



**MINUTES OF MEETING:** **BOARD OF GOVERNORS' NO. 534**  
**DATE OF MEETING:** JANUARY 8, 2020  
**TIME:** 8:30 A.M.  
**LOCATION:** SHUNIAH BOARD ROOM  
**CHAIR:** KRISTEN OLIVER

**MEMBERS OF THE BOARD**

Peter Bishop  
Tesa Fiddler  
Richard Gemmill  
Geoff Gillon (via teleconference)  
Laurie Hayes  
Sheryl Hoshizaki (via teleconference)  
Kathleen Lynch  
Kristen Oliver  
George Patterson  
Ed Schmidtke  
Daryl Skworchinski  
Owen Smith Dan Topatigh  
Trevor Warren

**MEMBERS OF THE STAFF**

Neil Cooke, Vice President - Academic  
Michelle Salo, Vice President – Finance and  
Administration and Treasurer of the Board  
S. Brenda Small, Vice President – CPRIL  
Jeannine Verdenik, Executive Director –  
Organizational Effectiveness  
Rob Zuback, Director – Marketing, Advancement  
and External Communications  
Barbara Greer, Executive Assistant to the  
President and Secretary to the Board of  
Governors

**REGRETS**

Gaurav Ganjoo  
Deborah Humphreys

**1. CALL TO ORDER AND GOOD NEWS STORY**

The Chair acknowledged that we are in the territory of the Anishinaabe peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.

**1. CALL TO ORDER AND GOOD NEWS STORY (Continued)**

Introduction of Rob Zuback, Director –  
Advancement, Communications & External Relations

Rob Zuback, Director – Advancement, Communications and External Relations  
introduced himself to the Board of Governors.

Good News Story

The Chair will read aloud the following good news story:

Through a collaboration with the Thunder Bay Chamber of Commerce, the Chamber's After Business on Wednesday, November 20th served as a platform for second-year students in Confederation College's Digital Media Production (DMP) program to participate in an experiential learning opportunity. Community organizations pitched their project ideas to students their project into reality. Project centred on a video-based production, ranging from public service announcements to a series of instructional videos. The project will be completed in the winter semester as part of the students' Community/Corporate Projects "Working in the Real World" course.

**2. APPROVAL OF THE AGENDA AND CONSENT AGENDA**

2.1 Consent Agenda

2.1.1 Program Advisory Committee Matrix

An updated version of the Program Advisory Committee Matrix, dated January 6, 2020, was distributed at the meeting.

2.1.2 Advisory Committee Appointments

2.1.3 Negahneewin Council (No Minutes for Approval)

2.1.4 2019/2020 Board Planning Agenda Cycle

2.1.5 Higher Education Summit Reports

A. Gaurav Ganjoo

B. Richard Gemmill

C. Geoff Gillon

2.1.6 Board of Governors Evaluation – November 13, 2019

MOVED BY: Daryl Skworchinski

SECONDED BY: Peter Bishop

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors' Meeting No. 534, to be held on January 8, 2020, be approved.

CARRIED

### 3. **DECLARATION OF POTENTIAL CONFLICT OF INTEREST**

There were no declarations of potential conflict of interest.

### 4. **CHAIR'S REMARKS**

- Verbal Update from the Chair on her experience at Higher Education Summit
- 2020 Awards Recognition Reception – Wednesday, February 19 – Please contact the advancement department if you are interested in attending
- The students and employees at Confederation College have raised over \$44,000 in support of its students, the United Way and “Stock the Bank”, an internal campaign in support of the Emergency Student Fund and Food Bank at the College.

The President advised that the students of Confederation College participate in a number of activities that raise money and/or donate time to local charities. A mechanism to track the time and hours is being developed.

### 5. **MINUTES OF THE PREVIOUS MEETINGS**

#### 5.1 Board of Governors

The Minutes of the following Board of Governors' Meeting No. 533 held on November 13, 2019, for approval.

MOVED BY: Laurie Hayes  
SECONDED BY: George Patterson

THAT the Minutes of the Board of Governors' Meeting No. 533 held on November 13, 2019, be approved.

CARRIED

#### 5.2 Business Arising From the Previous Minutes

##### 5.2.2 Mid-Year Forecast to Meet MTCU's Canadian Public Sector Accounting (CPSA) Standards

The mid-year forecast was presented and approved at the November 13, 2019 Board of Governors meeting based on current enrolment information (as of September 30<sup>th</sup>) and year to date expenditures, forecasted to end of year, with a projected surplus of \$3.65M. During the discussions at the Board, it was suggested that the College may want to review the forecast for strategic spending opportunities and resubmit to the Board at their meeting in January.

Memorandum from Ms. M. Salo, Vice – President – Finance and Administration and Treasurer to the Board, dated January 8, 2020, attaching the revised 2019-20 Forecast Budgeted Statement of Financial Position and the Updated 2019-20 Forecast Budgeted Statement of Operations, relative to the above noted.

**5. MINUTES OF THE PREVIOUS MEETINGS (Continued)**

5.2 Business Arising From the Previous Minutes (Continued)

5.2.2 Mid-Year Forecast to Meet MTCU's Canadian  
Public Sector Accounting (CPSA) Standards (Continued)

The updated forecast, reflects the enrolment for both Fall and Winter (as of November 1<sup>st</sup> enrolment and updated Winter enrolment), along with an updated spending forecast to the end of the year to incorporate in year strategic spending between now and March 31<sup>st</sup>, the allocation of surplus to reserves for special projects, and December year to date labour.

MOVED BY: George Patterson  
SECONDED BY: Trevor Warren

THAT the Board of Governors for Confederation College approves the following revised forecasted Financial Statement, to be submitted to the Ministry of Colleges and Universities by January 8, 2020:

- Updated 2019-2020 Forecast Budgeted Statement of Financial Position; and
- Updated 2019-2020 Forecast Budgeted Statement of Operations.

CARRIED

**6. IN CAMERA**

MOVED BY: Dan Topatigh  
SECONDED BY: Peter Bishop

THAT we move into an In Camera meeting to receive information relative to the security of the property of the college and an identifiable individual(s).

CARRIED

At 8:51 a.m., the Board moved into Closed Session.

6.1 Rise and Report

At 9:50 a.m., the Board resumed open session and held a 10-minute recess.

**7. ENDS DISCUSSION**

7.1 Strategic Planning Update

Emily Willson, Project Manager – CPRIL and Brittany Bruce, Digital and Social Media Officer, appeared before the Board, gave a presentation and responded to questions of the Board relative to the above noted.

A copy of the presentation was distributed with the agenda.

**7. ENDS DISCUSSION (Continued)**

**7.2 Health of Students**

Leslie MacGregor, Associate Dean – Learning Resources appeared before the Board, gave a presentation and responded to questions relative to the above noted.

A copy of the presentation was distributed with the agenda.

**7.3 Workforce Development**

Anne Renaud, Dean – School of Access and Success and Carol Cline, Chair – Academic Upgrading and Workforce Development appeared before the Board, gave a presentation and responded to questions relative to the above noted.

A copy of the presentation was distributed with the agenda.

A copy of maps for the two hydro projects taking place in our area were distributed at the meeting.

**7.4 Systemic Racism Review Update**

S. Brenda Small, Vice President – CPRIL and Jeannine Verdenik, Senior Director – Organizational Effectiveness appeared before the Board, gave a presentation and responded to questions relative to the above noted.

A copy of the presentation was distributed with the agenda.

A copy of the following information is provided for background and information:

- Diversity Lens
- Report to College Community: System Racism Review

The following information was distributed at the meeting:

- “Diversity, Equity and Indigenous Lens: Quick Reference Guide” – Internal Document
- “Diversity, Equity and Indigenous Lens: Quick Reference Guide” – External Document
- “Have you experienced racism at Confederation College?” leaflet

**8. ITEMS FOR DECISION**

**8.1 Tuition and Ancillary Fees**

Memorandum from Ms. M. Salo, Vice President – Finance and Administration and Treasurer to the Board of Governors, dated December 19, 2019, containing a motion relative to the above noted.

## 8. ITEMS FOR DECISION

### 8.1 Tuition and Ancillary Fees

MOVED BY: Daryl Skworchinski  
SECONDED BY: Dan Topatigh

THAT with respect to the memorandum from M. Salo, Vice President – Finance and Administration and Treasurer to the Board of Governors, dated December 19, 2019, we recommend that the 2020-2021 Tuition and Ancillary Fees, be approved, as presented.

CARRIED

## 9. MONITORING

### 9.1 EL-2a – Treatment of Learners

Monitoring Report EL-2a Treatment of Learners, for approval.

MOVED BY: Laurie Hayes  
SECONDED BY: Trevor Warren

THAT Report EL2a – Treatment of Learners be deferred to the March 11, 2020, Board of Governors meeting.

CARRIED

## 10. ITEMS FOR INFORMATION

### 10.1 President's Update

A report from President, Kathleen Lynch, providing an update.

In addition to the above noted report, Kathleen advised that on December 2, she participated in an interview with NPI on the 50 Years of Progress: Measuring Confederation College's Impact on Social Progress in Northwestern Ontario. A copy of the report will be forwarded to the Board.

### 10.2 Negahneewin Council Update

Tesa Fiddler, Governor and Negahneewin Council representative to the Board, gave the following update at the meeting relative to the above noted:

- TRC Conference in Thunder Bay – March 11 to 13, 2020 with Indigenous Dinner on the evening of March 11 – information to follow
- Bridge Named "Aazhogan" which means bridge

At 11:40 a.m., Ed Schmidtke left the meeting.

