MINUTES OF MEETING: BOARD OF GOVERNORS’ NO. 518

DATE OF MEETING: APRIL 11, 2018

TIME: 8:30 A.M.

LOCATION: SHUNIAH BOARD ROOM

CHAIR: MR. G. PATTERSON

MEMBERS OF THE BOARD

Peter Bishop
Riley Burton
Darlene Furlong (Via Teleconference)
Laurie Hayes
Wendy Landry
Jim Madder
Lori Maki (Via Teleconference)
Kristen Oliver
George Patterson
Ron Perozzo (Via Teleconference)
Eric Rutherford
Owen Smith
Dan Topatigh
Trevor Warren

MEMBERS OF THE STAFF

Ken Adams, Vice President – College Services & Treasurer to the Board
S. Brenda Small, Vice President – Centre for Policy and Research in Indigenous Learning
Barbara Greer, Executive Assistant to the President and Secretary to the Board of Governors

REGRETS

Jodi Afonso
Georjann Morriseau
Ed Schmidtke

1. CALL TO ORDER AND GOOD NEWS STORY

   The Chair will call the meeting to order by acknowledging that we are on the traditional land of the Anishinawbe people, those of Fort William First Nations and other nations of the Robinson Superior Treaty of 1850 and one of the first two Metis settlements in Canada.
1. CALL TO ORDER AND GOOD NEWS STORY  

Good News Story

The Chair read aloud the following good news story:

The Student Union of Confederation College Inc. (SUCCI) hosted its Annual Thunderhawks Athletic Awards Banquet on Monday, April 9. The banquet recognized the accomplishments of local and regional athletes and coaches. Marissa Lavoie was crowned this year’s Female Athlete of the Year for her commitment to the Thunderhawks Cross Country Running team (3 years) and the Thunderhawks Women’s Indoor Soccer team (1 year). Marissa is also the recipient of the Cross Country Running MVP award this year and has maintained Honour Roll status throughout her academic career. Thunderhawks Men’s Indoor Soccer player, Mitchell Ringos was presented with this year’s Male Athlete of the Year award. Mitchell is also this year’s Men’s Indoor Soccer Rookie of the Year.

Varsity Athletic & Sport Team MVPs were awarded to:
Tyson Morriseau           Golf
Hayley Arpin             Women’s Indoor Soccer
Marco Chiappetta          Men’s Indoor Soccer
Marissa Lavoie           Cross Country Running
Amy Penner               Women’s Hockey

The Thunderhawks Women’s Hockey team Most Dedicated Award went to Jamie Sabourin and Breanne Tessier.

Ontario Colleges Athletic Association’s All Academic Awards (achieving honour roll status in the semester of their sport) were presented to Kyle Czerwinski, Dana Griffiths, Marissa Lavoie and Kerry Nguyen.

Kescia Yeomans, is this year’s D.A.R. Bradshaw Athletic Achievement Award recipient. An award presented to a graduating student, demonstrating the most improvement in and contribution to athletics, and whose quality of spirit and competitive drive contributed to the overall success of the College athletic program. Yeomans has been a member of the Indoor Soccer team for the past two years and is this year’s team co-captain.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Program Advisory Committee Matrix
2.1.2 Advisory Committee Appointment
2.1.3 Board Agenda Planner 2017/2018
2.1.4 Negahneewin Council - November 3, 2017
2.1.5 College Planning Committee Report to the Board
2.1.6 Audit Committee Minutes – March 28, 2018
2.1.7 Governance Committee Minutes – March 26, 2018
3. **APPROVAL OF THE AGENDA AND CONSENT AGENDA** (Continued)

An overview of College Day by George Patterson was added to the section on Items for Information and distributed at the meeting.

A report on the Ontario Government’s College Task Force on the college system was added to the President’s Update and distributed at the meeting.

MOVED BY: Eric Rutherford  
SECONDED BY: Laurie Hayes

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors’ Meeting No. 518, to be held on April 11, 2018, be approved.

CARRIED

4. **DECLARATION OF POTENTIAL CONFLICT OF INTEREST**

There were no declarations of potential conflict of interest.

5. **CHAIR’S REMARKS**

The Chair made the following remarks:

- Reminder about the Stand Up and Speak Up event on April 13th at 11:00 am
- 50th Anniversary Wrap Up Party on April 17 at 5:00 pm in Ryan Hall

5. **MINUTES OF THE PREVIOUS MEETINGS**

Board of Governors

The Minutes of the Board of Governors’ Meeting No. 517 held on March 14, 2018, for approval.

MOVED BY: Wendy Landry  
SECONDED BY: Riley Burton

THAT the Minutes of the Board of Governors’ Meeting No. 517 held on March 14, 2018, be approved.

CARRIED
5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.2 Business Arising

5.3 Monthly Evaluation Summary

The Monthly Evaluation Summary from the meeting held on March 14, 2018, for information.

6. IN CAMERA

MOVED BY: Kristen Oliver
SECONDED BY: Wendy Landry

THAT we move into an In Camera Meeting in order to receive information relative to security of the property or an identifiable individual.

CARRIED

The Board moved In Camera at 8:44 a.m.

The Board resumed open session at 10:48 a.m. and held a 10 minutes recess.

At 10:49 a.m., Kristen Oliver left the meeting.

6.1 Rise and Report

LGIC Vacancy

At the Board of Governors (In Camera) meeting held earlier, a memorandum, containing a motion relative to the above noted was presented. At that time, the Board was advised that motion would be presented in open session, for consideration.

MOVED BY: Laurie Hayes
SECONDED BY: Darlene Furlong

THAT we approve that the name of the candidate approved at the Board of Governors (In Camera) meeting on April 11, 2018, be forwarded to the Ministry of Advanced Education and Skills Development for approval to fill the upcoming LGIC vacancy on the Board of Governors, effective September 1, 2018.

CARRIED

In accordance with LGIC requirements, the candidate did not participate in the vote of the board relating to their appointment.

7. ENDS DISCUSSION

There were no Ends Discussions at this meeting.
8. ITEMS FOR DECISION

8.1 Policy Review

Briefing Note, relative to Board of Governors Policy Review, containing a motion and attaching the following policies, for review and approval:

- BMD-2d – Monitoring President Performance
- EL-1 - Global Executive Constraint
- EL-2a - Treatment of Learners
- EL-2b - Treatment of Paid and Volunteer Staff
- EL-2c - Compensation and Benefits
- EL-2d - Financial Condition and Activities
- EL-2e - Financial Planning and Budgeting
- EL-2f - Asset Protection
- EL-2g - Communication and Support to the Board
- EL-2h - Emergency Executive Succession
- EL-2i - Public Image

MOVED BY: Laurie Hayes
SECONDED BY: Peter Bishop

THAT we recommend that the content of the following policies be approved, as presented:

- BMD-2d – Monitoring President Performance
- EL-1 - Global Executive Constraint
- EL-2a - Treatment of Learners
- EL-2b - Treatment of Paid and Volunteer Staff
- EL-2c - Compensation and Benefits
- EL-2d - Financial Condition and Activities
- EL-2e - Financial Planning and Budgeting
- EL-2f - Asset Protection
- EL-2g - Communication and Support to the Board
- EL-2h - Emergency Executive Succession
- EL-2i - Public Image

CARRIED

8.2 Motion Ratification – Greenhouse Gas Campus Retrofits Program (GGCRP) - Innovation Grant Funded Project

At the Coordinating Committee meeting on March 28, 2018, the Committee was requested to pass a motion on behalf of the Board to approve the execution of a Notice of Award, due to strict timelines.
8.2 Motion Ratification – Greenhouse Gas Campus Retrofits Program (GGCRP) - Innovation Grant Funded Project (Continued)

Confidential summary from Ken Adams, Vice President – College Services and Treasurer providing a project description and timeline, for information, was distributed with the agenda.

The Board was advised that the following motion was passed at the Coordinating Committee meeting held on March 28, 2018 and according to By-law #11 (Section 28), now required ratification by the Board.

MOVED BY: Eric Rutherford
SECONDED BY: Owen Smith

THAT we approve the President executing the Notice of Award for the Innovation Grant Project to Honeywell.

CARRIED

8.3 Recommendation for RFP Audit Services

Briefing Note from the Audit Committee, from their meeting held on March 28, 2018, containing a motion relative to the above noted.

MOVED BY: Wendy Landry
SECONDED BY: Darlene Furlong

THAT we accept the Audit Committee’s recommendation to engage the audit services of Grant Thornton, LLP for a five-year period with an option to renew for up to five one-year extensions.

CARRIED

9. MONITORING

9.1 EL-2h – Emergency Executive Succession

Monitoring Report EL-2h Emergency Executive Succession, for approval.

MOVED BY: Wendy Landry
SECONDED BY: Dan Topatigh

THAT we accept Report EL2h – Emergency Executive Success, showing full compliance with a reasonable interpretation of the policy.

CARRIED
10. **ITEMS FOR INFORMATION**

10.1 **President’s Update**

Local/Provincial/Federal Perspective

- Memorandum from the President, dated April 3, 2018, providing an overview of the upcoming events.
- Correspondence relative to the College Task Force - Draft for Members’ Communications with Constituents was distributed the meeting.

At 11:12 a.m., Trevor Warren left the meeting.

10.2 **Results of Electronic Vote – Strategic Mandate Agreement**

Memorandum from the Secretary – Board of Governors, dated March 29, 2018, relative to the above noted.

A copy of the signed SMA, was distributed with the agenda, for information.

10.3 **College Day – March 26, 2018**

Correspondence relative to the above noted from George Patterson, for information, was distributed at the meeting.

At 11:28 a.m., Dan Topatigh left the meeting.

11. **SELF-EVALUATION OF THE GOVERNANCE PROCESS**

11.1 **Questions**

The questions were led by Darlene Furlong.

11.2 **Assignment of Evaluation Leader – May 9, 2018**

Laurie Hayes has been assigned as Evaluation Leader for the Board of Governors Meeting on May 9, 2018.

12. **NEXT MEETING**

The next Board of Governor’s Meeting is scheduled to be held on May 9, 2018.
13. ADJOURNMENT

MOVED BY: Eric Rutherford
SECONDED BY: Lori Maki

THAT the Board of Governors’ Meeting No. 518 held on April 11, 2018, be adjourned at 11:42 a.m.

CARRIED

Chair’s Signature

Secretary’s Signature