MINUTES OF MEETING: BOARD OF GOVERNORS’ NO. 523

DATE OF MEETING: SEPTEMBER 12, 2018

TIME: 9:00 A.M.

LOCATION: SHUNIAH BOARD ROOM

CHAIR: MS. K. OLIVER

MEMBERS OF THE BOARD

Peter Bishop
Riley Burton
Laurie Hayes
Sheryl Hoshizaki
Wendy Landry
Kathleen Lynch
Lori Maki (via video conference)
Kristen Oliver
George Patterson
Ron Perozzo
Archana Salim
Ed Schmidtke
Daryl Skworchinski
Owen Smith
Dan Topatigh
Trevor Warren

MEMBERS OF THE STAFF

Ken Adams, Vice President – College Services & Treasurer to the Board
Patti Pella, Vice President - Academic
Max Bernosky, Senior Manager, Institutional Research and Strategic Planning
Barbara Greer, Executive Assistant to the President and Secretary to the Board of Governors

1. CALL TO ORDER

The Chair called the meeting to order by acknowledging that we are on the traditional land of the Anishinawbe people, those of Fort William First Nations and other nations of the Robinson Superior Treaty of 1850 and one of the first two Metis settlements in Canada.

The Chair welcomed the new President, Kathleen Lynch and the new and returning Governors and asked everyone to introduce themselves.
1. **CALL TO ORDER** (Continued)

   **Good News Story**

   The Chair read aloud the following good news story.

   Forty-five participants of the First Nations Natural Resources Youth Employment Program (FNNRYEP) and Outland Youth Employment Program (OYEP) graduated on August 23, 2018.
   Participants received certificates and two high school co-op credits earned during six weeks of work and training. The program is designed to educate about natural resources career paths and help prepare participants for postsecondary education in the field.
   Certifications were earned in numerous disciplines including:
   - S102 Forest Firefighting
   - Chainsaw (OFSWA standard)
   - Brush saw operation
   - Bear Aware
   - First aid
   - Tree planting
   - WHMIS
   - G1 Driver’s License (if aged 16+)
   - Environmental Management Systems

   Since 2000, Outland Camps has partnered with Confederation College and Lakehead University to offer land-based education training and employment programs for Indigenous youth in Ontario and this partnership has supported over 430 participants from 55 communities to complete the program, launching numerous careers in the natural resources sector.

   The program focuses on developing work skills, life skills and encouraging youth to achieve an adult life of prosperity, self-sufficiency and personal growth. The program boasts many social, economic and educational benefits for youth including competitive wages, relationship development, team building, increased confidence, strong work ethic, healthy habits and experiential learning.

2. **APPROVAL OF THE AGENDA AND CONSENT AGENDA**

   2.1 Consent Agenda
   2.1.1 Program Advisory Committee Matrix
   2.1.2 Advisory Committee Appointments
   2.1.3 Negahneewin Council
   2.1.4 2018/2019 Board Planning Agenda Cycle
   2.1.5 Monthly Board Meeting Evaluation – June 13, 2018
   2.1.6 2017/2018 Annual Report
   2.1.7 Governance Committee Minutes – June 4 and July 31, 2018
2. APPROVAL OF THE AGENDA AND CONSENT AGENDA  (Continued)

MOVED BY: Trevor Warren  
SECONDED BY: Wendy Landry

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors’ Meeting No. 523, to be held on September 12, 2018, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There were no declarations of potential conflict of interest.

4. CHAIR’S REMARKS

The Chair read the following remarks:

• Reminder to the Governors of the upcoming Community Partners Event to be held on Thursday, September 20 – Tickets must be purchased – details on invitation provided

• Truth & Reconciliation – Calls to Action Booklet, which is provided to you as a quick reference guide. In this booklet you will find the TRC’s 10 principles of reconciliation, the 94 calls to action and the 46 articles of the United Nations Declaration on the Rights of Indigenous Peoples. These documents are instruments of reconciliation that should be read and considered together.

• Orientation was held yesterday for new governors – request that experienced Governors make themselves available to provide mentorship for the new governors

The following information was provided to the Governors, at the meeting:

• Address listing of current board membership
• Memengwaa Academic Plan 2017-2020

5. MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the following Board of Governors’ meetings, for approval:

• Board of Governors Meeting No. 520 held on June 13, 2018;
• Special Board of Governors Meeting No. 521 held on July 20, 2018; and
• Special Board of Governors Meeting No. 522 held on August 8, 2018.
5. **MINUTES OF THE PREVIOUS MEETINGS** (Continued)

MOVED BY: Peter Bishop
SECONDED BY: Ron Perozzo

THAT the Minutes of the following Board of Governors’ meetings, be approved.

- Board of Governors Meeting No. 520 held on June 13, 2018;
- Special Board of Governors Meeting No. 521 held on July 20, 2018; and
- Special Board of Governors Meeting No. 522 held on August 8, 2018.

CARRIED

5.1 **Business Arising**

There was no business arising from the previous set of minutes.

6. **IN CAMERA**

7.

MOVED BY: Laurie Hayes
SECONDED BY: Dan Topatigh

THAT the Board of Governors move into an In Camera meeting to receive information relative to an identifiable individual(s) and other matters of pertaining to the organization.

CARRIED

At 9:06 a.m., the Board moved into an In Camera meeting.

6.1 **Rise and Report**

At 10:03 a.m., the Board resumed open session and held a 10 minute break.

8. **ENDS DISCUSSION**

8.1 **Computer Services 2017-2022 Strategic IT Plan**

Paul Inkila, Senior Director – Computer Services and Project Management, was in attendance to give a presentation to the Board of Governors, relative to the above noted.

A copy of the presentation relative to the Computer Services 2017-2022 Strategic IT Plan, was distributed for information.
8. **ITEMS FOR DECISION**

8.1 **Accommodations and Human Rights Management – Program Approval**

The Accommodations and Human Rights Management Program Executive Summary, for approval.

Richard Gemmill, Dean – School of Business/Hospitality/Media Arts will be in attendance to present the program to the Board.

MOVED BY: Wendy Landry  
SECONDED BY: Peter Bishop  

THAT the Accommodations and Human Rights Management Program, be approved.  
CARRIED

8.2 **Digital Marketing and Business Analytics (International) Management – Program Approval**

The Digital Marketing and Business Analytics (International) Program Executive Summary, for approval.

Miriam Wall, Dean – School of International Education will be in attendance to present the program to the Board.

MOVED BY: Lori Maki  
SECONDED BY: Ed Schmidtke  

THAT the Digital Marketing and Business Analytics (International) Management Program, be approved.  
CARRIED

8.1 **Board of Governors – Travel Practices and Policies**

Memorandum from Laurie Hayes, Chair – Governance Committee, dated August 31, 2018, containing a motion, and providing attachments relative to the above noted.

MOVED BY: Laurie Hayes  
SECONDED BY: George Patterson  

THAT with respect to the memorandum from Laurie Hayes, Chair, dated August 31, 2018, we recommend that Board Practice - Governors Travelling on College Business, be amended, as presented by the Governance Committee;
8. **ITEMS FOR DECISION** (Continued)

8.1 **Board of Governors – Travel Practices and Policies**

AND THAT the following be repealed:
- Operating Practice - Guidelines for Governors Involvement in International Projects (New: 95-05-12); and
- College Policy – International Travel (Effective Date: March 27, 1998 [1 year period]).

CARRIED

8.2 **Amendment to EL-2c – Compensation and Benefits**

Memorandum from Barbara Greer, Secretary to the Board, dated September 4, 2018, containing a motion, relative to the above noted.

MOVED BY: Laurie Hayes  
SECONDED BY: Ed Schmidtke

THAT we recommend that EL-2c – Compensation and Benefits be amended to add the following paragraph:

2. Fail to have the President’s education, travel and hospitality expenses reviewed by the Chair of the Board or a delegate at least monthly.

CARRIED

8.3 **Confirmation of New Governors and Board**

Memorandum from Ms. K. Oliver, Chair, addressed to the Board of Governors, dated September 5, 2018, relative to the above noted.

MOVED BY: Trevor Warren  
SECONDED BY: Owen Smith

THAT the Board welcome and confirm the appointments of the following new and renewing Governors to the Board of Governors for Confederation College:
- Wendy Landry, Appointed by the Negahneewin Council
- Sheryl Hoshizaki, Appointed by the Board
- Archana Salim, Student Appointee
- Daryl Skworchinski, Appointed by the Board
- Kathleen Lynch, President
8. ITEMS FOR DECISION (Continued)

8.3 Confirmation of New Governors and Board (Continued)

AND THAT we confirm the membership of the Board of Governors for Confederation College for the academic year 2018/2019, as follows:

- Peter Bishop
- Riley Burton
- Laurie Hayes
- Sheryl Hoshizaki
- Wendy Landry
- Kathleen Lynch
- Lori Maki
- Kristen Oliver
- George Patterson
- Ron Perozzo
- Archana Salim
- Ed Schmidtke
- Daryl Skworatchinski
- Owen Smith
- Dan Topatigh
- Trevor Warren

8.5 Board Committee Appointments

Memorandum from Ms. K. Oliver, Chair, dated August 28, 2018, containing a motion for consideration, relative to the membership of Board Committees and attaching the Board Committee Matrix; and Terms of Reference for the five committees.

MOVED BY: George Patterson
SECONDED BY: Daryl Skworatchinski

THAT with respect to the memorandum from Kristen Oliver, Chair, dated August 28, 2018, relative to Board Committee Membership, we recommend that the following Governors be appointed to the following committees:

**Coordinating Committee**
- Kristen Oliver, Chair
- Peter Bishop, Vice Chair
- Wendy Landry, Vice Chair
- Dan Topatigh, Member-at-Large
- George Patterson, Past Chair

**Nominating Committee**
- George Patterson, Committee Chair
- Lori Maki
- Ron Perozzo
- Sheryl Hoshizaki
- Darlene Furlong (External Member – Non-Voting)

**Audit Committee**
- Dan Topatigh, Committee Chair
- Laurie Hayes
- Ron Perozzo
- Daryl Skworatchinski

**President’s Evaluation Committee**
- Kristen Oliver, Chair
- Laurie Hayes
- Wendy Landry
- Lori Maki
- Ed Schmidtke

8. ITEMS FOR DECISION (Continued)
8.5 **Board Committee Appointments** (Continued)

**Governance Committee**
Laurie Hayes, Committee Chair  
Peter Bishop  
Riley Burton  
Ed Schmidtke  
Sheryl Hoshizaki  

AND THAT Daryl Skworchinski be appointed to the Endowment Funds Committee, as the Board’s representative.

CARRIED

9. **MONITORING**

There are no monitoring reports scheduled for this meeting.

10. **INFORMATION ITEMS**

10.1 **President’s Update**

Local/Provincial/Federal Perspective

- Memorandum from the President, dated September 5, 2018, providing an overview of the upcoming events.
- Premier’s Award Nominees for 2018
- Lifetime Achievement Award Nominee 2018

The Annual 2018 Higher Education Summit will be held in Toronto at the Sheraton Centre Toronto Hotel. A copy of the following is provided for information:

- Pre-Conference Agenda to be held on November 24, 2018
- Conference agenda to be held on November 25 to November 26, 2018
- Post-Conference Agenda to be held on November 27 and 28, 2018

The Chair advised that preference to attend the Higher Education Summit will be given to new Governors, due to the Governance training session held prior to.

10.2 **Results of Electronic Vote – President’s Contract**

Memorandum from the Secretary – Board of Governors, dated March 29, 2018, relative to the above noted.

11. **SELF-EVALUATION OF THE GOVERNANCE PROCESS**
11.1 **Questions**

Dan Topatigh lead the Board of Governors through the Evaluation Questionnaire.

11.2 **Assignment of Evaluation Leader – November 14, 2018**

Lori Maki has been assigned as Evaluation Lead for the November Board of Governors’ Meeting.

12. **NEXT MEETING**

The Board of Governors’ Annual Retreat is scheduled for Wednesday, October 10, 2018 at the Victoria Inn from 8:30 a.m. until 4:30 p.m.

The next Board of Governors’ meeting is scheduled for Wednesday, November 14, 2018 in the Shuniah Board Room from 8:30 a.m. to 12:00 Noon.

13. **ADJOURNMENT**

MOVED BY: George Patterson  
SECONDED BY: Riley Burton

THAT the Board of Governors’ Meeting No. 524 held on September 12, 2018, be adjourned.

CARRIED

[Signatures]