continued)

1.2 Land Acknowledgement (Continued)

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

- 2.1.1 Advisory Committee Appointments
- 2.1.2 Negahneewin Council – December 10, 2020 and January 22, 2021
- 2.1.3 2020/2021 Board Planning Agenda Cycle
- 2.1.4 Board of Governors’ Meeting Evaluation – January 13, 2020

MOVED BY: Sheryl Hoshizaki
SECONDED BY: Eveline O’Flaherty

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors’ Meeting No. 542, to be held on March 11, 2021, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There are no declarations of potential conflict of interest.

4. PRESENTATIONS / EDUCATION

Presentations at this meeting have been aligned with the reports they denote.

5. CHAIR’S NOTES

The Chair announced the following:

- We have been advised by Negahneewin Council that Tesa Fiddler has requested a leave of absence from the Board of Governors until September 1, 2021 for personal reasons.
- Congratulations to Vitasta Ganjoo who received the Good Governance Certificate from Colleges Ontario.
- The Annual Board of Governors Evaluation will be distributed to the Board of Governors on March 22, 2021. Governors will be given two weeks for completion.

5. CHAIR'S NOTES (Continued)

- The Annual NOMA Conference is being held on April 28 to 30. Attending from the Board of Governors is Kristen Oliver and Kathleen Lynch.
- Due to security concerns, the Board's SharePoint site is being dropped. Agenda materials will be posted to a Group Site on MS Teams as well as will continue to be emailed. If you have any questions or require training, please contact Barb.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Board of Governors

The Minutes of the following Board of Governors' Meeting No. 541 held on January 13, 2021, for approval.

MOVED BY: Ed Collins
SECONDED BY: Geoff Gillon

THAT the Minutes of the Board of Governors' Meeting No. 541 held on January 13, 2021, be approved.

CARROED

6.2 Business Arising From the Previous Minutes

Sustainability Committee

The above noted presentation was deferred from the January 13, 2021 Board of Governors' Meeting.

This item has been moved and dealt with through Attachment 1: Confederation College – Sustainability Performance Indicators – 2020 Achievements in the Leadership Report listed under 8.1.

7. ITEMS FOR DECISION

7.1 EL-7 – Programs of Instruction

Report No. 8-2021 containing a motion relative to the above noted.

Neil Cooke, Vice President – Academic gave a presentation and responded to questions relative to program mix. A copy of the presentation was provided for information.

MOVED BY: Geoff Gillon
SECONDED BY: Daryl Skworchinski

THAT Report No. 8-2021 relative to EL-7 – Programs of Instruction be approved.

CARRIED

7. ITEMS FOR DECISION (Continued)

7.2 Anishinaabemowin (Ojibwe) Language Program

The Anishinaabemowin (Ojibwe) Language Certificate Program Executive Summary, for approval.

Beardy, Professor – School of Health and Community Services was in attendance to provide additional information to the Board, relative to the above noted.

MOVED BY: Ed Collins
SECONDED BY: Sheryl Hoshizaki

THAT the Anishinaabemowin (Ojibwe) Language Certificate Program Executive Summary, be approved.

CARRIED

7.3 Permanent Program Cancellations

Report No. 11-2021 relative to approving the permanent cancellation and delivery of the Digital Media Production and the Tourism-Travel and Eco-Adventure programs.

MOVED BY: Dan Topatigh
SECONDED BY: Daryl Skworchinski

THAT with respect to Report No. 11-2021 we recommend that Administration permanently cancel delivery of the following programs:

- Digital Media Production
- Tourism – Travel and Eco-Adventure

AND THAT any applicants to these programs be offered enrollment in another program choice.

AND THAT any students who have not yet finished their studies will have a program completion plan developed to ensure students have the opportunity to complete the program within a 12 month period.

CARRIED

7.4 Program Intake Suspension – Fall 2021

Report No. 13-2021 relative to approving the 2021 fall intake suspension of the Business Administration – 3rd year Marketing program.

7. ITEMS FOR DECISION (Continued)

7.4 Program Intake Suspension – Fall 2021 (Continued)

MOVED BY: Geoff Gillon
SECONDED BY: Kimberly Smith

THAT with respect to Report No. 13-2021 we recommend that Administration suspend the fall 2021 intake of the following program:

- Business Administration – 3rd year Marketing

AND THAT any necessary student application fees be refunded.

CARRIED

7.5 EL5 – Financial Matters

Report No. 7-2021 containing a motion relative to the above noted.

The following attachments to Report No. 7-2021 as follows:

Attachment 1: Mid-Year Forecast Update
Attachment 2: Quarterly Investment Report
Attachment 3: Report No. 12-2021 – Financial Health Indicators
Attachment 4: Confederation College – Endowment Fund - Statement of Investment Policy

Paul Inkila, Senior Director – Computer Services and Project Management was in attendance, gave a presentation relative to the above noted and responded to questions. A copy of the presentation was distributed with the agenda for information.

MOVED BY: Dan Topatigh
SECONDED BY: Ed Collins

THAT Report No. 7-2021 relative to EL5 – Financial Matters, be approved.

CARRIED

7.6 Board-President Relationship Policies

Report No. 10-2021 containing a motion relative to approving the new Confederation College Board of Governors' Board-President Relationship policies and attaching a copy of the following:

- BPR-1 – Delegation to the President
- BPR-2 – President's Job Description
- BPR-3 – Assessing the President's Performance

7. ITEMS FOR DECISION (Continued)

7.6 Board-President Relationship Policies (Carried)

A copy of the original six Board-Management Delegations policies, are provided as background.

MOVED BY: Owen Smith
SECONDED BY: Kimberly Smith

THAT with respect to Board Report No. 10-2021, relative to Board-President Relationship Policies, we recommend that the following new Board-President Relationship Policies be approved:

- BPR-1 – Delegation to the President
- BPR-2 – President’s Job Description
- BPR-3 – Assessing the President’s Performance

AND THAT the following Board-Management Delegation Policies be repealed:

- BMD-1 – Global Board – Management Delegation
- BMD-2a – Unity of Control
- BMD-2b – Accountability of the President
- BMD-2c – Delegation to the President
- BMD-2d – Monitoring Executive Performance
- BMD-2e – Executive Performance Evaluation and Compensation

AND THAT the Board-President Relations Policies be reviewed every three years on a rotational basis.

CARRIED

7.7 Sexual Assault and Sexual Violence Update

Memorandum from Ms. J. Verdenik, Executive Director – Organizational Effectiveness, dated March 2, 2021, relative to the above noted.

MOVED BY: Tara Gauld
SECONDED BY: Sheryl Hoshizaki

THAT we approve the Sexual Assault and Sexual Violence Update, as outlined in the memorandum from Ms. J. Verdenik, Executive Director – Organizational Effectiveness, dated March 2, 2021.

CARRIED

8. ITEMS FOR INFORMATION

8.1 Leadership Update

Board Report No. 9-2021, providing a leadership update.

MOVED BY: Dan Topatigh
SECONDED BY: Geoff Gillon

THAT we approve the pursuit of NOHFC funding in the amount of \$1,500,000 for the Aviation Program Upgrade and Expansion Project for a total project cost of \$4,975,000;

AND THAT we approve the College's financial commitment in the amount of \$1,500,000 from Reserves for the Aviation Program Upgrade and Expansion Project;

AND THAT, although project overruns are not anticipated; should any occur, they will be covered by the College through either Operating Surplus or Reserves.

CARRIED

8.2 Negahneewin Council Update

A request will be made to Negahneewin Council to provide a written update until Tesa Fiddler, Governor and Negahneewin Council representative to the Board returns from her leave in September.

9. IN CAMERA

MOVED BY: Tara Gauld
SECONDED BY: Kimberly Smith

THAT we move into an In Camera meeting to receive information relative to the security of the property of the college.

CARRIED

At 11:09 a.m., the Board of Governors moved into an In Camera Session.

At 11:29 a.m., the Board of Governors reverted back to open session.

9. IN CAMERA (In Camera)

9.1 Rise and Report

Permanent Closure Of The Wawa Regional Campus

Report No. 14-2021 relative to approving the closure of the Confederation College, Wawa Regional Campus located in Wawa, Ontario by August 31, 2021, was presented earlier at the In Camera meeting.

At that time, the Board was advised that the motion as contained in the report would be presented in open session following the In Camera session.

MOVED BY: Daryl Skworchinski
SECONDED BY: Dan Topatigh

THAT with respect to Report No. 14-2021, we recommend that Confederation College, Wawa Regional Campus located in Wawa, Ontario, cease operations;

AND THAT the closure coincide with the August 31, 2021 expiration of the lease agreement with the current landlord.

AND THAT we recommend Administration suspend all face to face classes of the Confederation College, Wawa Regional Campus for the fall of 2021.

CARRIED

10. NEXT MEETING

The next Board of Governor's Meeting is scheduled to be held on Wednesday, May 12, 2021.

Governors were reminded about the ERM Risk Management Training to be held on March 26, 2021. A short survey will be distributed to the Board for completion prior to the training.

11. EVALUATION AND ADJOURNMENT

11.1 Questions

Owen Smith has been assigned as the lead of the Board of Governors' Meeting evaluation. A copy of the evaluation is provided in the agenda for information.

11.2 Assignment of Evaluation Leader – May 12, 2021

Sheryl Hoshizaki has been assigned as Evaluation Lead for the May Board of Governors' Meeting.

11. EVALUATION AND ADJOURNMENT (Continued)

11.3 Adjournment

MOVED BY: Sheryl Hoshizaki
SECONDED BY: Daryl Skworchinski

THAT the Board of Governors' Meeting No. 542 held on March 10, 2021, be adjourned at 11:36 a.m.

CARRIED



Chair's Signature



Secretary's Signature