MINUTES OF MEETING: BOARD OF GOVERNORS’ NO. 508

DATE OF MEETING: MARCH 24, 2017

TIME: 8:30 A.M.

LOCATION: SHUNIAH BOARD ROOM

CHAIR: MR. D. CAMPBELL

MEMBERS OF THE BOARD

Riley Burton
Don Campbell
Darlene Furlong (via teleconference)
Laurie S. Hayes
Peter Kuzyk
Wendy Landry (via teleconference)
Jim Madder
Georjann Morriseau
Kristen Oliver
George C. Patterson
Ron Perazzo (via teleconference)
Eric Rutherford
Ed Schmidtke
Owen Smith

MEMBERS OF THE STAFF

Ken Adams, Vice President - College Services and Treasurer to the Board of Governors
Patti Pella, Vice President – Academic
S. Brenda Small, Vice President - CPIL
Barbara Greer, Executive Assistant and Secretary to the Board of Governors

REGARDS

Peter Bishop
Lori Maki
Harsh Malik

1. CALL TO ORDER AND GOOD NEWS STORY

The Chair called the meeting to order by acknowledging that we are on the traditional land of the Anishinawbe people, those of Fort William First Nations and other nations of the Robinson Superior Treaty of 1850.

Good News Stories:

The Chair read aloud the following good news stories:

For the first time in Thunderhawks Men’s Indoor Soccer history, our team have qualified to advance to the OCAA (Ontario Colleges Athletic Association) Men’s Indoor Soccer Provincial Championships. Our Thunderhawks took to the turf on March 9th at the
1. CALL TO ORDER AND GOOD NEWS STORY (Continued)

OCAA Men's Indoor Regional Championships hosted at Redeemer University College. The Thunderhawks won their division Pool and advanced to the OCAA Provincial Championships. The championships are being held on March 23 - 25, 2017.

On March 5th and 6th, Confederation College hosted 8 southern Ontario prospective students and their parent/guardian/friend for a Familiarization trip funded through Study North. After meeting with the Study North reps at the Toronto Airport, the group flew via Porter to Thunder Bay. The Recruitment team of Amy Mawhinney, Sheena Zegil, Madeline Youmans and Cheryl-Lyn Lamers met the group and toured them around Thunder Bay i.e. Mount McKay, Intercity Shopping area, Prince Arthurs Landing, downtown Port Arthur, and Hillcrest Park. The group was hosted to a breakfast in Ryan Hall, general tours of the campus and residence and met with program faculty and toured programs areas they had applied into such as Flight, Paramedic, MRT, Pre-Health, Travel & Tourism, Film, and Environmental.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Program Advisory Committee Matrix
2.1.2 Negahneewin Council
   • There were no minutes to be presented at this time.
2.1.3 Advisory Committee Appointments

MOVED BY: Laurie Hayes
SECONDED BY: Owen Smith

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors' Meeting No. 508, to be held on March 24, 2017, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There were no declarations of potential conflict of interest.
4. **CHAIR’S REMARKS**

The Chair remarked on the following:
1. The entire inventory of Board of Governors Minutes on the website will be shared to the general public.
2. NWO Sports Hall of Fame currently has a display honouring the 50th Anniversary of Confederation College.
4. Jodi Connor was elected as the Student Representative for the Board of Governors for the Academic Year 2017/2018. In addition, Jodi was nominated by Rebecca Johnson and won a “First Female’s in Thunder Bay” award for the First Female SUCCI President to be elected to the Board of Governors at Confederation College with PARO at their International Women’s Day 2017 “Breaking the Glass” event.
5. Copies of the Macleans 2017 Colleges Guide – Education for the Real World is being circulated at this meeting – articles and photos of Confederation College are highlighted.
6. Metis Nation of Ontario recognized the work of Wendy Landry for advocating for Metis and Indigenous peoples in her work for Union Gas and the City of Thunder Bay.

5. **MINUTES OF THE PREVIOUS MEETINGS**

5.1 **Board of Governors**

The Minutes of the Board of Governors’ Meeting No. 506 and the Special Board of Governors’ Meeting No. 507 held on January 27 and February 24, 2017, respectively, for approval.

**MOVED BY:** Eric Rutherford  
**SECONDED BY:** Laurie Hayes

**THAT** the Minutes of the Board of Governors’ Meeting No. 506 and the Special Board of Governors’ Meeting No. 507 held on January 27 and February 24, 2017, respectively, be approved.

**CARRIED**

5.2 **Business Arising**

**Tuition and Ancillary Fees**

At the January 27, 2017 Board of Governors Meeting, a memorandum relative to Tuition and Ancillary Fees was reviewed. At that time a motion was passed approving the fees, but the Board requested additional information on the Committees rationale for not increasing co-op fees.

A response to this question is addressed in report EL 2f – Asset Protection to be presented later in the meeting.
5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.3 Monthly Evaluation Summary

The Monthly Evaluation Summary from the meeting held on January 23, 2017, was distributed with the agenda, for information.

5.4 Governance Committee

The Minutes of the following Governance Committee Meetings were distributed for information:
- November 24 2016, distributed with the agenda; and

5.5 Nominating Committee

Don Campbell, Chair of the Nominating Committee advised that the recruitment process for the one vacancy is underway and that the committee is seeing a candidate with an Accounting designation. The next meeting will take place on April 24, 2017.

5.6 Audit Committee

George Patterson, Chair – Audit Committee advised that the Audit Committee process is ongoing. The next meeting is scheduled for Thursday, March 30, 2017.

6. IN CAMERA

MOVED BY: Peter Kuzyk
SECONDED BY: Darlene Furlong

THAT we move into an In Camera Meeting in order to receive information relative to an identifiable individual(s) and security of the property of the organization.

CARRIED

At 8:44 a.m., the Board moved into an In Camera Session.

At 9:56 a.m., the Board resumed Open Session and held a 10 minute recess.
6. IN CAMERA

6.1 Rise and Report

Board of Governors' Employee Awards

Confidential memorandum from Ms. A. Hynnes, Employee Health & Wellness Consultant, dated March 7, 2017, relative to the Board of Governors' Employee Awards was presented at the In Camera meeting held earlier. At that time, the Board was advised that a motion to approve the awards would be presented in open session for consideration.

MOVED BY: Wendy Landry
SECONDED BY: Laurie Hayes

THAT with respect to the confidential memorandum from Ms. A. Hynnes, Employee Health & Wellness Consultant, dated March 7, 2017, we recommend that the 2016/2017 Board of Governors' Employee Awards of Excellence be approved, as recommended.

CARRIED

7. ENDS DISCUSSION

7.1 Linkage Session with Negahneewin Council

A luncheon and information sharing session will be held in the Shuniah Board Room, between the Board of Governors and Negahneewin Council following the meeting.

7.2 Academic Programming

Ms. Patti Pella, Vice President – Academic, appeared before the Board, gave a PowerPoint presentation and responded to questions relative to the above noted.

8. ITEMS FOR DECISION

8.1 Policy Review

The following Board of Governors' Policies are being presented for routine content review:
- EL2a – Treatment of Learners

MOVED BY: Ed Schmidtke
SECONDED BY: Wendy Landry

THAT we recommend that the content of the following policies be re-confirmed, as presented:
- EL2a – Treatment of Learners

CARRIED
9. MONITORING

9.1 EL-2b – Treatment of Staff

Monitoring Report EL-2b Treatment of Staff, for approval.

The Chair requested that it be noted that the participation rate and results of the employee engagement survey were positive. It was also noted that internal College committees provide recommendations on action to be taken as a result of the survey.

MOVED BY:                Georjann Morriseau
SECONDED BY:                George Patterson

THAT we accept Report EL2b – Treatment of Staff to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED

9.1 EL-2g – Communications & Support to the Board

Monitoring Report EL-2g – Communications & Support to the Board, for approval.

MOVED BY:                Owen Smith
SECONDED BY:                Eric Rutherford

THAT we accept Report EL2g – Communications & Support to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED

9.1 EL-2f – Asset Protection

Monitoring Report EL-2f – Asset Protection, for approval.

It was noted that the college contracts out security services for the campus.

MOVED BY:                Eric Rutherford
SECONDED BY:                George Patterson

THAT we accept Report EL2f – Asset Protection to the Board, showing full compliance with a reasonable interpretation of the policy.

CARRIED
9. **MONITORING (Continued)**

9.1 **EL-2d – Financial Condition and Activities**

Monitoring Report EL-2d – Financial Condition and Activities, for approval.

MOVED BY: Ed Schmidtke
SECONDED BY: George Patterson

THAT we accept Report EL2d – Financial Condition and Activities, showing full compliance with a reasonable interpretation of the policy.

CARRIED

Kristen Oliver joined the meeting at 11:35 a.m.

10. **ITEMS FOR INFORMATION**

10.1 **President’s Update**

Local/Provincial/Federal Perspective

- Memorandum from the President, dated March 13, 2017, providing an overview of the upcoming events

The President advised that the Wellness Centre construction is on time and on budget and should be opened early in the fall of 2017, in time for the Partners evening.

In addition, the President provided an update on the Atikokan bridge.

10.2 **2016 to 2017 Board Planning Agenda Cycle**

A copy of the 2016-2017 Board Planning Agenda Cycle, for information.

11. **SELF-EVALUATION OF THE GOVERNANCE PROCESS**

11.1 **Questions**

The questions were reviewed by Owen Smith.

11.2 **Assignment of Evaluation Leader – April 26, 2017**

Ed Schmidtke has been assigned as Evaluation Leader for the Board of Governors Meeting on April 26, 2017.
12. NEXT MEETING

The next Board of Governor's Meeting is scheduled to be held on Wednesday, April 26, 2017.

13. ADJOURNMENT

MOVED BY: Peter Kuzyk
SECONDED BY: Eric Rutherford

THAT the Board of Governors' Meeting No. 508 held on March 24, 2017, be adjourned.

CARRIED

The meeting adjourned at 11:45 a.m.

Chair's Signature

Secretary's Signature