



MINUTES OF MEETING: **SPECIAL BOARD OF GOVERNORS' NO. 538**
DATE OF MEETING: AUGUST 27, 2020
TIME: 8:30 A.M.
LOCATION: ELECTRONIC MEETING - BLUEJEANS
CHAIR: KRISTEN OLIVER

MEMBERS OF THE BOARD

Peter Bishop
Richard Gemmill
Geoff Gillon
Laurie Hayes
Sheryl Hoshizaki
Kathleen Lynch
Kristen Oliver
George Patterson
Ed Schmidtke
Owen Smith
Dan Topatigh
Trevor Warren

MEMBERS OF THE STAFF

Neil Cooke, Vice President - Academic
Michelle Salo, Vice President – Finance and
Administration and Treasurer of the Board
S. Brenda Small, Vice President - CPRIL
Jeannine Verdenik, Executive Director –
Organizational Effectiveness
Toni Biniaris, Senior Director – Financial Services
Rob Zuback, Director – Marketing, Advancement
and External Communications
Barbara Greer, Executive Assistant to the
President and Secretary to the Board of
Governors

REGRETS

Gaurav Ganjoo
Daryl Skworchinski

1. CALL TO ORDER AND GOOD NEWS STORY

The Board acknowledged that we are in the territory of the Anishinaabe peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.

1. CALL TO ORDER AND GOOD NEWS STORY (Continued)

1.1 Good News Story

Confederation College congratulates its top award recipients: Sun Hee Baik (Tourism – Travel and Eco-Adventure), Vanessa Devion (Social Service Worker), Gregory Gagnon (Aerospace Manufacturing Engineering Technology), Gaurav Ganjoo (Dental Hygiene), Hannah Pawluk (Recreation Therapy), Jessica Reinikka (Business Administration – Accounting) and Mathew Sousa (Computer Programmer).

Kristen Oliver indicated that it was an honour to participate in Graduation Week (June 15 to 19, 2020), by participating in contactless deliveries of diplomas and special packages for the above noted award recipients.

Student Governor Gaurav Ganjoo was awarded the Board of Governors' Achievement Award, which is granted to one graduate from each academic school based on outstanding academic achievement and contribution made to student life, community affairs and/or citizenship. Gaurav has recently move to London, Ontario for a career opportunity in Dental Hygiene.

2. APPROVAL OF THE AGENDA

2.1 Consent Agenda

- 2.1.1 Program Advisory Committee Matrix – No Matrix
- 2.1.2 Advisory Committee Appointments - No Appointments
- 2.1.3 Neghaneewin Council Minutes – No Minutes
- 2.1.4 Monthly Board Meeting Evaluation–June 12, 2020
- 2.1.5 2020/2021 Board Agenda Planner

MOVED BY: George Patterson
SECONDED BY: Sheryl Hoshizaki

THAT the agenda as printed, including any additional information and new business of the Special Board of Governors' Meeting No. 538, to be held on August 27, 2020, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There were no declarations of potential conflict of interest.

4. CHAIR'S NOTES

There were no updates at this meeting.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Board of Governors

The Minutes of the Board of Governors' Meeting No. 537 held on June 12, 2020, for approval.

MOVED BY: Trevor Warren
SECONDED BY: Peter Bishop

THAT the Minutes of the Board of Governors' Meeting No. 537 held on June 12, 2020, be approved.

CARRIED

5.2 Business Arising

There is no business arising from the previous minutes.

6. IN CAMERA

MOVED BY: George Patterson
SECONDED BY: Peter Bishop

THAT we move into an In Camera Session to receive information about an identifiable individual and security of the property of the organization.

CARRIED

At 8:36 a.m., the Board moved to an In Camera Session.

At 8:55 a.m., the Board resumed open session.

6.1 Rise and Report

Appointment of New Governor

At the Board of Governors (In Camera) meeting, confidential memorandum from George Patterson, Chair of the Nominating Committee, dated August 20, 2020, relative to the above noted was presented.

At that time, the Board was advised that the motion, as contained in the memorandum would be presented in open session for consideration.

MOVED BY: Geoff Gillon
SECONDED BY: George Patterson

THAT we recommend that we confirm the appointment of Ms. Kimberly Smith for a three-year term effective September 1, 2020.

CARRIED

7. ENDS DISCUSSION

7.1 SMA3

Michelle Salo, Vice President – Finance and Administration, appeared before the Board, gave a presentation and responded to questions relative to the above note.

8. ITEMS FOR DECISION

8.1 Date for Board Orientation and Meetings

The Board was advised that as of Friday, August 21, 2020, no LGIC appointments had been received for the four current vacancies on the Board. As a result of the delayed appointments, it was recommended to reschedule the Board Orientation and first meeting until October 2020.

MOVED BY: Sheryl Hoshizaki
SECONDED BY: Dan Topatigh

THAT as a result in the delay in LGIC appointments, we recommend that we cancel the Board Orientation scheduled for September 8, 2020 and reschedule for October 13, 2020;

AND THAT we cancel the Board Retreat scheduled for September 9, 2020 and reschedule for October 14, 2020 at 1:00 p.m.

CARRIED

9. MONITORING

9.1 EL2e – Financial Planning and Budgeting

Monitoring Report EL2e – Financial Planning and Budgeting.

MOVED BY: Laurie Hayes
SECONDED BY: Owen Smith

THAT we accept the monitoring report for Policy EL2e - Financial Planning and Budgeting, showing compliance with a reasonable interpretation of the policy.

CARRIED

9.2 Business Plan 2020/2021

The Business Plan 2020/2021 for approval.

A copy of the presentation relative to the above noted was distributed with the agenda and a revised version emailed to the Board on August 27, 2020.

9. MONITORING

9.2 Business Plan 2020/2021

MOVED BY: George Patterson
SECONDED BY: Geoff Gillon

THAT we approve the 2020-2021 Budget and Business Plan, with a budgeted deficit of \$8,936,905 million;

AND THAT we authorize the college to access up to 100% of the deficit from accumulated operating reserves as a revenue source for fiscal year 2020-2021 if required by the Ministry of Colleges and Universities.

CARRIED

10. ITEMS FOR INFORMATION

10.1 Report and Recommendations from Annual Self-Evaluation

A briefing note and the following attachments providing the results of the Board of Governors' Annual Self-Evaluation and suggestions for possible action during the Board's 2020-2021 session.

Attachment 1: Board Policy GP-2j - Principles for Board Self-Evaluation

Attachment 2: Board Policy GP-2g - Annual Planning

Attachment 3: Board of Governors Annual Self-Evaluation Report (2020)

10.2 Results of Electronic Vote – Ancillary Fees

Memorandum from the Secretary to the Board, dated August 19, 2020, relative to the above noted was distributed with the agenda.

10.3 President's Update

Standing Report from Kathleen Lynch, President providing an overview of the past month and upcoming events was distributed with the agenda.

10.4 Academic Update

Reports from Neil Cooke, Vice President – Academic, providing an overview of the Summer Pilot program and Fall Plan were distributed with the agenda.

10. ITEMS FOR INFORMATION (Continued)

10.5 COVID 19 Update

Correspondence prepared by S. Brenda Small, Vice President – CPRIL, relative to the above noted was distributed with the agenda.

10.6 Recognition of Retiring Governors

Kristen Oliver, Chair recognized and thanked the following Governors for their dedication and commitment to Confederation College and the Board of Governors upon the completion of their terms:

- Peter Bishop
- Gaurav Ganjoo
- Laurie Hayes
- George Patterson
- Ed Schmidtke
- Trevor Warren

11. SELF-EVALUATION OF THE GOVERNANCE PROCESS

11.1 Questions (Page 119)

Geoff Gillon was assigned as Evaluation Lead for this meeting.

11.2 Assignment of Evaluation Leader

As there is no meeting in September, no Evaluation Leader was assigned.

12. NEXT MEETING

An Orientation Session for the new and returning Governors will take place on Tuesday, October 13, 2020 from 12:00 noon to 4:30 p.m. All Governors are invited to attend.

The Board of Governor's All Day Retreat is scheduled to be held on Wednesday, October 14, 2020.

13. ADJOURNMENT

MOVED BY: Peter Bishop
SECONDED BY: George Patterson

THAT the Special Board of Governors' Meeting No. 538 held on August 27, 2020, be adjourned at 10:52 a.m.

CARRIED



Chair's Signature



Secretary's Signature