MINUTES OF MEETING: BOARD OF GOVERNORS’ NO. 533

DATE OF MEETING: NOVEMBER 13, 2019

TIME: 8:32 A.M.

LOCATION: SHUNIAH BOARD ROOM

CHAIR: KRISTEN OLIVER

MEMBERS OF THE BOARD

Peter Bishop
Gaurav Ganjoo
Richard Gemmill
Geoff Gillon (via teleconference)
Laurie Hayes
Sheryl Hoshizaki
Deborah Humphreys
Kathleen Lynch
Kristen Oliver
George Patterson
Daryl Skworchinski (via teleconference)
Dan Topatigh
Trevor Warren

REGRETS

Tesa Fiddler
Ed Schmidtke
Owen Smith

1. CALL TO ORDER

We acknowledge that we are in the territory of the Anishinaabe peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.
1. CALL TO ORDER (Continued)

Good News Story

The Chair read aloud the following good news stories:

1. Three recent graduates of the College’s Pre-Service Firefighter Education and Training program were honoured for heroism by the Office of the Ontario Fire Marshal and Emergency Management (OFMEM). This prestigious recognition was given to Taya Stamler, Riley Tucker and Devon Wanakamik, for their help in saving the lives of three individuals in a house fire on February 1, 2019. The students were on their way to school when they saw an attached garage on fire. Given that it was early morning, they worried that the occupants of the home were asleep and unaware of the fire. The students lead the residents to safety until fire teams arrived.

2. Confederation College announced a partnership with the Special Olympics Canada Winter Games Thunder Bay 2020. Involvement spans from the Culinary Management program’s preparation of athlete lunches, Police Foundations program’s assistance with security, to discussions with other programs to support activities with their expertise, in addition to sponsorship of community events. Highlighted at the announcement was the $9,000 contribution by the students, faculty and alumni of the Developmental Services Worker program, which is in addition to the $12,000 the program donated last spring for the Special Olympics Draft-an-Athlete program.

3. On October 29 Confederation College held the grand opening of the new Sioux Lookout Campus.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Program Advisory Committee Matrix
2.1.2 Advisory Committee Appointments
2.1.3 Negahneewin Council Minutes – September 6 and October 4, 2019
2.1.4 2019/2020 Board Planning Agenda Cycle
2.1.5 Monthly Board Meeting Evaluation – September 11, 2019
2.1.6 Governance Committee Minutes – July 24, 2019

MOVED BY: Dan Topatigh
SECONDED BY: George Patterson

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors’ Meeting No. 533, to be held on November 13, 2019, be approved;

AND THAT the Minutes of Negahneewin Council meetings be removed from the consent of agenda and discussed separately.

CARRIED
2. APPROVAL OF THE AGENDA AND CONSENT AGENDA  (Continued)

Negahneewin Council Minutes – September 6 and October 4, 2019

Questions were raised relative to the following content of the Negahneewin Council minutes:
• Naming of Atikokan Bridge
• Funding sources for Indigenous students

1. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There were no declarations of potential conflict of interest.

2. CHAIR’S REMARKS

Higher Education Summit is taking place on December 1 and 2 in Toronto. Attending from the Board are:
• Richard Gemmill
• Gaurav Ganjoo
• Geoff Gillon
• Kathleen Lynch
• Kristen Oliver

The status and challenges of the province’s procedure for LGIC applications, which will be discussed at the Chair’s meeting at HES in Toronto.

Confederation College is once again hosting Stock the Bank – 14th Annual Fundraiser in support of the student food bank. If you wish to contribute, please see Barb.

Macleans College Guidebook features three articles on Confederation College. The articles were copied and were distributed at the side, for information.

Sale of lasagna by the Culinary Program – details will be sent to the Board of Governors.

3. MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the Board of Governors’ meeting No. 531, held on September 11, 2019, for approval.

MOVED BY: Laurie Hayes
SECONDED BY: Trevor Warren

THAT the Minutes of the following Board of Governors’ meeting No. 531, held on September 11, 2109, be approved.

CARRIED
3. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.1 Business Arising

By-law Review

At the September 11, 2019 Board of Governors’ meeting, a copy of the original by-law and revised draft by-law, along with a chart outlining the revisions, was distributed at the meeting. At that time, the Board was advised that the correspondence was being distributed in order to allow Governors an opportunity to review the changes prior to presentation for approval. The Board was advised that the revised by-law would be presented to the Board for approval at their November 13, 2019 Board of Governors meeting.

Briefing Note relative to the above noted was distributed with the agenda.

Attachment 1 – Draft By-law #1 was distributed with the agenda.

MOVED BY: Laurie Hayes
SECONDED BY: Dan Topatigh

THAT with respect to the Briefing Note – By-law Review, we recommend that the Board of Governors’ By-law be approved and that the by-law be numbered By-law No. 1;

AND THAT the following Board By-laws be repealed:
• By-law No. 11 – Board Composition and Governance
• By-law No. 12 – Authority Delegated to the President
• By-law No. 13 – The Electoral By-law

AND THAT the Chair and Secretary sign the by-law accordingly.

CARRIED

6. IN CAMERA

MOVED BY: Gaurav Ganjoo
SECONDED BY: Dan Topatigh

THAT the Board of Governors move into an In Camera meeting to receive information relative to an identifiable individual(s) and other matters of pertaining to the organization.

CARRIED

The Board moved into an In Camera Session at 8:56 a.m.

The Board resumed open session at 9:01 a.m.
6.  **IN CAMERA**  (Continued)

6.1  **Rise and Report**

**Board Appointments**

At the Board of Governors (In Camera) meeting earlier in the day, the Board discussed the above noted item. At that time, the Board was advised that a motion would be presented in open session for consideration.

**MOVED BY:** George Patterson  
**SECONDED BY:** Daryl Skworchinski

THAT we recommend that the candidate recommended by the Nominating Committee at the November 13, 2019 Board of Governors (In Camera) meeting for the appointment to the Board of Governors pending the outcome of their Police Record Search, for a three-year term effective September 1, 2020;

AND THAT we recommend that the remaining three candidates’ names be recommended to the Ministry of Colleges and Universities for an LGIC appointment to the Board of Governors.

CARRIED

7.  **ENDS DISCUSSION**

7.1  **Program Mix**

A copy of the Program Mix presentation was distributed with the agenda, for information.

Neil Cooke, Vice President – Academic was in attendance, gave a presentation and respond to questions relative to the above noted.

It was requested that the Program Mix be a standing item at the Board.

7.2  **Systemic Racism Review Update**

A copy of the Systemic Racism Review Update presentation.

Jeannine Verdenik, Executive Director – Organizational Effectiveness was in attendance, gave a presentation and respond to questions relative to the above noted.

At 10:15 a.m., the Board held a 10-minute recess.

Geoff Gillon left the meeting at this time.
8. ITEMS FOR DECISION

8.1 Sexual Assault and Sexual Violence Report and Policy Review

Memorandum from Ms. J. Verdenik, Executive Director – Organizational Effectiveness, dated November 6, 2019, containing a motion relative to the above noted.

Attachment 1: Sexual Assault and Sexual Violence Policy was distributed with the agenda.

MOVED BY:   Laurie Hayes
SECONDED BY:  Dan Topatigh

THAT we approve the Sexual Assault and Sexual Violence Report and Sexual Assault and Sexual Violence Policy, as outlined in the memorandum from Ms. J. Verdenik, Executive Director – Organizational Effectiveness, dated November 6, 2019.

CARRIED

The Board requested that Administration look at using an external 3rd party external to investigate any sexual assault and sexual violence complaints.

8.2 Mid-Year Forecast to Meet MCU’s Canadian Public Sector Accounting (CPSA) Standards

Memorandum from Ms. M. Salo, Vice – President – Finance and Administration and Treasurer to the Board, dated November 13, 2019, attaching the Updated 2019-20 Forecast Budgeted Statement of Financial Position and the Updated 2019-20 Forecast Budgeted Statement of Operations, relative to the above noted.

MOVED BY:   Dan Topatigh
SECONDED BY:  Trevor Warren

THAT the Board of Governors for Confederation College approves the following updated forecasted Financial Statement, to be submitted to the Ministry of Colleges and Universities by January 8, 2020:
  • Updated 2019-2020 Forecast Budgeted Statement of Financial Position; and

CARRIED

8.3 Public Private Partnerships

Memorandum from K. Lynch, President, dated November 13, 2019, containing a motion, relative to the above noted.
8. ITEMS FOR DECISION (Continued)

8.3 Public Private Partnerships (Continued)

MOVED BY: George Patterson
SECONDED BY: Laurie Hayes

THAT Confederation College enter into a non-legally binding MOU to explore a Public-Private Partnership agreement with the Yorkville Education Company operating the Toronto Film School for Media and Film Arts programming.

CARRIED

9. MONITORING

9.1 EL-2i – Public Image

Monitoring Report EL-2i Public Image, for approval.

MOVED BY: George Patterson
SECONDED BY: Trevor Warren

THAT we accept Report EL2i – Public Image to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED

9.2 EL 1 – Global Executive Constraint

Monitoring Report EL 1 – Global Executive Constraint, for approval.

MOVED BY: Peter Bishop
SECONDED BY: Deborah Humphreys

THAT we accept Report EL1 – Global Executive Constraint to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED

9.3 EL-2d Financial Condition and Activities

Monitoring Report EL-2d Financial Condition and Activities, for approval.

MOVED BY: Dan Topatigh
SECONDED BY: Trevor Warren

THAT we accept Report EL-2d – Financial Condition and Activities, showing full compliance with a reasonable interpretation of the policy.

CARRIED
10. INFORMATION ITEMS

10.1 President’s Update

Local/Provincial/Federal Perspective

Standing Report from the President, providing an overview of the previous and upcoming events.
Attachment 1: Aviation Proposal was distributed with the agenda.
Attachment 2: Student Commons Proposal was distributed with the agenda.

The Board was advised that Rob Zuback had been hired as the new Director – Advancement, Communications and External Relations and will begin in January 2020.

10. INFORMATION ITEMS (Continued)

10.2 Enrollment Update and Opting Out

Memorandum from Neil Cooke, Vice President – Academic, dated November 5, 2019, relative to the above noted, for information.

10.3 Negahneewin Council Update

The Negahneewin Council representative was not in attendance at the meeting, therefore, no Negahneewin Council update was provided.

10.4 Draft New Ends

A copy of the draft New Ends, that were completed at the Board of Governors’ Retreat held on October 9, 2019, for information.

The Ends will be presented to the Board of Governors, for approval, at their meeting on March 11, 2020, following the consultation process.

11. SELF-EVALUATION OF THE GOVERNANCE PROCESS

11.1 Questions

Daryl Skworchinski led the self-evaluation with the Board.

11.2 Assignment of Evaluation Leader – January 8, 2020

Ed Schmidtke has been assigned as Evaluation Lead for the January Board of Governors’ Meeting.
12. **NEXT MEETING**

The next Board of Governors’ meeting is scheduled for Wednesday, January 8, 2020, in the Shuniah Board Room from 8:30 a.m. to 12:00 Noon.

13. **ADJOURNMENT**

MOVED BY:   Dan Topatigh  
SECONDED BY:  Gaurav Ganjoo  

THAT the Board of Governors’ Meeting No. 533 held on November 13, 2019, be adjourned at 11:07 a.m.  

CARRIED