

Campus Employment Service Job Posting

Department	Library
Job Title	Library Multimedia Specialist
Vacancies	2
Pay Rate	\$14.56
Job Start Date	September 2021
Job End Date	April 22, 2022
Program Related	Yes
Deadline	Open until filled
Days	As scheduled
Hours	As scheduled to a max 110 hours per each eligible semester

Complete the Campus Employment Application Package online, and ensure to attach your resume and class schedule. Upon hiring, all applicants must complete the Worker Health and Safety Awareness in 4 Steps training program, or provide proof of certificate from previous completion. All students are also required to complete the COVID-19 Return to Campus Training.

Qualifications

Possess a strong understanding of media design, graphic tools and techniques and enrolled in IMD &/or Digital Media Production Programs. Ability to create storyboards, create & edit video, either with live film or via screen recordings. Experience working under tight deadlines, maintaining a positive attitude while monitoring progress of tasks & projects to ensure content is edited & released on time. Must have excellent communication skills, script writing and storytelling capabilities. Demonstrated proficiency in programs for Adobe Creative Cloud; In-Design, Photoshop, Illustrator, Premier Pro, After Effects, Media Encoder, Dreamweaver on a PC based platform, MS Office, PowerPoint, Word, Excel & Outlook. Hands on experience with all or some aspects of 3D print production.

Duties

Assists with Confederation Paterson Library Website regular edits & layout. Researches materials for the implementation of a college community makerspace. Assists with the operation of a 3D Resin Printer. Assists with researching, writing, editing and implementation of promotional materials, including print & web media. Assists the manager & library marketing team in producing media content to promote library services & Indigenous Learning Outcome resources.

With the ongoing COVID-19 pandemic, Confederation College will continue to take direction from Ontario's Chief Medical Officer of Health as well as our federal, provincial and local health authorities. The health and safety of our students, employees and entire College community remains our priority. As such, the successful candidate will need to complete the mandatory COVID related training provided by the College, as well as follow specific guidelines as outlined by supervisors in your department.