



MINUTES OF MEETING: **BOARD OF GOVERNORS' NO. 536**

DATE OF MEETING: MAY 13, 2020

TIME: 8:36 A.M.

LOCATION: MS TEAMS

CHAIR: KRISTEN OLIVER

MEMBERS OF THE BOARD

Peter Bishop
Tesa Fiddler
Gaurav Ganjoo
Richard Gemmill
Geoff Gillon
Laurie Hayes
Sheryl Hoshizaki
Kathleen Lynch
Kristen Oliver
George Patterson
Ed Schmidtke
Daryl Skworchinski
Owen Smith
Dan Topatigh
Trevor Warren

MEMBERS OF THE STAFF

Neil Cooke, Vice President - Academic
Michelle Salo, Vice President – Finance and
Administration and Treasurer of the Board
S. Brenda Small, Vice President - CPRIL
Jeannine Verdenik, Executive Director –
Organizational Effectiveness
Rob Zuback, Director – Marketing, Advancement
and External Communications
Barbara Greer, Executive Assistant to the
President and Secretary to the Board of
Governors
Ashleigh Quarrell, Manager - Communications
Emily Willson, Manager – Institutional Research
Vignesh (Vig) Viswanathan, Past SUCCI President
Kiran Ramesh, current SUCCI President

REGRETS

Deborah Humphreys

1. CALL TO ORDER AND GOOD NEWS STORY

The Chair acknowledged that we are in the territory of the Anishinaabe peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.

1. CALL TO ORDER AND GOOD NEWS STORY (Continued)

Good News Story

The Student Union of Confederation College Inc. (SUCCI) delivered a live online version of its annual Thunderhawks Athletic Awards Monday, April 27 to recognize the accomplishments of local and regional athletes and coaches. Thunderhawks Women's Curling Skip, Faith Hebert was crowned this year's Female Athlete of the Year as well as the Women's Curling Team MVP. Thunderhawks Men's Indoor Soccer player, Dante Lagrange is the recipient of this year's Male Athlete of the Year award.

Varsity Athletic and Sport Team MVPs were awarded to:

- Matthew Cho-Chu - Golf
- Jade Green - Women's Indoor Soccer
- Michael Carpino - Men's Indoor Soccer
- Abbigail Miller - Cross Country Running
- Faith Hebert - Mixed Curling
- Kurtwood McGuire - Men's Curling
- Makenna Burke - Women's Hockey

The Ontario Colleges Athletic Association's All-Academic Awards are given to students who achieve honour roll status in the semester of their sport and were presented to Matthew Cho-Chu, Dominique Gardner and Joshua Kitt.

Mitchell Ringos, was chosen as this year's D.A.R. Bradshaw Athletic Achievement Award recipient. This award is presented to a graduating student, demonstrating the most improvement in and contribution to athletics, and whose quality of spirit and competitive drive contributed to the overall success of the College athletic program.

AND

Sodexo Food Services recently made a donation to the Thunder Bay Regional Food Distribution Association to help feed those in need in our community. The donation included food items that were not used by the end of term such as produce, coffee, bread, dairy products and snack items.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

- 2.1.1 Program Advisory Committee Matrix
- 2.1.2 Advisory Committee Appointments (No Appointments)
- 2.1.3 Negahneewin Council Minutes – December 6 2019 and January 10, 2020
- 2.1.4 Board Agenda Planner 2019/2020
- 2.1.5 Monthly Evaluation Summary – March 11, 2020

The following items were added to the agenda:

- Item 7.5 – New Fitness and Health Promotion Program
- Item 9.1 – Aviation Flight Management Suspension Briefing Note

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA (Continued)

MOVED BY: Laurie Hayes
SECONDED BY: George Patterson

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors' Meeting No. 536, to be held on May 13, 2020, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There were no declarations of potential conflict of interest.

4. CHAIR'S REMARKS

The Chair made the following remarks:

- Congratulations go out to Tara Gauld who was elected as the incoming Faculty Representative to the Board of Governors. Tara will replace Trevor Warren in September 2020.
- Congratulations go out to Vistasta Ganjoo who was acclaimed as the Student Governor. Vistasta replaces Gaurav Ganjoo in September 2020.
- The Nominating Form for the Executive on the Board of Governors was emailed on Tuesday, May 12, 2020. Please ensure that you confirm with any Governors prior to nomination. Forms are due to the Secretary by May 27, 2020.
- The Meeting Evaluation Form for today's meeting was distributed via email. Please return by May 25, 2020 to ensure results are ready for the next meeting.
- Higher Education Summit annually scheduled the last weekend of November in Toronto by Colleges Ontario for college training and education has been cancelled in 2020.
- You will have received a memorandum from me relative to the President's Ends Monitoring Report / Performance Review and attachments via email this morning. The Evaluation Form can be returned via email to Barb Greer by Wednesday, May 20. We would like 100% compliance. We can discuss this in greater detail in the In Camera meeting.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Board of Governors

The Minutes of the Board of Governors' Meeting No. 535 held on March 11, 2020, for approval.

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.1 Board of Governors (Continued)

MOVED BY: Trevor Warren
SECONDED BY: Geoff Gillon

THAT the Minutes of the Board of Governors' Meeting No. 535 held on March 11, 2020, be approved.

CARRIED

5.2 Business Arising

There is no business arising from the previous meeting.

6. ENDS DISCUSSION

6.1 Internal Stakeholder Engagement
Student Association Student Engagement

A presentation relative to the above noted was given by Vignesh (Vig) Viswanathan, Past SUCCI President. Kiran Ramesh, current SUCCI President was joined by the Past SUCCI President. A copy of the presentation was distributed with the agenda.

A copy of a presentation given by Clara Moses, President – Oshki-Anishnawbeg Student Association (OASA) at Advisory College Council, was distributed for information.

Vignesh Viswanathan and Kiran Ramesh left the meeting.

6.2 TEC Hub fundraising and the Advancement Strategy

A presentation relative to the above noted was given by Rob Zuback, Director – Advancement, Marketing and External Communications.

6.3 2019/2020 President's Monitoring Report

The 2019/2020 President's Monitoring Report including the 2019/2020 Executive Limitations Summary; 2019/2020 Ends Monitoring Report; and 2019/2020 Annual Initiatives.

Kathleen Lynch, President appeared before the Board, gave a presentation and responded to questions.

6. ENDS DISCUSSION (Continued)

6.3 2019/2020 President's Monitoring Report

MOVED BY: Sheryl Hoshizaki
SECONDED BY: Richard Gemmill

THAT we accept the President's Ends Monitoring and Strategic Report for 2019-2020, as presented.

CARRIED

At 10:33 a.m., the Board took a 10 minute recess.

Ashleigh Quarrell and Emily Willson left the meeting.

7. ITEMS FOR DECISION

7.1 Summer 2020 Board Meeting Schedule

Memorandum from Barbara Greer, Secretary of the Board of Governors, dated May 6, 2020, relative to the above noted.

MOVED BY: Richard Gemmill
SECONDED BY: Laurie Hayes

THAT with respect to the memorandum from Barbara Greer, Secretary to the Board of Governors, dated May 6, 2020, relative to the Summer 2020 Board Meetings Schedule, we recommend that Board meetings be scheduled for Thursday, July 9, 2020 at 8:30 a.m. and Thursday, August 28, 2020 at 8:30 a.m.

CARRIED

7.2 Dates of Board Meetings 2020-2021

Memorandum from Kristen Oliver, Chair of the Board of Governors, dated May 13, 2020, relative to the above noted.

MOVED BY: Peter Bishop
SECONDED BY: Geoff Gillon

THAT with respect to the memorandum from Kristen Oliver, Chair, dated May 13, 2020, relative to the 2020/2021 Board of Governors Meetings and Retreat Dates, we recommend the following Board Meeting schedule for 2020/2021 academic year be approved:

- Wednesday, September 9, 2020 (Committee Confirmation and All Day Retreat)
- Wednesday, October 14, 2020

7. ITEMS FOR DECISION (Continued)

7.2 Dates of Board Meetings 2020-2021 (Continued)

- Friday, November 13, 2020
- Wednesday, January 13, 2021
- Wednesday, March 10, 2021
- Wednesday, May 12, 2021
- Friday, June 11, 2021

CARRIED

7.3 Sexual Assault and Sexual Violence Update and Policy Review

Memorandum from Ms. J. Verdenik, Executive Director – Organizational Effectiveness, dated April 29, 2020, containing a motion relative to the above noted.

Attachment 1: Sexual Assault and Sexual Violence Policy

MOVED BY: Dan Topatigh
SECONDED BY: Laurie Hayes

THAT we approve the Sexual Assault and Sexual Violence Update and Sexual Assault and Sexual Violence Policy, as outlined in the memorandum from Ms. J. Verdenik, Executive Director – Organizational Effectiveness, dated April 29, 2020.

CARRIED

7.4 Revised Ancillary Fees – Spring 2020

Memorandum from Don Duclos, Registrar, dated May 13, 2020, containing a motion relative to the above noted.

MOVED BY: Peter Bishop
SECONDED BY: Richard Gemmill

THAT with respect to the memorandum from Don Duclos, Registrar, dated May 13, 2020, we recommend that the following Ancillary Fees be waived for the Spring 2020 semester, in anticipation that at least half of the spring semester will be taught online:

- Wellness Centre Membership Fee
- Athletics and Recreation Fee

AND THAT the Revised Confederation College Ancillary Fees, for the 2020/2021 Academic Year, as provided in Schedule 1, be approved, as presented.

CARRIED

7. ITEMS FOR DECISION (Continued)

7.5 Fitness and Health Promotion Program

The Fitness and Health Promotion Ontario College Diploma Program Executive Summary, for approval was distributed via email on Monday, May 11, 2020.

Anne Renaud, Dean – Access and Success will be in attendance, to address any questions of the Board, relative to the above noted.

MOVED BY: Richard Gemmill
SECONDED BY: Daryl Skworchinski

THAT the Fitness and Health Promotion Ontario College Diploma Program Executive Summary, be approved.

CARRIED

8. MONITORING

There are no Monitoring Reports at this meeting.

9. ITEMS FOR INFORMATION

9.1 President's Update

A report from President, Kathleen Lynch, providing an update.

Aviation Flight Management Program Suspension

A Briefing Note from Kathleen Lynch relative to Aviation Flight Management Program Suspension for the Fall 2020, was emailed to the Board on Wednesday, May 13, 2020.

MOVED BY: Trevor Warren
SECONDED BY: Richard Gemmill

THAT we recommend that Administration suspend the Fall 2020 intake of the Aviation Flight Management Program and refund student's application fee.

CARRIED

9.2 Advisory College Council Report to the Board

A memorandum from the Advisory College Council, dated May 13, 2020, relative to the above noted.

9. ITEMS FOR INFORMATION

9.3 Negahneewin Council Update

Tesa Fiddler, Governor and Negahneewin Council representative to the Board, will give a verbal update at the meeting.

Memorandum from the Secretary to the Board, dated May 6, 2020, providing information from Negahneewin Council.

9.4 Composition of the Board of Governors – Student Governor

Memorandum from Barbara Greer, Secretary of the Board, dated April 17, 2020, relative to the above noted.

The Board concurred with Kristen Oliver, Tesa Fiddler and Barbara Greer drafting a letter to the Ministry of Colleges and Universities on expanding the student representation on the Board.

9.5 Finance Update

Michelle Salo, Vice President – Finance and Administration gave a verbal update at the meeting and responded to questions.

9.6 Program Mix

A Program Mix Report to the Board from Neil Cooke, Vice President – Academic. Neil Cooke provided an overview and responded to questions.

10. IN CAMERA

MOVED BY: Geoff Gillon
SECONDED BY: Laurie Hayes

THAT we move into an In Camera Meeting in order to receive information relative to security of the property and an identifiable individual(s).

CARRIED

At 11:49 a.m., the Board moved into In Camera.

At 12:06 p.m., the Board resumed open session.

The following individuals did not return to the meeting:

- Kathleen Lynch, President
- Neil Cooke, Vice President - Academic
- Michelle Salo, Vice President - Finance and Administration and Treasurer of the Board
- S. Brenda Small, Vice President - CPRIL
- Jeannine Verdenik, Executive Director – Organizational Effectiveness
- Rob Zuback, Director – Marketing, Advancement and External Communications

10. IN CAMERA (Continued)

10.1 Rise and Report

Board Of Governors Employee Awards Of Excellence

Confidential memorandum from Cheryl-lynn Lamers, Manager – Employee Engagement and Development, dated May 4, 2020, relative to the above noted was presented at the In Camera meeting held earlier in the day.

At that time, the Board was advised that a motion would be presented at the open session for consideration.

MOVED BY: George Patterson
SECONDED BY: Peter Bishop

THAT with respect to the confidential memorandum from Cheryl-lynn Lamers, Manager – Employee Engagement and Development, dated May 4, 2020, we recommend that the 2019/2020 Board of Governors' Employee Awards of Excellence be approved, as recommended.

CARRIED

11. SELF-EVALUATION OF THE GOVERNANCE PROCESS

11.1 Questions

George Patterson led the Board through the questions.

11.2 Assignment of Evaluation Leader – June 12, 2020

Peter Bishop has been assigned as Evaluation Leader for the Board of Governors Meeting on June 12, 2020.

12. NEXT MEETING

The next regular Board of Governors' Meeting is scheduled to be held on Friday, June 12, 2020.

13. ADJOURNMENT

MOVED BY: George Patterson
SECONDED BY: Dan Topatigh

THAT the Board of Governors' Meeting No. 536 held on May 11, 2020, be adjourned at 12:11 p.m.

CARRIED



Chair's Signature



Secretary's Signature