MINUTES OF MEETING: BOARD OF GOVERNORS’ NO. 525

DATE OF MEETING: NOVEMBER 14, 2018

TIME: 8:30 A.M.

LOCATION: SHUNIAH BOARD ROOM

CHAIR: MS. K. OLIVER

MEMBERS OF THE BOARD

Peter Bishop
Riley Burton
Laurie Hayes
Sheryl Hoshizaki
Wendy Landry
Kathleen Lynch
Kristen Oliver
George Patterson
Ron Perozzo
Ed Schmidtke
Daryl Skworchinski (via video conference)
Owen Smith
Dan Topatigh
Trevor Warren

REGRETS

Archana Salim

1. CALL TO ORDER AND GOOD NEWS STORY

The Chair acknowledged that we are in the territory of the Anishinaabe peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.
1. **CALL TO ORDER AND GOOD NEWS STORY**  (Continued)

   **Good News Story**

   The Chair will read aloud the following good news story.

   Second-year students from Confederation College’s Environmental Technician program were recently at Chippewa Park’s main beach, taking part in a sand survey. They were looking for particles five millimetres or less called microplastics as part of a hands-on experiential learning opportunity offered in partnership with EcoSuperior.

   The beach was separated into forty-four sections and students methodically collected all of the surface plastics from the 220-metre beach. Sand samples were taken to determine the amount of microplastics present. Data gathered and analyzed by the students will contribute to the growing databases tracking plastic pollution in the Great Lakes Basin. During the clean-up, the location and type of plastic debris was documented and total quantity and weights will be recorded through the Great Canadian Shoreline Cleanup program. The Lake Superior Shoreline Clean-up and Microplastics Project is designed to connect the students and residents of Thunder Bay to their Lake Superior shorelines.

2. **APPROVAL OF THE AGENDA AND CONSENT AGENDA**

   2.1 **Consent Agenda**

   2.1.1 Program Advisory Committee Matrix
   An updated Program Advisory Committee Matrix was distributed at the meeting.

   2.1.2 Advisory Committee Appointments

   2.1.3 Negahneewin Council (No minutes to be presented.)

   2.1.4 2018/2019 Board Planning Agenda Cycle

   2.1.5 Monthly Board Meeting Evaluation – September 12, 2018

   2.1.6 Board Retreat Evaluation – October 10, 2018

   2.1.7 Governance Committee Minutes – August 31, 2018

   It was requested that the following item be added to the agenda:

   - Membership on the Nominating Committee

   MOVED BY: Ed Schmidtke

   SECONDED BY: Peter Bishop

   THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors’ Meeting No. 524, to be held on November 14, 2018, be approved.

   CARRIED
3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

Riley Burton declared a potential conflict of interest relative to Item 8.3 - Civil Engineering Technician Program Approval as he was an author of the program.

4. CHAIR’S REMARKS

The Chair made the following remarks:
- The Board’s Annual Photo will take place at 10:30 am today in the Reach Atrium.
- Thank you to all that were able to attend the TEC Hub Grand Opening on October 19, 2018,
- Higher Education Summit is taking place on November 25 and 26 in Toronto, and
- Reminder - Jim Madder’s Retirement Party is this evening at 5:00 pm in the TEC Hub for those who were unable to sign up early.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Board of Governors

The Minutes of the following Board of Governors’ Meeting No. 523 held on September 12, 2018, for approval.

MOVED BY: Laurie Hayes
SECONDED BY: Trevor Warren

THAT the Minutes of the Board of Governors’ Meeting No. 523 held on September 12, 2018, be approved.

CARRIED

5.2 Business Arising From the Previous Minutes

There is no business arising from the previous minutes.

6. ENDS DISCUSSION

There are no Ends Discussion at this meeting.

7. IN CAMERA

MOVED BY: Peter Bishop
SECONDED BY: Ron Perozzo

THAT we move into an In Camera Meeting in order to receive information relative to an identifiable individual and security of the property of the organization.

CARRIED
7. **IN CAMERA** *(In Camera)*

At 8:39 a.m., the Board moved into an In Camera Session.

At 9:03 a.m., the Board resumed open session.

Sheryl Hoshizaki was in attendance when the Board resumed the open session.

7.1 **Rise and Report**

There were no motions for approval.

8. **ITEMS FOR DECISION**

8.1 **Tuition and Ancillary Fees**

Memorandum from Mr. K. Adams, Vice President – College Services and Treasurer to the Board of Governors, dated November 14, 2018, containing a motion relative to the above noted.

Don Duclos, Registrar was in attendance to respond to questions of the Board.

MOVED BY: George Patterson
SECONDED BY: Laurie Hayes

THAT with respect to the memorandum from Mr. K. Adams, Vice President – College Services and Treasurer to the Board of Governors, dated November 14, 2018, we recommend that the 2019-2020 Tuition and Ancillary Fees, be approved, as presented.

CARRIED

8.2 **Request for Board Meeting Date Change**

Memorandum from Ms. B. Greer, Secretary to the Board, dated November 7, 2018, relative to the above noted.

MOVED BY: Owen Smith
SECONDED BY: Laurie Hayes

THAT with respect to the memorandum from Barbara Greer, Secretary to the Board, dated November 7, 2018, we recommend that the Wednesday, June 12, 2019 Board meeting be rescheduled to Monday, June 17, 2019.

CARRIED
8. **ITEMS FOR DECISION** (Continued)

8.3 **Civil Engineering Technician Program Approval**

The Civil Engineering Technician Program Executive Summary, for approval.

Colin Kelly, Acting Dean – School of Engineering, Technology and Trades was in attendance to present the program to the Board and respond to questions.

MOVED BY: Ron Perozzo
SECONDED BY: Trevor Warren

THAT the Civil Engineering Technician Program, be approved.

CARRIED

Riley Burton declared a potential conflict of interest and refrained from discussing or voting on the above motion.

8.4 **Membership on the Nominating Committee**

The Board was advised that there was a vacancy on the Nominating Committee, due to the resignation of a Board member. External members of the Board were asked if they were interested in sitting on the committee.

MOVED BY: George Patterson
SECONDED BY: Dan Topatigh

THAT Laurie Hayes be appointed to the Nominating Committee.

CARRIED

9. **MONITORING**

9.1 **EL-2i – Public Image**

Monitoring Report EL-2i Public Image, for approval.

MOVED BY: Ed Schmidtk
SECONDED BY: Laurie Hayes

THAT we accept Report EL2i – Public Image to the Board, showing full compliance with a reasonable interpretation of the policy.

Administration was asked to report back to the Board relative to the following:

- Define “tone”
- How is “ad value” calculated
- Clarification of “unique event” – how is that monitored internally
- Cost of Public Perception Study
9. **MONITORING (Continued)**

9.1 **EL-2i – Public Image (Continued)**

MOVED BY: Laurie Hayes
SECONDED BY: Trevor Warren

THAT the motion relative to Report EL-2i Public Image to the Board, be deferred to the January 9, 2018 Board of Governors meeting, pending receipt of information.

CARRIED

9.2 **EL 1 – Global Executive Constraint**

Monitoring Report EL 1 – Global Executive Constraint, for approval.

MOVED BY: Laurie Hayes
SECONDED BY: Peter Bishop

THAT we accept Report EL1 – Global Executive Constraint to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED

9.3 **EL-2d Financial Condition and Activities**

Monitoring Report EL-2d Financial Condition and Activities, for approval.

A copy of the Financial Statement as of September 30, 2018 with Forecast to March 31, 2019, was distributed at the meeting.

Toni Biniaris, Director – Finance was in attendance to respond to questions.

MOVED BY: Ron Perozzo
SECONDED BY: Ed Schmidtke

THAT we accept Report EL-2d – Financial Condition and Activities, showing full compliance with a reasonable interpretation of the policy.

CARRIED
9. **MONITORING** (Continued)

9.4 Mid-Year Forecast to Meet MTCU’s Canadian Public Sector Accounting (CPSA) Standards

This item has been deferred to the January 9, 2018 Board of Governors’ Meeting.

A verbal update was provided by Ken Adams, Vice President – College Services and Treasurer to the Board.

10. **ITEMS FOR INFORMATION**

10.1 **President’s Update**

A report from President, Kathleen Lynch, providing an update.

11. **SELF-EVALUATION OF THE GOVERNANCE PROCESS**

11.1 **Questions**

The Board of Governors Meeting Evaluation Form was led by Dan Topatigh.

11.2 **Assignment of Evaluation Leader – January 9, 2019**

Trevor Warren has been assigned as Evaluation Leader for the Board of Governors Meeting on January 9, 2019.

12. **NEXT MEETING**

The next Board of Governor’s Meeting is scheduled to be held on Wednesday, January 9, 2019.

13. **ADJOURNMENT**

MOVED BY: Trevor Warren
SECONDED BY: Owen Smith

THAT the Board of Governors’ Meeting No. 524 held on November 14, 2018, be adjourned at 11:01 a.m.

CARRIED