MINUTES OF MEETING:  

BOARD OF GOVERNORS' NO. 511

DATE OF MEETING:  
JUNE 23, 2017

TIME:  
8:30 A.M.

LOCATION:  
SHUNIAH BOARD ROOM

CHAIR:  
MR. D. CAMPBELL

MEMBERS OF THE BOARD

Peter Bishop  
Riley Burton  
Don Campbell  
Darlene Furlong  
Wendy Landry  
Jim Madder  
Lori Maki  
Harsh Malik  
Kristen Oliver  
George Patterson  
Ron Perozzo (via teleconference)  
Eric Rutherford  
Ed Schmidike

MEMBERS OF THE STAFF

Ken Adams, Vice President - College Services and Treasurer to the Board of Governors  
Don Bernosky, Vice President - Workforce Development  
Patti Pella, Vice President – Academic  
S. Brenda Small, Vice President - CPAL  
Toni Biniaris, Director – Finance  
Miriam Wall, Dean – School of International Education  
Barbara Greer, Executive Assistant and Secretary to the Board of Governors

REGrets

Laurie Hayes  
Peter Kuzyk  
Georjann Morriseau  
Owen Smith

1. CALL TO ORDER AND GOOD NEWS STORY

The Chair called the meeting to order by acknowledging that we are on the traditional land of the Anishinawbe people, those of Fort William First Nations and other nations of the Robinson Superior Treaty of 1850.
1. CALL TO ORDER AND GOOD NEWS STORY (Continued)

Good News Story

The Chair read aloud the following good news story from the recent Confederation College convocations. The remainder of the stories will be distributed to the Board via email.

Malinda Ezewski – Dryden Graduate of the Early Childhood Education program

Malinda Ezewski said that losing her job at the local IGA was actually a good thing in the long run, moving her from a retail job to a career in education. She graduates this June from the Dryden Campus with her diploma in Early Childhood Education.

“I was saving up to go to Confederation College, but then something would happen, so then there would go the money for that,” Malinda said. “When I lost my job at IGA, I was able to get my second-career funding and finally go to college.”

Malinda entered the course through the Northwest Employment Works (NEW) program, which helped her with everything including tuition, books and living expenses. However, returning to school after so long took some getting used to. The technology in particular gave her some problems, but she said the staff on campus was extremely helpful.

Malinda has applied for a casual position at Dryden schools to work with younger children, and especially those with special needs and eventually she would like to return to Confederation College to upgrade her education.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Program Advisory Committee Matrix
2.1.2 Advisory Committee Appointments

MOVED BY: Kristen Oliver
SECONDED BY: Darlene Furlong

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors’ Meeting No. 511, to be held on June 23, 2017, be approved.

CARRIED
3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

Riley Burton declared a potential conflict of interest with respect to Item 8.2 - ICT Solutions for Small Business – Program Approval, as he was involved in the development of the program in his capacity as Chair – School of Engineering.

4. CHAIR’S REMARKS

The Chair made the following remarks:
- Thank you to the governors who participated in convocations
- Partners’ Evening on September 21
- Homecoming events will take place the September 22 to 24
- NOMA 2017 Regional Conference will take place September 20 to 22 at the Victoria Inn in Thunder Bay.
- Golf Tournament results - Net results after expenses $20,383.38

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Board of Governors

The Minutes of the Board of Governors’ Meetings No. 509 and 510 held on May 26 and June 8, 2017, for approval.

Ken Adams, Vice President – College Services and Treasurer confirmed that the Financial Statements were filed on time.

MOVED BY; Eric Rutherford
SECONDED BY; George Patterson

THAT the Minutes of the Board of Governors’ Meeting No. 509 and 510 held on May 26 and June 8, 2017, be approved.

CARRIED

5.2 Business Arising

Name Change – Confederation College

At the May 26, 2017 Board of Governors Meeting, a memorandum from the Secretary of the Board, dated May 8, 2017, relative to the changing of the name of the College, was presented. At that time, it was the consensus of the Board that an expert be invited to the next Board meeting to give a presentation on rebranding.

Ms. S. Prodaniuk, Prodaniuk – Advertising and Public Relations Expert was in attendance, gave a presentation and responded to questions, relative to rebranding and changing the name of the College.
5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.3 Monthly Evaluation Summary

The Monthly Evaluation Summary from the meeting held on March 24, 2017, for information.

6. ENDS DISCUSSION

6.1 Capital Campaign

A report from Ketchum Canada Inc. (KCI) titled “Confederation College Campaign Planning Study Report”, dated April 2017, for information.

Dana Levanto, Manager - Advancement & Alumni introduced Susan Storey, Senior Vice President, KCI who was in attendance to give a presentation and respond to questions relative to the above noted.

7. IN CAMERA

MOVED BY: Wendy Landry
SECONDED BY: Ed Schmidtke

THAT we move into an In Camera Meeting in order to receive information relative to an identifiable individual.

CARRIED

At 10:12 a.m., the Board moved into In Camera.

At 11:05 a.m., the Board resumed open session.

7.1 Rise and Report

Human Resources

MOVED BY: Ed Schmidtke
SECONDED BY: Peter Bishop

THAT Administration proceed as directed in the In Camera session.

CARRIED
8. **ITEMS FOR DECISION**

8.1 **Policy Review**

At the request of the Governance Committee, Coordinating Committee Meeting at their May 15, 2017 agreed that regular review of GP and BMD Policies be deferred until the Governance Committee review is completed. Therefore, there were no policies presented to the Board for routine content review.

8.2 **ICT Solutions for Small Business – Program Approval**

The ICT Solutions for Small Business – Two Year - Ontario College Graduate Certificate Program Executive Summary, for approval.

It was requested that a technical appendix providing calculations be provided with the next program approval.

MOVED BY; Ed Schmidtke
SECONDED BY: Kristen Oliver

THAT the ICT Solutions for Small Business Ontario College Graduate Certificate Program, be approved, as presented.

CARRIED

Riley Burton declared a potential conflict of interest and refrained from discussing or voting on the above motion.

8.3 **Appointment of Governors for September 2017**

Memorandum from Ms. B. Greer, Secretary to the Board, dated June 14, 2017, containing a motion relative to the above noted.

MOVED BY; Darlene Furlong
SECONDED BY: Eric Rutherford

THAT with respect to the memorandum from the Secretary to the Board, dated June 14, 2017, we recommend that Mr. George Patterson be reappointed to the Board of Governors for a second three-year term effective September 1, 2017;

AND THAT Mr. Dan Topatigh be appointed to the Board of Governors for a three-year term effective September 1, 2017.

CARRIED

George Patterson refrained from voting on the above motion.
8. **ITEMS FOR DECISION**

8.4 **Election of Board Executive/Coordinating Committee**

Memorandum from Mr. D. Campbell, Chair – Nominating Committee, outlining the process relative to the above noted, was distributed separately at the meeting.

George Patterson was the only nominee for the position of Chair. Mr. Patterson was asked if he wished his name to stand for the position of Chair and the nomination was accepted. Nominations from the floor were called three times and no further nominations were received. The nominations for the position of Chair were closed.

Mr. George Patterson was acclaimed as Chair of the Board for the year 2017/2018.

Eric Rutherford was the only nominee for the position of 1st Vice Chair. Mr. Rutherford was asked if he wished his name to stand for the position of Chair and the nomination was accepted. Nominations from the floor were called three times and no further nominations were received. The nominations for the position of 1st Vice Chair were closed.

Eric Rutherford was acclaimed as the 1st Vice Chair of the Board for the year 2017/2018.

Kristen Oliver was the only nominee for the position of 2nd Vice Chair. Mrs. Oliver was asked if she wished her name to stand for the position of 2nd Vice Chair and the nomination was accepted. Nominations from the floor were called three times and no further nominations were received. The nominations for the position of 2nd Vice Chair were closed.

Kristen Oliver was acclaimed as the 2nd Vice Chair of the Board for the year 2017/2018.

Wendy Landry was the only nominee for the position of Member-at-Large. Mrs. Landry was asked if she wished her name to stand for the position of Member-at-Large and the nomination was accepted. Nominations from the floor were called three times and no further nominations were received. The nominations for the position of Member-at-Large were closed.

Wendy Landry was acclaimed as Member-at-Large of the Board for the year 2017/18.

Laurie Hayes was the only nominee for the position of 2nd Member at Large. As Dr. Hayes was not in attendance, her wish to have her name stand could not be confirmed.

The appointment of a 2nd Member-at-Large will be deferred to the September 2017 Board of Governors meeting.

The Governors that nominations for Committees are coming up in the fall and that all and it is important that we have representation, if you are unable to travel into the City for meetings, in particular Committee meetings, that there are options for video and teleconferencing.
8. ITEMS FOR DECISION (Continued)

8.4 Election of Board Executive/Coordinating Committee (Continued)

At the first Coordinating Committee meeting, a discussion will be held regarding rotating the Chair of the meeting.

8.5 2017/2018 Board Meeting and Retreat Dates

Memorandum from Mr. D. Campbell, Chair, dated June 14, 2017, containing a motion relative to the above noted.

MOVED BY: Darlene Furlong
SECONDED BY: George Patterson

THAT with respect to the memorandum from D. Campbell, Chair, dated June 14, 2017, relative to the 2017/2018 academic year Board of Governors Meetings and Retreat Dates, we recommend that the following meeting schedule be approved:

- Wednesday, September 13, 2017
- Tuesday, November 7, 2017 (All Day Retreat)
- Wednesday, November 8, 2017
- Wednesday, January 10, 2018
- Wednesday, February 14, 2017 (Tentatively On Hold)
- Wednesday, March 14, 2017
- Wednesday, April 11, 2017
- Wednesday, May 9, 2017
- Wednesday, June 13, 2017

CARRIED

9. MONITORING

9.1 EL2e – Financial Planning and Budgeting

Monitoring Report EL2e – Financial Planning and Budgeting.

It was requested that an update on risk be provided at the September Board of Governors’ meeting.

MOVED BY: George Patterson
SECONDED BY: Eric Rutherford

THAT we accept the monitoring report for Policy EL2e - Financial Planning and Budgeting, showing compliance with a reasonable interpretation of the policy.

CARRIED
9. **MONITORING** (Continued)

9.2 **Business Plan 2017/18**


Jim Madder, President and Ken Adams, Vice President – College Services and Treasurer gave a presentation and responded to questions, relative to the above noted.

Mr. Don Bernosky, Vice President – Workforce Development provided an overview of the changes to Contract Training and responded to questions.

MOVED BY; George Patterson
SECONDED BY: Peter Bishop

THAT we approve the Budget and Business Plan for 2017-2018, as presented.

CARRIED

9.3 **EL-2c – Compensation and Benefits**

Monitoring Report EL2c – Compensation and Benefits

MOVED BY; Kristen Oliver
SECONDED BY: Ed Schmidtke

THAT we accept the monitoring report for Policy EL2c - Compensation and Benefits, showing full compliance with a reasonable interpretation of the policy.

CARRIED

10. **ITEMS FOR INFORMATION**

10.1 **President's Update**

Local/Provincial/Federal Perspective

- Memorandum from the President, dated June 9, 2017, providing an overview of the upcoming events.
- The President provided an overview of the proposed new Confederation College Multi-Use Bridge over the McIntyre Floodway.

10.2 **2017 to 2018 Board Planning Agenda Cycle**

A copy of the draft 2017-2018 Board Planning Agenda Cycle, for information.
10. **ITEMS FOR INFORMATION** (Continued)

10.3 **Recognition of Retiring Governors**

Eric Rutherford, Vice Chair recognized Don Campbell for his dedication and commitment to the Board of Governors for Confederation College upon the completion of his term.

11. **SELF-EVALUATION OF THE GOVERNANCE PROCESS**

11.1 **Questions**

Kristen Oliver reviewed the questions with the Board.

11.2 **Assignment of Evaluation Leader – September 13, 2017**

Wendy Landry has been assigned as Evaluation Leader for the Board of Governors Meeting on September 13, 2017.

12. **NEXT MEETING**

The next Board of Governor’s Meeting is scheduled to be held on Wednesday, September 13, 2017.

New Governors Orientation is Tuesday, September 12 and all Governors are welcome to attend and encouraged to be a mentor to any new coming governors.

13. **ADJOURNMENT**

MOVED BY: Wendy Landry
SECONDED BY: George Patterson

THAT the Board of Governors’ Meeting No. 511 held on June 23, 2017, be adjourned at 12:32 p.m.

CARRIED

[Signatures]

Chair’s Signature

Secretary’s Signature