MINUTES OF MEETING: BOARD OF GOVERNORS’ NO. 514

DATE OF MEETING: NOVEMBER 8, 2017

TIME: 8:30 A.M.

LOCATION: AMETHYST ROOM
NORWESTER HOTEL

CHAIR: MR. G. PATTERSON

MEMBERS OF THE BOARD

Peter Bishop
Riley Burton
Darlene Furlong
Laurie Hayes
Wendy Landry
Jim Madder
Lori Maki
Kristen Oliver
George Patterson
Ron Perozzo
Eric Rutherford
Ed Schmidtke
Owen Smith
Trevor Warren

REGRETS

Jodi Afonso
Georjann Morriseau

1. CALL TO ORDER AND GOOD NEWS STORY

The Chair called the meeting to order by acknowledging that we are on the traditional land of the Anishinawbe people, those of Fort William First Nations and other nations of the Robinson Superior Treaty of 1850.

Good News Story

Confederation College hosted the CICan Indigenous Education Symposium on October 25 to 27, 2017 at the Prince Arthur Hotel. The event was well attended and favourably recognized.
2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Program Advisory Committee Matrix
2.1.2 Negahneewin Council (No minutes to be presented.)
2.1.3 Advisory Committee Appointments

MOVED BY: Eric Rutherford
SECONDED BY: Owen Smith

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors’ Meeting No. 514, to be held on November 8, 2018, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There were no declarations of potential conflict of interest.

4. CHAIR’S REMARKS

The Chair made the following remarks:
- Indigenous Learning Outcome Cards have been provided
- Circulating for information
  - Study North 2017-2018 Booklet
  - Confederation College Dream Do Program Guide
  - Thunder Bay Business Newspaper – announcing the opening of the Wellness Centre
- The Chair polled the Board members on interest in a Bawaajigan Certificate

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Board of Governors

The Minutes of the following Special Board of Governors’ Meetings No. 512 and Board of Governors’ Meeting No. 513 held on September 6 and September 13, 2017, respectively, for approval.

MOVED BY: Darlene Furlong
SECONDED BY: Peter Bishop

THAT the Minutes of the Special Board of Governors’ Meeting No. 512 and Board of Governors’ Meeting No. 513 held on September 6 and September 13, 2017, respectively, be approved.

CARRIED
5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.2 Business Arising From the Previous Minutes

5.2.1 Program Advisory Committee Orientation Package and Operation Procedures

At the September 13, 2017 a memorandum from the Secretary to the Board, dated September 9, 2016, containing a motion and attaching a copy of the Program Advisory Committee Orientation Package and the Program Advisory Operation Procedures Manual were presented for approval. At that time, a motion was passed deferring the approval to the November 8, 2017 Board of Governors meeting.

Memo from the Secretary to the Board, dated September 9, 2017, presented at the September 13, 2017 Board of Governors Meeting, represented.

Program Advisory Committee Orientation Package, represented. A revised Program Advisory Committee Orientation Package was distributed via email to the Board on Friday, October 3, 2017.


MOVED BY: Laurie Hayes
SECONDED BY: Riley Burton

THAT with respect to the memorandum from the Secretary to the Board, dated September 9, 2017, we recommend that the revised Program Advisory Committee Orientation Package and Operation Procedures manuals, be approved.

CARRIED

5.3 Monthly Evaluation Summary

The Monthly Evaluation Summary from the meeting held on September 13, 2017, for information.

5.4 Governance Committee

Minutes of the Governance Committee Meetings held on June 2 and September 12, 2017, for information.

6. ENDS DISCUSSION

There are no Ends Discussion at this meeting.
7. IN CAMERA

MOVED BY: Eric Rutherford
SECONDED BY: Kristen Oliver

THAT we move into an In Camera Meeting in order to receive information relative to an identifiable individual(s) and security of the property of the organization.

CARRIED

At 9:04 a.m., the Board moved into an In Camera Session.

At 11:30, the Board resumed open session.

7.1 Rise and Report

There were no reports.

8. ITEMS FOR DECISION

8.1 Policy Review

Correspondence relative to the above noted, containing the following information was emailed to the Board of Governors on November 6, 2017:
- BMD-1 – Global Board-Management Delegation
- EL-1 – Global Executive Constraint
- GP-1 – Global Governance Process Policy
- GP-2a – Governing Style
- GP-2b – Board Job Description
- ENDS
- Policy Review Schedule
- Policy Review Worksheet

A revised copy of the package was emailed on November 7, 2017, highlighting changes to Policy GP-2a – Governing Style and GP-2b – Board Job Description and placed on the desks:

Laurie Hayes, Chair of the Governance Committee provided an overview. It was the consensus of the Board to defer this item to the next regularly scheduled Board of Governors meeting.
8. ITEMS FOR DECISION

8.2 Program Approval – Mechanical Engineering Technology

The three-year Mechanical Engineering Technology – Ontario College Advanced Diploma program, for approval.

Mr. John Kantola, Chair – School of Engineering Technology was in attendance to respond to questions.

MOVED BY: Wendy Landry
SECONDED BY: Laurie Hayes

THAT the three-year Mechanical Engineering Technology – Ontario College Advanced Diploma Program, be approved, pending approval from Academic Council.

CARRIED

8.3 Tuition and Ancillary Fees

Memorandum from Mr. K. Adams, Vice President – College Services and Treasurer to the Board of Governors, dated November 8, 2017, containing a motion relative to the above noted.

MOVED BY: Peter Bishop
SECONDED BY: Owen Smith

THAT with respect to the memorandum from Mr. K. Adams, Vice President – College Services and Treasurer to the Board of Governors, dated November 8, 2017, we recommend that the 2018-2019 Tuition and Ancillary Fees, be approved, as presented.

CARRIED

9. MONITORING

9.1 EL-2i – Public Image

Monitoring Report EL-2i Public Image, for approval.

MOVED BY: Ed Schmidtke
SECONDED BY: Darlene Furlong

THAT we accept Report EL2i – Public Image to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED
9.  **MONITORING** (Continued)

9.2  **EL 1 – Global Executive Constraint**

Monitoring Report EL 1 – Global Executive Constraint, for approval.

MOVED BY: Kristen Oliver
SECONDED BY: Dan Topatigh

THAT we accept Report EL1 – Global Executive Constraint to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED

9.3  **EL-2d Financial Condition and Activities**

Monitoring Report EL-2d Financial Condition and Activities, for approval.

MOVED BY: Eric Rutherford
SECONDED BY: Wendy Landry

THAT we accept Report EL-2d – Financial Condition and Activities, showing full compliance with a reasonable interpretation of the policy.

CARRIED

9.4  **Mid-Year Forecast to Meet MTCU’s Canadian Public Sector Accounting (CPSA) Standards**

Memorandum from Mr. K. Adams, Vice – President – College Services and Treasurer, dated November 8, 2017, attaching the Updated 2017-18 Forecast Budgeted Statement of Financial Position and the Updated 2017-18 Forecast Budgeted Statement of Operations, relative to the above noted.

MOVED BY: Wendy Landry
SECONDED BY: Eric Rutherford

THAT the Board of Governors for Confederation College approves the following updated forecasted Financial Statement, as revised, to be submitted to the Ministry of Training, Colleges and Universities by January 8, 2018:
- Updated 2017-2018 Forecast Budgeted Statement of Financial Position; and

CARRIED
10. ITEMS FOR INFORMATION

10.1 President's Update

Local/Provincial/Federal Perspective

- Memorandum from the President, dated October 25, 2017, providing an overview of the upcoming events.

10.2 2017 to 2018 Board Planning Agenda Cycle

A copy of the draft 2017-2018 Board Planning Agenda Cycle, for information.

10.3 State of the North Conference in Timmins

A report from Mr. G. Patterson from the State of the North Conference, held in Timmins, ON on September 27 and 28, 2017, for information.

11. SELF-EVALUATION OF THE GOVERNANCE PROCESS

11.1 Questions

Laurie Hayes provided an overview of the new Self-Evaluation Form earlier in the meeting.

11.2 Assignment of Evaluation Leader – January 10, 2018

Peter Bishop has been assigned as Evaluation Leader for the Board of Governors Meeting on January 10, 2018.

12. NEXT MEETING

The next Board of Governor’s Meeting is scheduled to be held on Wednesday, January 10, 2018.

13. ADJOURNMENT

MOVED BY: Lori Maki
SECONDED BY: Ron Perozzo

THAT the Board of Governors’ Meeting No. 514 held on November 8, 2017, be adjourned at 12:20 p.m.

CARRIED

Chair’s Signature

Secretary’s Signature