MINUTES OF MEETING: BOARD OF GOVERNORS'

DATE OF MEETING: MAY 26, 2017

TIME: 8:30 A.M.

LOCATION: SHUNIAH BOARD ROOM

CHAIR: DON CAMPBELL

MEMBERS OF THE BOARD

Riley Burton
Don Campbell
Darlene Furlong
Laurie S. Hayes
Peter Kuzyk
Wendy Landry
Jim Madder
Lori Maki (via teleconference)
Harsh Malik
Kristen Oliver
George C. Patterson
Ron Perozzo
Eric Rutherford
Ed Schmidtke
Owen Smith

MEMBERS OF THE STAFF

Ken Adams, Vice President - College Services and Treasurer to the Board of Governors
Patti Pella, Vice President – Academic
Barbara Greer, Executive Assistant and Secretary to the Board of Governors

REGRETS

Peter Bishop
Georjann Morriseau

1. CALL TO ORDER AND GOOD NEWS STORY

The Chair called the meeting to order by acknowledging that we are on the traditional land of the Anishinawbe people, those of Fort William First Nations and other nations of the Robinson Superior Treaty of 1850.

Presentation:

The Chair presented a Board of Governor Award of Excellence to Daniel Garcia-Gonzales a part-time faculty member in the School of Engineering Technology who will not be in attendance to receive his award at Confederation Day on June 16, 2017.

1. CALL TO ORDER AND GOOD NEWS STORY (Continued)
Good News Stories

The Chair read aloud the following good news stories:

SUCCI received the Leadership Award and the Landmark Award at the College Student Alliance (CSA) Awards, which recognizes individuals and organizations for their work and involvement to help improve student life within their college community. Jodi Connor, President was the recipient of the 2016-17 Leadership Award which recognizes individuals who have demonstrated leadership qualities, within their college Student Association and community. SUCCI was the recipient of the 2016-17 Landmark Award for their work with the community to fund raise and bring awareness to various college initiatives for students including our annual Stock the Bank event, which raises funds and food donations for the Emergency Student Foodbank.

Congratulations goes out to Joshua Liggins, student in the Aircraft Maintenance program who recently medaled (Bronze) in the Aircraft Maintenance Competition at Skills Ontario Competition held in Toronto on May 1 and 2, 2017.

In honour of College Week, the Chronicle Journal ran five articles celebrating the 50th Anniversary of Confederation College. Articles were written by the Chair of the Board, current student, past Governor and Negahneewin Council member and others.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Program Advisory Committee Matrix
2.1.2 Negahneewin Council
2.1.3 Advisory Committee Appointments

Additional Information

- Letter from Higher Education Quality Council of Ontario, relative to the sustainability of the Ontario postsecondary system (Under 10.3 – Items for Information)

  MOVED BY: Darlene Furlong
  SECONDED BY: Owen Smith

  THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors' Meeting No. 509, to be held on May 26, 2017, be approved, as amended.

  CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
There were no declarations of potential conflict of interest.

4. CHAIR’S REMARKS

Thank you to all of the Governors who were able to attend the President’s Breakfast on Wednesday, May 23, 2017. Copies of the Report to the Community have been provided to you.

Congratulations to Wendy Landry who was elected the President of NOMA at their Annual Conference and AGM on April 26 to 28, 2017.

Distributed today was a memo from the Secretary of the Board, relative to nominations for positions on the Executive. Please complete the form and return it to the Secretary by June 2, 2017. The Nominating Committee will be reviewing the nominations at an upcoming meeting.

On Wednesday, April 20, a letter was sent with your agenda package regarding the upcoming Thunder Bay Convocations on Friday, June 9 at 9:30 am and 2:00 pm. If any Governors have not responded, please contact the Secretary or advise if you are able to attend.

Information was provided to you today regarding the upcoming Confederation College Scholarship Golf Tournament to be held on Thursday, June 15, 2017. Details regarding sponsorship or teams is enclosed.

Trevor Warren was acclaimed as the 2017 Faculty Board of Governors Representative. Trevor has been with Confederation College since January 2009. Trevor takes over as the faculty representative to the Board of Governors starting September 2017.

Jodi Connor – SUCC President and Student Governor, is here with us today.

Certificate of Recognition to Confederation College from the Minister of Immigration, Refugee and Citizenship to organizations who have promoted the value of citizenship and offered time and energy to welcoming people who have chosen Canada as their new home.

Save the Date: November 26 and 27, 2017 – Higher Education Summit in Toronto at the Sheraton Centre.

5. MINUTES OF THE PREVIOUS MEETINGS
5.1 Board of Governors

The Minutes of the Board of Governors' Meeting No. 508 held on March 24, 2017, for approval.

MOVED BY: Ron Perozzo
SECONDED BY: Laurie Hayes

THAT the Minutes of the Board of Governors' Meeting No. 508 held on March 24, 2017, be approved.

CARRIED

5.2 Business Arising

Name Change – Confederation College

Memorandum from the Secretary of the Board, dated May 8, 2017, relative to the changing of the name of the College.

It was the consensus of the Board that an expert be invited to the next Board meeting to give a presentation on rebranding.

5.3 Monthly Evaluation Summary

The Monthly Evaluation Summary from the meeting held on March 24, 2017, for information.

5.4 Governance Committee

Minutes of the Governance Committee Meeting held on March 23, 2017, for information.

A verbal update was provided at the meeting relative to the meeting held on May 10, 2017.

5.5 Audit Committee

Minutes of the Audit Committee Meeting held on March 30, 2017, for information.

6. IN CAMERA
MOVED BY: Eric Rutherford
SECONDED BY: Ron Perozzo

THAT we move into an In Camera Meeting in order to receive information relative to an identifiable individual(s), security of the property and the assets of the organization.

CARRIED

At 9:15 a.m., the Board moved into an In Camera meeting.

At 10:55 a.m., the Board resumed open session and held a 10 minute recess until 11:05 a.m.

6.1 Rise and Report

Nominating Committee Appointment

At the Board of Governors’ (In Camera) meeting held earlier, the Board was advised that Mr. Don Campbell’s 2nd term on the Board will expire on August 31, 2017. His seat is filled through the Board of Governors’ External Governor Appointment Protocol.

The Nominating Committee met on April 24, 2017 to review the applications and selected those to interview. Members of the Nominating Committee interviewed two candidates on May 24, 2017 and as a result are recommending one of the candidates for appointment. A Police Records Search is pending and is anticipated to be received prior to the start of the term on September 1, 2017.

During the In Camera Session, the following motion was recommended to be presented in open session for approval, following the Board of Governors (In Camera) meeting.

MOVED BY: Ed Schmidtke
SECONDED BY: Kristen Oliver

THAT we recommend that the candidate recommended by the Nominating Committee at the May 25, 2017 Board of Governors (In Camera) meeting be appointed to the Board of Governors pending the outcome of their Police Record Search, for a three-year term effective September 1, 2017.

CARRIED

7. ENDS DISCUSSION
7.1  President's Ends Monitoring 2016-2017

A copy of the President’s Monitoring Report 2016, including:
- Executive Limitations Summary 2016/2017;
- Ends Monitoring Report 2016/2017; and

President Madder appeared before the Board, gave a presentation and responded to questions, relative to the above noted.

Distributed today is a package relative to the President’s Evaluation – forms are due to the Secretary to the Board by May 31, 2017. Electronic copies of the materials will be distributed after the meeting.

MOVED BY: George Patterson
SECONDED BY: Darlene Furlong

THAT we accept the President’s Ends Monitoring Report for 2016-17, as presented.

CARRIED

8.  ITEMS FOR DECISION

8.1  Policy Review

The following Board of Governors’ Policies are being presented for routine content review:
- EL2b – Treatment of Staff
- EL2d – Financial Condition & Activities
- EL2f – Asset Protection
- EL2g – Communications & Support to the Board

MOVED BY: Eric Rutherford
SECONDED BY: Peter Kuzyk

THAT we recommend that the content of the following policies be re-confirmed, as presented:
- EL2b – Treatment of Staff
- EL2d – Financial Condition & Activities
- EL2f – Asset Protection
- EL2g – Communications & Support to the Board

CARRIED

8.  ITEMS FOR DECISION
8.2 Dates of Board Meetings

Memorandum from the Secretary to the Board of Governors, dated May 18, 2017, relative to the potential for changing the dates of the Board of Governors' meetings.

MOVED BY: George Patterson
SECONDED BY: Eric Rutherford

THAT with respect to the memorandum from the Secretary to the Board of Governors, dated May 18, 2017, we recommend that the date of the Board of Governors' meeting be scheduled on the second Wednesday of each month that a meeting is held beginning in September 2017;

AND THAT the meeting schedule for the 2017/2018 Academic year be presented to the Board in June 2017, for information.

CARRIED

9. MONITORING

9.1 EL-2h – Emergency Executive Succession

Monitoring Report EL-2h Emergency Executive Succession, for approval.

MOVED BY: Darlene Furlong
SECONDED BY: Owen Smith

THAT we accept Report EL2h – Emergency Executive Succession, showing full compliance with a reasonable interpretation of the policy.

CARRIED

10. ITEMS FOR INFORMATION

10.1 President's Update

Local/Provincial/Federal Perspective

- Memorandum from the President, dated May 18, 2017, providing an overview of the upcoming events.
- Memorandum from Jim Madder, President, dated April 26, 2017 attaching a Capital Projects Status Report (as of April 2017).
- Program Planning
- Part-time Certification

10. ITEMS FOR INFORMATION (Continued)
10.2 **2016 to 2017 Board Planning Agenda Cycle**

A copy of the 2016-2017 Board Planning Agenda Cycle, for information.

10.3 **Higher Education Quality Council of Ontario**

A letter from the Board Chair – HEQCO, dated May 1, 2017, relative to research papers written on exploring the sustainability of the Ontario postsecondary system, was distributed at the meeting.

An electronic copy of the letter will be provided to the Board in order to access the links to the reports identified in the letter. The Chair of the Board will provide a response to HEQCO and copy members of the Board.

11. **SELF-EVALUATION OF THE GOVERNANCE PROCESS**

11.1 **Questions**

Mr. Ed Schmidtke reviewed with questions with the Board.

11.2 **Assignment of Evaluation Leader – June 23, 2017**

Kristen Oliver has been assigned as Evaluation Leader for the Board of Governors Meeting on June 23, 2017.

12. **NEXT MEETING**

A Special Board Meeting is scheduled for Thursday, June 8, 2017 from 9:00 a.m. to 10:00 a.m. to approve the 2016-2017 Financial Statements. Board Members are able to attend by teleconference.

The next Board of Governor's Meeting is scheduled to be held on Friday, June 23, 2017.

13. **ADJOURNMENT**

MOVED BY: George Patterson  
SECONDED BY: Peter Kuzyk

THAT the Board of Governors' Meeting No. 509 held on May 26, 2017, be adjourned at 12:12 p.m.

CARRIED

Chair's Signature  
Secretary's Signature