



CONFEDERATION COLLEGE BOARD OF GOVERNORS

BOARD REPORT

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| MEETING TYPE: | Board | REPORT NUMBER: | 15-2022 |
| MEETING DATE: | May 11, 2022 | DATE PREPARED: | March 28, 2022 |
| SUBJECT: | EL3 – Communication and Counsel to the Board | | |

MOTION:

THAT Board Report No. 15-2022 relative to EL3 – Communication and Counsel to the Board, presented to the Board of Governors on May 11, 2022, be approved.

PURPOSE:

To receive information confirming compliance with the Executive Limitation and to amend the monitoring process for EL3- Communication and Counsel to the Board.

BACKGROUND:

At the October 28, 2020 Board of Governors Meeting, the Board approved new Executive Limitations policies, which included EL3 – Communication and Counsel to the Board. The “Monitoring” section of the policy, indicates that the Board will evaluate the nature, quality, and timeliness of communication and counsel available to the Board from the President, as part of its annual evaluation of the President’s performance.

The Board must receive complete, comprehensive, accurate information delivered in a timely fashion to facilitate efficient, effective, informed and timely decisions. The President has an obligation to ensure that the Board is supported in this work through communication and counsel. In addition, the Board shall be kept informed, on a regular and timely basis, regarding such matters for which the President is responsible.

DISCUSSION:

Outcome

Monitoring data and information has been submitted to the Board in a timely, accurate and understandable fashion to facilitate the monitoring of compliance with Board policies as per the Board agenda planner.

The Board has been kept informed of any relevant trends, major program initiatives, anticipated adverse media coverage, threatened or pending lawsuits, significant external and internal changes, particularly in the assumptions upon which any Board policy or other significant decision has been established in a concise, understandable, accurate and timely format.

The Board has been apprised of program suspensions and cancellations by the President.

There has been compliance by the President with governance processes, Board policy, legislation, and communication of any other situation detrimental to the working relationship between the Board and the President.

There has been compliance with the Ends or Executive Limitations policies of the Board. Monitoring reports have been presented to the Board, and approved, in compliance with the policies and Board agenda planner.

Mechanisms for official Board communications to the College and broader community, have been established to include such matters as:

- Protecting the organization's public image, credibility, or its ability to accomplish Ends
- Representing the College, or appointing a designate, to convey College decisions to the public
- Informing the public of Board decisions, including By-laws, Board minutes and Board policies
- Making presentations to the public, excluding Board policy, President's own performance, or when instructed not to do so.

The President has submitted to the Board, agenda items that by legislation or Board By-laws require Board approval, accompanied by applicable monitoring information such as:

- 2021-2022 Budget in June 2021
- Mid-year 2021-2022 Forecasted Budget in January 2022
- 2021-2022 Tuition and Ancillary Fees in November 2021

Since March 2021, there have been no individual requests for information or need to respond to officers or committees duly charged by the Board without favour or privilege to certain Board members over others.

Monitoring

The policy indicates that the Board will monitor this policy as part of its annual evaluation of the President's performance, including the nature, quality, and timeliness of communication and counsel available to the Board from the President.

The President has identified that it would be appropriate to have an Executive Limitations Monitoring report presented so that she can confirm compliance with the policy. The "**MONITORING**" section of the report would be amended to reflect the following:

"The President shall provide a monitoring report to the Board in May of each year, which confirms compliance with this policy on Communication and Counsel to the Board."

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ENDS:

This report relates to Ends Policy 3 – Institutional Excellence which states Confederation College is recognized as an excellent and progressive organization and the goal to operates and communicates efficiently, effectively and transparently.

FINANCIAL IMPLICATIONS:

There are no financial implications with this report.

STAFFING IMPLICATIONS:

There are no staffing implications with this report.

RECOMMENDATION:

Given that given that the President has confirmed compliance with EL-3 – Communication and Counsel to the Board, it is recommended that this report be approved.

ATTACHMENTS:

None.

PREPARED BY: Barbara Greer, Executive Assistant to President
REVIEWED BY: Kathleen Lynch, President
SUBMITTED BY: Kathleen Lynch, President