MINUTES OF MEETING: BOARD OF GOVERNORS' NO. 489
DATE OF MEETING: MAY 22, 2015
TIME: 8:30 A.M.
LOCATION: SHUNIAH BOARD ROOM
CHAIR: MR. C. FRALICK

MEMBERS OF THE BOARD
Riley Burton
Don Campbell (via video conference)
Rodney Dyce
Chris Fralick
Laurie S. Hayes
Peter Kuzyk
Jim Madder
George C. Patterson
Doris Rossi
Eric Rutherford
Leona Scanlon
Ed Schmidtke
Paula Sdao (via teleconference)

MEMBERS OF THE STAFF
Ken Adams, Vice President, College Services and Treasurer
S. Brenda Small, Vice President - Centre for Policy in Aboriginal Learning
Sue Prodaniuk, Executive Director, Advancement & Communication
Joe Cordeiro, Executive Dean - School of Health and Community Services
Max Bernosky, Manager – Institutional Research
Barbara Moro, Executive Assistant and Secretary to the Board of Governors

REGrets
Christine Bates, Executive Director, Strategic Planning & Organizational Development

GUESTS:
Wendy Landry, Negahneewin Council Appointee
Owen Smith, Support Staff Appointee
Jordan Vezeau, Student Appointee

1. CALL TO ORDER

The Chair called the meeting to order at 8:30 a.m.

The Chair introduced three of the four new governors who will begin their first term in September 2015, who were in attendance as observers at the meeting:
  • Wendy Landry, Negahneewin Council Appointee
  • Owen Smith, Support Staff Appointee
  • Jordan Vezeau, Student Appointee
1. CALL TO ORDER  (Continued)

The Chair read a good news story relative to the Workforce Development Upgrading Programs Department’s development on a collaborative partnership with the Thunder Bay District Social Services Administration Board (DSSAB) in Thunder Bay. A pilot upgrading classroom was opened on site in the DSSAB building to allow clients in receipt of Ontario Works to participate in classes that can lead to a Grade 12 Equivalency while still accessing services and other resources they need through DSSAB. Twenty students are currently enrolled. The strength of this model has been noticed and another Ontario Works provider in the region wants to develop a similar classroom model for their clients.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Advisory Committee Minutes
- Construction Techniques – February 18, 2015
- Early Childhood Education Program – April 27, 2015
- Medical Lab Assistant – April 10, 2015
- Native Child and Family Services – March 24, 2015
- Power Engineering – January 9, 2015
- Welding Techniques – December 10, 2014

2.1.2 Negahneewin Council Minutes
- No Minutes Presented

2.1.3 Advisory Committee Appointments

MOVED BY: Ms. L. Hayes
SECONDED BY: Mr. G. Patterson

THAT the Agenda and Consent Agenda of the Board of Governors’ Meeting No. 489, to be held on April 24, 2015, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There were no declarations of potential conflicts of interest.

4. CHAIR’S REMARKS

The Chair made the following remarks:
- Congratulated Governor Ed Schmidtke on his recent appointment as President and Chief Executive Officer of the Thunder Bay International Airport Authority.
- Read aloud a thank you card from Mary Burak, retired Executive Assistant to the President and Board of Governors.
- Copies of the Colleges Ontario Strategic Plan are available to anyone who wants one.
- The Chair asked the Board members to identify anyone that they would like to have speak at the Board Retreat in October and email the Executive Assistant.
5. **APPROVAL OF MINUTES OF MEETING NO. 488**

MOVED BY: Ms. D. Rossi  
SECONDED BY: Mr. E. Rutherford

THAT the Minutes of the Board of Governors' Meeting No. 488 held on April 24, 2015, be approved.

CARRIED

5.1 **Business Arising**

In response to a question, the President identified that locally there was no action on the potential high school teacher disruptions and that confirmations were up from last year.

There was no other business arising from the previous minutes.

5.2 **Monthly Evaluation Summary**

The Monthly Evaluation Summary from the meeting held on April 24, 2015, for information.

6. **IN CAMERA**

MOVED BY: Mr. E. Schmidtke  
SECONDED BY: Ms. L. Scanlon

THAT the Board of Governors move into an In Camera meeting to receive information relative to a personal matter about an identifiable individual(s).

CARRIED

At 8:50 a.m., the Board moved into the In Camera Session

At 9:08 a.m., The Board resumed open session.

6.1 **Rise and Report**

There was no report from the In Camera Session.

7. **ENDS DISCUSSION**

7.1 **President's Ends Monitoring & Strategic Report 2014-2015**

A copy of the presentation to be given by Mr. J. Madder, President on the President's Ends Monitoring & Strategic Report 2014-2015 to the Board.
7. **ENDS DISCUSSION** (Continued)

7.1 **President’s Ends Monitoring & Strategic Report 2014-2015** (Continued)

Appendix A: Proposed Metrics for the 2013-2016 Strategic Plan Ends to support the President’s 2014/2015 Ends Monitoring & Strategic Report.

A Supporting Students pamphlet was distributed, as additional information, at the meeting.

Mr. J. Madder, President presented his Ends Monitoring and Strategic Report 2014-2015.

The Board held a 10 minute break from 9:50 a.m. to 10:05 a.m.

Mr. J. Madder resumed his presentation.

MOVED BY: Ms. D. Rossi
SECONDED BY: Ms. L. Hayes

THAT we accept the President’s Ends Monitoring and Strategic Report for 2014 to 2015, as presented.

CARRIED

At 10:15 a.m., Mr. R. Burton left the meeting.

8. **ITEMS FOR DECISION**

8.1 **Policy Review**

At the April 24, 2015 Board of Governors Meeting, recommendations to amend the following policies was made and copies were distributed with the agenda, for approval:

- GP2d – Board Secretary’s Role
- EL2b – Treatment of Staff

**Executive Limitations**

- EL-2e - Financial Planning and Budgeting
- EL-2h - Emergency President Succession

**Governance Process**

- GP-1 - Global Governance Process

Memorandum from Mr. K. Adams, Vice President – College Services and Treasurer, dated May 22, 2015, providing an amendment to EL2e – Financial Planning and Budgeting, and containing a motion was distributed at the meeting. It was recommended that this amendment be brought to the Audit Committee for consideration.
8. **ITEMS FOR DECISION**

8.1 **Policy Review** (Continued)

MOVED BY: Ms. L. Hayes  
SECONDED BY: Mr. P. Kuzyk

THAT we recommend that the amendments to the following policies be approved, as presented:
- GP2d – Board Secretary’s Role
- EL2b – Treatment of Staff

CARRIED

8.2 **Sioux Lookout High School Co-location Project**

A briefing note relative to the above noted project, containing a motion, for consideration.

MOVED BY: Mr. G. Patterson  
SECONDED BY: Mr. E. Rutherford

THAT with respect to the Briefing Note, relative to the Sioux Lookout High School, presented at the May 22, 2015, Board of Governors Meeting, we recommend that an application for Section 28 funding, to a maximum of $2.1 Million be sought to support the new facility in Sioux Lookout, co-located with the new high school;

AND THAT the approval of construction of the project come back to the Board for consideration when funding approval has been received.

CARRIED

8.3 **Student Village Wellness Centre**

A briefing note relative to the above noted project, containing motion, for consideration.

MOVED BY: Mr. G. Patterson  
SECONDED BY: Ms. L. Hayes

THAT with respect to the Briefing Note relative to the Wellness Centre, presented at the May 22, 2015 Board of Governors Meeting, we recommend that an application for Section 28 funding, to a maximum of $13.4 Million be sought to support the new Wellness Centre;

AND THAT the approval of construction of the project come back to the Board for consideration when funding approval has been received.

CARRIED
9. **MONITORING**

There are no monitoring reports being presented at this meeting.

10. **INFORMATION ITEMS**

10.1 **President's Update**

Local/Provincial/Federal Perspective
- Program Suspension - Mining Essentials

A copy of the President's Update Report, for information.

10.2 **Election of Executive/Coordinating Committee**

Memorandum from Ms. B. Moro, Secretary – Board of Governors, dated May 11, 2015, relative to the above noted, for information.

The Chair advised that a minimum of two new members were required for the Executive.

It was requested that succession planning for the Executive be reviewed at the Nominating Committee meeting in the fall.

10.3 **2014 to 2015 Board Planning Agenda Cycle**

A copy of the 2014-2015 Board Planning Agenda Cycle, for information.

11. **SELF-EVALUATION OF THE GOVERNANCE PROCESS**

11.1 **Questions**

Ms. P. Sdao reviewed the Self-Evaluation Questionnaire with the Board of Governors.

11.2 **Assignment of Evaluation Leader – June 26, 2015**

Mr. R. Burton was assigned as Evaluation Leader for the June 26, 2015 meeting.

12. **iANOTATE TRAINING**

Mr. C. Fralick will conduct iAnotate Training with governors on an as needed basis.

13. **NEXT MEETING**

A Special Board Meeting is scheduled for Thursday, June 4, 2015 from 9:00 a.m. to 10:00 a.m. to approve the 2014-2015 Financial Statements. Board Members are able to attend by teleconference.

The next Board of Governors meeting is scheduled for June 26, 2015.
14. ADJOURNMENT

MOVED BY: Mr. P. Kuzyk
SECONDED BY: Mr. E. Rutherford

THAT the Board of Governors' Meeting No. 489 held on May 22, 2015, be adjourned.

CARRIED

Chair’s Signature

Secretary’s Signature