## **Campus Employment Service Job Posting**

Department Public Safety

Job Title Campus Response Team Liaison

Vacancies 1

Pay Rate \$14.56

Job Start Date September 2021

Job End Date April 22, 2022

Program Related Yes

Deadline Open until filled

Days Monday to Friday as scheduled

Hours As scheduled to a max 110 hrs each eligible semester

Complete the online SUCCI Campus Employment Application and attach your resume and class schedule. Upon hiring all applicants must provide proof of Worker Health and Safety Awareness (4 Steps) training completion. All students are also required to complete the COVID-19 Return to Campus Training.

Qualifications

Great leadership ability and exceptional organization skills. Friendly, approachable, professional demeanor and excellent communication skills. Valid First Aid & CPR.

**Duties** 

Cross-appointed as Deputy Coordinator of St. John Ambulance - Confederation College Campus Response Team; Acts as a liaison between College and St. John Ambulance, re: CRT; provides support to all CRT personnel; prepares reports on CRT Services. Orders CRT supplies and follows-up on equipment repairs and maintenance. Work in compliance with the Occupational Health and Safety Act. Meet on a regular basis with the Director of Public Safety and Risk Management. Prefer someone who is qualified to provide assistance as first responder on campus.

Supervise and assist with:

- Responding to medical calls with Security if needed
- Scheduling of the CRT team
- Inventory of the Campus Response Team office
- Inspection and inventory assistance with the campus first aid kits and Band-Aid stations
- Assist with Covid-19 related duties if needed

With the ongoing COVID-19 pandemic, Confederation College will continue to take direction from Ontario's Chief Medical Officer of Health as well as our federal, provincial and local health authorities. The health and safety of our students, employees and entire College community remains our priority. As such, the successful candidate will need to complete the mandatory COVID related training provided by the College, as well as follow specific guidelines as outlined by supervisors in your department.