

## **Minutes of the Meeting of the Student Union of Confederation College Inc. Board of Directors – September 15, 2021**

### **Call to Order**

The meeting was called to order by Vignesh Viswanathan at 9:10 pm on September 15, 2021

### **Board Members Present**

Ronnie Kasana, President

Vitasta Ganjoo, Vice President

Robin Gathercole, Director of Athletics & Campus Recreation (joined through MS Teams)

Isabel Delaney, Senator of Business, Hospitality and Media Arts

Kevin Ammatil, Senator of Health, Negahneewin & Community Services

Sunena Shetty, Director of Social Events

David Johnson, Senator of Aviation

Lynne Savela, Executive Director (e.o.) , Recorder

Don Duclos, Admin. Staff Representative (eo)

Vignesh Viswanathan, Chief Justice (e.o.) Meeting Chair

Catherine Hilgers, Support Staff Representative (e.o.)

**Regrets** – Kiran Ramesh, Past President

### **Adoption of the Agenda**

*“On a motion made by Kevin and seconded by Vitasta that the agenda be adopted as amended”*

### **7/0/0 MOTION CARRIED**

### **Approval of the Minutes of the Previous Meeting – August 24, 2021**

*“On a motion made by Ronnie and seconded by Isabel that the minutes of the meeting from August 24, 2021 be accepted as presented.*

### **7/0/0 MOTION CARRIED**

### **Declaration of Possible Conflicts of Interest**

Vignesh explained what a potential conflict of interest was to the new board members. No conflicts of interest were declared.

### **WUSC – Student Refugee Program**

This is the first year of the program and the first two students have arrived. SUCCI has provided financial sponsorship of close to \$12,000 to take on a second student this year. In addition SUCCI waved their mandatory ancillary fees and will ensure each student is placed into an employment position on campus. It is part of the sponsorship of the program. Tuition has been waived and Campus Living Centres and Sodexo are also sponsors.

SUCCI's commitment is to take care of the social pillar for these students. SUCCI will help the student engage with the college community and other students as they settle into our city and our college.

### **Interview for Vacant Board Positions**

Interview committees were set up to interview eligible candidates for the 3 vacant board positions. The intent is to interview, reference check and have the successful candidate attend the SUCCI Board and Staff Retreat on Saturday, September 25<sup>th</sup>.

Board members had consensus to officially appoint the candidates through an e-mail vote to be sent out later in the week.

### **21-22 SUCCI Operating Budgets**

Lynne provided a quick overview of the mandatory ancillary fees for SUCCI and the approved 21-22 budget. Board members were asked to review the budget. Many board members are new and it will take some time to understand the budgets. Financial statements will be provided to the board next month showing revenues and expenses to date for the current financial year. In addition the external auditors will present the annual audited financial statements to the Board in the fall.

### **Distance Education – New Position Description**

*“On a motion made by Ronnie and seconded by Sunena and that the job description for the position of Distance Education Student Representative be accepted as presented”*

### **7/0/0 MOTION CARRIED**

### **SUCCI Hours & Accountability**

Board members are asked to finalize and submit their SUCCI hours. There was discussion on SUCCI office hours, what exactly is required and what a board member does on their hours. In addition all board members have received a binder copy of the SUCCI Policy & Procedure Manual which includes reference to budgets, policies and procedures, operating practises, joint agreements, job descriptions etc.

Hours are required so board members can be scheduled according to their provided hours for things like SUCCI stops and SUCCI spotlights. There will be a binder at the front counter to sign in and out of your scheduled board hours. Ronnie will require this to review and calculate the monthly honorarium. Honorariums are paid out assuming that board members have completed their scheduled office hours, board reports, board meetings etc. The honorarium is weighted the most on attending the bi-weekly board meetings. This is outlined in the operating policy.

### **Board & Staff Retreat Agenda**

The final agenda will be sent out along with other information. It will be held at the Victoria Inn and the social will take place at Mario's Bowl. Times and details will be sent through e-mail.

### **Adjournment**

Vignesh Viswanathan adjourned the meeting at 7:55pm