



MINUTES OF MEETING: **BOARD OF GOVERNORS' NO. 540**

DATE OF MEETING: OCTOBER 28, 2020

TIME: 9:30 A.M.

LOCATION: ELECTRONIC MEETING – MS TEAMS

CHAIR: KRISTEN OLIVER

MEMBERS OF THE BOARD

Edmond Collins
Tesa Fiddler
Tara Gauld
Richard Gemmill
Geoff Gillon
Sheryl Hoshizaki
Kathleen Lynch
Kristen Oliver
Daryl Skworchinski
Kimberly Smith
Owen Smith
Dan Topatigh

MEMBERS OF THE STAFF

Neil Cooke, Vice President - Academic
Michelle Salo, Vice President – Finance and
Administration and Treasurer of the Board
S. Brenda Small, Vice President - CPRIL
Jeannine Verdenik, Executive Director –
Organizational Effectiveness
Rob Zuback, Director – Advancement and
Government Relations
Barbara Greer, Executive Assistant to the
President and Secretary to the Board of
Governors

GUESTS

Philip Racco, Senior Manager – MNP
Rob Mozzon, Regional Managing Partner - MNP
Sarah Dionne, Services Manager - Enterprise Risk
- MNP

REGRETS:

Vitasta Ganjoo

1. CALL TO ORDER AND GOOD NEWS STORY

We acknowledge that we are in the territory of the Anishinaabe peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.

1. CALL TO ORDER AND GOOD NEWS STORY (Continued)

Good News Story

The Chair congratulated Kathleen Lynch on being selected as the cover story on the Women magazine supplement in the Chronicle Journal.

The Chair asked all the Governors to introduce themselves.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Advisory Committee Appointments

2.1.2 Negahneewin Council Minutes – No Minutes

2.1.3 2020/2021 Board Planning Agenda Cycle

2.1.4 Monthly Board Meeting Evaluation – October 28, 2020

MOVED BY: Tesa Fiddler
SECONDED BY: Richard Gemmill

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors' Meeting No. 540, to be held on November 25, 2020, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There are no declarations of potential conflict of interest.

4. PRESENTATIONS / EDUCATION

4.1 Risk Management

Philip Racco, Senior Manager, Rob Mozzon, Regional Managing Partner, and Sarah Dionne, Services Manager - Enterprise Risk at MNP gave a presentation relative to the above noted. A copy of the presentation was included in the agenda for information.

4.2 Applied Research

S. Brenda Small, Vice President – Negahneewin Research Centre gave a presentation relative to the above noted.

A copy of the presentation was emailed to the Board on Friday, November 20, 2020.

5. CHAIR'S REMARKS

The Chair made the following remarks:

- A virtual Board Orientation Session will be held on Monday, January 11, 2020 with Catherine Raso. All Governors are welcome to join.
- An email went out on Wednesday, November 19 regarding training by Colleges Ontario. This training is being reoffered due to late appointments. New Governors are encouraged to participate. Webinars are on Ontario College System and Good Governance on January 28 and February 2 - Other winter educational sessions were offered as well. If you need assistance, please contact Barb
- Due to Covid-19, an online Community Partners' event has been developed in order to keep our community safe and healthy. In order to participate in this event, guests will purchase a "Have a Hoot!" Event Box filled with everything needed to create a celebration at home. The box will be picked up prior to January 28th and will include instructions and a Youtube video link that will be scheduled to premiere at 7:00 p.m. that evening. In addition, an online silent auction filled with terrific local items will also be developed and promoted to coincide with the event. Proceeds from each box and the auction will go directly towards student scholarships and bursaries.

6. MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the following the Board of Governors' meeting No. 539, held on October 28, 2020, for approval.

MOVED BY: Geoff Gillon
SECONDED BY: Sheryl Hoshizaki

THAT the Minutes of the Board of Governors' meeting No. 539, held on October 28, 2020, be approved.

CARRIED

6.1 Business Arising

There is no business arising from the previous minutes.

7. ITEMS FOR DECISION

7.1 General Global Constraint

Board Report No. 4, containing a motion, relative to EL-1 - General Global Constraint.

MOVED BY: Sheryl Hoshizaki
SECONDED BY: Dan Topatigh

THAT Board Report No. 2-2020 relative to EL-1 – General Global Constraint, presented to the Board of Governors on November 25, 2020, be approved.

CARRIED

7. ITEMS FOR DECISION (Continued)

7.2 Emergency Executive Succession

Board Report No. 5, containing a motion, relative to EL-2 – Emergency Executive Succession.

MOVED BY: Daryl Skworchinski
SECONDED BY: Kimberly Smith

THAT Board Report No. 3-2020 relative to EL-2 – Emergency Executive Succession, presented to the Board of Governors on November 25, 2020, be approved.

CARRIED

7.3 Financial Matters

Board Report No. 6, containing a motion, relative to EL-5 – Financial Matters.

MOVED BY: Daryl Skworchinski
SECONDED BY: Dan Topatigh

THAT Board Report No. 6-2020 relative to EL-5 – Financial Matters, presented to the Board of Governors on November 25, 2020, be approved.

CARRIED

7.4 Budget Forecast

Report No. 10 – 2020, containing a motion, relative to the above noted, and including the following attachments:

- Attachment 1: Mid-year 2020-21 Forecast Budgeted Statement of Financial Position
- Attachment 2: Mid-year 2020-21 Forecast Budgeted Statement of Operations

MOVED BY: Dan Topatigh
SECONDED BY: Geoff Gillon

THAT with respect to Report No. 10 - 2020 relative to Budget Forecast, we recommend that forecast be approved and submitted to the Ministry of Colleges and Universities provided it does not materially deviate from the range identified within the two scenarios.

CARRIED

7. ITEMS FOR DECISION (Continued)

7.5 2020-2021 Revised Ancillary Fees

Board Report No. 7-2020, containing a motion, relative to the above noted.

MOVED BY: Sheryl Hoshizaki
SECONDED BY: Tara Gauld

THAT with respect to Report 7-2020 relative to 2020-2021 Revised Ancillary Fees, we recommend that the revised ancillary fees be approved.

CARRIED

7.5 Changes to Executive Committee - Revisions to Terms of Reference and GP-2f – Board Committee Structure

Board Report No. 9-2020, containing a motion, relative to the noted and including the following attachments:

Attachment 1: Executive Committee Terms of Reference

Attachment 2: GP-2f – Board Committee Structure

MOVED BY: Sheryl Hoshizaki
SECONDED BY: Owen Smith

THAT with respect to Board Report No.9-2020 relative to changes to the Executive Committee Terms of Reference and GP-2f – Board Committee Structure, we recommend that the amendments, be approved.

CARRIED

7.7 Board Committee Appointments

Memorandum from Kristen Oliver, Chair, dated November 17, 2020, containing a motion for consideration, relative to the membership of Board Committees and attaching the Terms of Reference for the four committees.

- Executive Committee Terms of Reference
- Audit Committee Terms of Reference
- Nominating Committee
- Governance Committee

MOVED BY: Daryl Skworchinski
SECONDED BY: Geoff Gillon

THAT with respect to the memorandum from Kristen Oliver, Chair, dated November 17, 2020, relative to Board Committee Appointments; we recommend that the following Governors be appointed to the following committees:

7. ITEMS FOR DECISION (Continued)

7.7 Board Committee Appointments (Continued)

Executive Committee

Kristen Oliver, Chair
Sheryl Hoshizaki, 1st Vice Chair
Daryl Skworchinski, 2nd Vice Chair
Geoff Gillon, Member at Large
Ed Collins, Member at Large

Nominating Committee

Kristen Oliver, Committee Chair
Tesa Fiddler
Sheryl Hoshizaki
Dan Topatigh
Darlene Furlong - Outside Non-Voting
Member

Audit Committee

Dan Topatigh, Committee Chair
Daryl Skworchinski
Geoff Gillon
Vacancy
Kristen Oliver, Ex-Officio

Governance Committee

Sheryl Hoshizaki, Committee Chair
Kimberly Smith
Ed Collins
Richard Gemmill
Vacancy
Kristen Oliver, Ex-Officio

AND THAT the vacancies on the Audit Committee and Governance Committee be filled in January 2021, once the new Governors are appointed.

AND THAT Daryl Skworchinski be appointed to the Endowment Funds Committee, as the Board's representative.

CARRIED

8. INFORMATION ITEMS

8.1 Leadership Update

Board Report No. 8 - 2020 from Kathleen Lynch, President, for information.

Reach out to the council meeting that have a college and do strat plan

8.2 Academic Update

A verbal update was given at the meeting by Neil Cooke, Vice President – Academic.

8.3 Negahneewin Council Update

A verbal update will be provided at the meeting.

9. IN CAMERA

MOVED BY: Sheryl Hoshizaki
SECONDED BY: Daryl Skworchinski

THAT the Board of Governors move into an In Camera meeting to receive information relative to an identifiable individual(s) and other matters of pertaining to the organization.

CARRIED

At 11:35 a.m., the Board moved into an In Camera Session.

At 11:42 a.m., the Board resumed open session.

9.1 Rise and Report

Appointment of New Governor – Kenora/Red Lake

Board Report No. 11 – 2020, containing a motion, relative to the above noted was presented at the Board of Governors (In Camera) meeting held earlier.

At that time, the Board was advised that the motion as contained in the report would be presented to open session for consideration.

MOVED BY: Sheryl Hoshizaki
SECONDED BY: Geoff Gillon

THAT we recommend that Eveline O’Flaherty be appointed to the Board of Governors as the Kenora/Red Lake Representative for a term to expire on August 31, 2023.

CARRIED

10. NEXT MEETING

The Board of Governors’ meeting is scheduled for Wednesday, January 13, 2021 at 8:30 a.m.

11. EVALUATION AND ADJOURNMENT

11.1 Questions

The Board of Governors’ Meeting evaluation is being provided in the agenda for information. Dan Topatigh led the evaluation with the Board.

An electronic evaluation will be sent to all Governors via email from Institutional.research@confederationcollege.ca at 10:00 a.m. during each Board meeting for completion.

11. EVALUATION AND ADJOURNMENT (Continued)

11.2 Assignment of Evaluation Leader – January 13, 2021

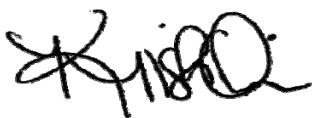
Tesa Fiddler has been assigned as Evaluation Lead for the January Board of Governors' Meeting.

At this time, the Chair took the opportunity to wish everyone a healthy and happy holiday season. See you in 2021.

MOVED BY: Geoff Gillon
SECONDED BY: Dan Topatigh

THAT the Board of Governors' Meeting No. 540 held on November 25, 2020, be adjourned at 11:45 a.m.

CARRIED



Chair's Signature



Secretary's Signature

