MINUTES OF MEETING: BOARD OF GOVERNORS’ NO. 517

DATE OF MEETING: MARCH 14, 2018

TIME: 8:30 A.M.

LOCATION: SHUNIAH BOARD ROOM

CHAIR: MR. G. PATTERSON

MEMBERS OF THE BOARD

Jodi Afonso  
Peter Bishop  
Riley Burton  
Jim Madder  
Kristen Oliver  
George Patterson  
Ron Perozzo (Via Teleconference)  
Eric Rutherford  
Ed Schmidtke  
Owen Smith  
Dan Topatigh  
Trevor Warren

REGRETS

Darlene Furlong  
Laurie Hayes  
Wendy Landry  
Lori Maki  
Georjann Morriseau

1. CALL TO ORDER AND GOOD NEWS STORY

The Chair will call the meeting to order by acknowledging that we are on the traditional land of the Anishinawbe people, those of Fort William First Nations and other nations of the Robinson Superior Treaty of 1850.
1. CALL TO ORDER AND GOOD NEWS STORY  (Continued)

Good News Story

The Chair read aloud the following good news stories:

On March 7, 2018, 330 Confederation College students received 515 scholarships, bursaries and awards totalling $242,060 at the annual Awards Recognition Reception. Confederation College students were recognized for their academic achievement and community involvement. In addition, the event provided an opportunity for students and the College community to thank donors for their continued support. Strong financial support and community relationships are paramount to the success of the scholarship, bursary and awards program at Confederation College. The generous contributions from donors help to ensure that students who require financial assistance can put their dreams to work and get the support they need. Adding this year’s amounts to those of the past eight years, with the help of these donors, Confederation College has been able to deliver awards to over 2,600 students, totaling more than $1.5 million.

On February 15, 2018 Confederation College celebrated and recognized the accomplishments of 200 students from its Academic Upgrading program today with a formal ceremony. Students were presented with certificates, awards and bursaries in recognition of their completion of academic upgrading courses. 24 students received Academic and Career Entrance (ACE) certificates, provincially recognized as a Grade 12 equivalent. This is the highest number of ACE certificate recipients that Confederation College has celebrated in a single year.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Program Advisory Committee Matrix
2.1.2 Advisory Committee Appointments
2.1.3 Negahneewin Council (No minutes were presented.)
2.1.4 Governance Committee Minutes – February 14, 2018
2.1.5 Update on the Cannabis Act
2.1.6 Ontario College Quality Assurance Audit Process – Current State of Quality Assurance Activities Report for Confederation College – 18 Month Follow-up – dated January 2018
   - Executive Summary
   - Report
2.1.7 First Generation Funding Transitioning to Ontario Postsecondary Access and Inclusion Program Executive Summary
2.1.8 Board of Governors Agenda Planner 2017/2018
2.1.9 Sexual Assault Sexual Violence Memorandum, from Allison Hynnes, Employee Health & Wellness Consultant, dated March 5, 2018
3. **APPROVAL OF THE AGENDA AND CONSENT AGENDA** (Continued)

   **MOVED BY:** Ed Schmidtke  
   **SECONDED BY:** Trevor Warren

   THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors’ Meeting No. 517, to be held on March 14, 2018, be approved.

   **CARRIED**

3. **DECLARATION OF POTENTIAL CONFLICT OF INTEREST**

4. **CHAIR’S REMARKS**

   The Chair made the following announcements:

   - A copy of the Regional Report to the Community 2018 has been provided to Board members. This update has been provided during the regional communities during visits this winter and spring.
   - Congratulations to Archana Salim who has been acclaimed the 2018/2019 Student Board of Governors Representative.
   - Kristen Oliver and Wendy Landry in their capacity with NOMA will represent Confederation College at NOMA in Kenora on May 2 to May 4, 2018.
   - Jim Madder and George Patterson will be attending CICan in Victoria, BC.
   - Colleges Ontario Good Governance Certificates presented to:
     - Jodi Afonso
     - Kristen Oliver
     - Peter Bishop
   - Stand Up and Speak Up Racism and Mental Health Awareness Walk Invitations were distributed.
   - TEC Hub Campaign Information was provided on the side.
   - Governors were reminded about a gift to the TEC campaign. We are still trying to achieve the 100% participation level from BOG before taking the campaign public.

5. **MINUTES OF THE PREVIOUS MEETINGS**

   The Minutes of the Board of Governors’ Meeting No. 516 held on January 10, 2018, for approval.

   **MOVED BY:** Owen Smith  
   **SECONDED BY:** Eric Rutherford

   THAT the Minutes of the Board of Governors’ Meeting No. 516 held on January 10, 2018, be approved.

   **CARRIED**
5. **MINUTES OF THE PREVIOUS MEETINGS** (Continued)

5.1 **Business Arising**

There was no business arising from the previous set of minutes.

5.2 **Monthly Evaluation Summary**

The Monthly Evaluation Summary from the meeting held on January 10, 2018, for information.

6. **IN CAMERA**

MOVED BY: Peter Bishop  
SECONDED BY: Jodi Afonso  

THAT we move into an In Camera Meeting in order to receive information relative to identifiable individual(s) and security of the property of the organization.

CARRIED

At 8:48 a.m., the Board went into an In Camera Session.

At 9:38 a.m., the Board resumed open session and held a 10 minute recess.

6.1 **Rise and Report**

There were no reports presented.

7. **ENDS DISCUSSION**

7.1 **Academic Plan – “Memegwa” and College Quality Assurance Audit Process**

A copy of the Academic Plan – “Memegwa”, was distributed with the agenda, which described the academic efforts that actualize Wiicitaakewin, the Strategic Plan of Confederation College. It reflects the Negahneewin Council vision to set the direction for all learners. The Academic Plan was created by our college community and echoes the voices of faculty, students, staff and community partners. We strive to respond to the needs of all learners, and we are proud to serve a large geographic region. We are respectful and mindful of the diversity of all our learners, their uniqueness and individuality. We celebrate the richness that comes from their experience and we honour the places they come from.

A presentation was given by Patti Pella, Vice President – Academic, relative to the above noted and a copy of the Academic Priorities was distributed at the meeting.
8. ITEMS FOR DECISION

8.1 Policy Review

Briefing Note, relative to Board of Governors Policy Review, containing a motion and attaching the following policies, for review and approval:

- GP-2i – Linkage with Community and Other Organizations
- BMD-1 - Global Board-Management Delegation
- BMD-2a - Unity of Control
- BMD-2b – Accountability of the President
- BMD-2c - Delegation to the President
- BMD-2d - Monitoring President Performance
- BMD-2e - Executive Performance Review & Compensation
- EL-2a – Treatment of Learners

MOVED BY: Dan Topatigh
SECONDED BY: Peter Bishop

THAT we recommend that the content of the following policies be approved and/or re-confirmed, as presented:

- GP-2i – Linkage with Community and Other Organizations
- BMD-1 - Global Board-Management Delegation
- BMD-2a - Unity of Control
- BMD-2b – Accountability of the President
- BMD-2c - Delegation to the President
- BMD-2d - Monitoring President Performance
- BMD-2e - Executive Performance Review & Compensation
- EL-2a – Treatment of Learners

CARRIED

9. MONITORING

9.1 EL-2b – Treatment of Staff

Monitoring Report EL-2b Treatment of Staff, for approval.

MOVED BY: Owen Smith
SECONDED BY: Peter Bishop

THAT we accept Report EL2b – Treatment of Staff to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED
9. **MONITORING** (Continued)

9.2 **EL-2g – Communications & Support to the Board**

Monitoring Report EL-2g – Communications & Support to the Board, for approval.

MOVED BY: Eric Rutherford
SECONDED BY: Owen Smith

THAT we accept Report EL2g – Communications & Support to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED

9.3 **EL-2f – Asset Protection**

Monitoring Report EL-2f – Asset Protection, for approval.

Confidential memorandum providing additional information relative to capital projects was presented at the In Camera session earlier.

MOVED BY: Dan Topatigh
SECONDED BY: Trevor Warren

THAT we accept Report EL2f – Asset Protection to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED

9.4 **EL-2d – Financial Condition and Activities**

Monitoring Report EL-2d – Financial Condition and Activities, for approval.

A discussion was held relative to the forecasted expenditures to March 31, 2018 and the projected deficit.

MOVED BY: Ed Schmidtke
SECONDED BY: Dan Topatigh

THAT we accept Report EL2d – Financial Condition and Activities, showing partial non-compliance with a reasonable interpretation of the policy, as a result of the forecasted expenditures due to the impacts of the Faculty Strike, Tuition Fee Refund and Student Strike Support Costs and Bill 148.

CARRIED
10. INFORMATION ITEMS

10.1 President’s Update

Local/Provincial/Federal Perspective

- Memorandum from the President, dated March 6, 2018, providing an overview of the upcoming events.

11. SELF-EVALUATION OF THE GOVERNANCE PROCESS

11.1 Questions

Kristen Oliver lead the Self-Evaluation with the Board of Governors.

11.2 Assignment of Evaluation Leader – April 11, 2018

Darlene Furlong has been assigned as Evaluation Leader for the Board of Governors Meeting on April 11, 2018.

12. NEXT MEETING

The next Board of Governor’s Meeting is scheduled to be held on Wednesday, April 11, 2018.

13. ADJOURNMENT

MOVED BY: Jodi Afonso
SECONDED BY: Eric Rutherford

THAT the Board of Governors’ Meeting No. 517 held on March 14, 2018, be adjourned at 11:40 a.m.

CARRIED

Chair’s Signature  Secretary’s Signature