

## Campus Employment Service Job Posting

Department	Interactive Media Development
Job Title	Photo Lab Mentor
Vacancies	2
Pay Rate	\$14.56
Job Start Date	September 2021
Job End Date	April 22, 2022
Program Related	Yes
Deadline	Open until filled
Days	As scheduled
Hours	As scheduled to a max 110 hrs. per semester

Complete the Campus Employment Application Package online, and ensure to attach your resume and class schedule. Upon hiring, all applicants must complete the Worker Health and Safety Awareness in 4 Steps training program, or provide proof of certificate from previous completion. All students are also required to complete the COVID-19 Return to Campus Training.

**Qualifications** Student must be enrolled in Film, Digital Media Production or Interactive Media Development Program. Must be familiar with Photo Lab equipment and process. Some knowledge of camera systems and accessories. Must be available to attend orientation session. Strong technical and interpersonal skills.

**Duties** Responsible for inventory, cleaning and general maintenance of photo lab equipment as well as cameras, lenses, tripods and electronic flash units and other computer equipment such as mobile devices and writing tablets. Assistant is expected to be available to assist in end-of-semester clean up and inventory. Booking out photography & computer equipment to students. Students will make photography & computer equipment available to peers and assist them in improving their photography techniques. Dispense & monitor cameras and computer equipment. Update and maintain inventory regularly. Work in compliance with the Occupational Health and Safety Act.

*With the ongoing COVID-19 pandemic, Confederation College will continue to take direction from Ontario's Chief Medical Officer of Health as well as our federal, provincial and local health authorities. The health and safety of our students, employees and entire College community remains our priority. As such, the successful candidate will need to complete the mandatory COVID related training provided by the College, as well as follow specific guidelines as outlined by supervisors in your department.*

May 26, 2021

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