1. **Call to Order**

   The meeting was called to order at 8:32 a.m.

2. **Approval of Agenda**

   The following item was added to the agenda under the President’s Updates: *Provincial Perspective:*
   
i) Satellite Campus Policy for the Postsecondary Education Sector.

   **MOTION:**

   “That the agenda of Board meeting No. 451 be approved as amended.”

   Moved by D. Rossi  
   Seconded by J. St. Amand  
   Carried.
3. **Conflict of Interest**

It was noted Governor Bill Trochimchuk may have a possible conflict of interest as he assisted with the preparation of the financial reports.

Governor Logan joined the meeting at 8:36 a.m.

4. **Chair’s Remarks**

*Greetings and welcome everyone.*

*The announcement of our new President, Jim Madder, took place with the College community on May 18th and it went very smoothly. Christine Bates and Sue Prodaniuk are to be commended for all their efforts in ensuring the announcement was kept confidential before its unveiling. Also, a sincere thank you to all Board members for your time and commitment to the process. At this time, Governors were asked to provide their comments. The Director of Human Resources, Christine Bates, was commended for her exceptional assistance throughout the selection process and the Director of Communications, Sue Prodaniuk, was commended for her confidentiality prior to the official announcement. A note of thanks will be sent to them on behalf of the Board.*

*As a reminder, we will be meeting with the internal Stakeholder Groups at noon today in Rumours Dining Room. Please note that this year we will meet informally with the executive of the respective constituent groups.*

*The College’s 26th Annual Employee Recognition Night was held on Wednesday evening (May 25th). Nora brought greetings on behalf of the Board ……thank you, Nora. At this time, Governors were asked to share their comments/feedback.*

*As Chair of the Nominating Committee, I will be receiving nominations and suggestions for election of the Executive / Board Coordinating Committee. For your information only, a copy of the memo and nomination form were included in the Board package, and copies for completion were distributed to each Board member this morning. The deadline for submission is June 6, 2011.*

*As part of the President’s evaluation process, an evaluation form has been attached to the President’s Ends Monitoring Report for your completion. As noted in the covering memo, please ensure it is returned to Mary by Monday, June 6th. To simplify the process, the forms will be sent electronically to the Governors.*

*Please note a media event was organized by our MPP, Bill Mauro, on May 13th to announce $1 million dollars of funding from the Ministry for our new Bio-Energy Centre. Please note this was in confirmation of funding previously received.*
Another media event will be organized by the Hon. Michael Gravelle to take place on June 15th. This event will take place to announce $1 million dollars of funding from NOHFC that was also previously received for the REACH Project.

As a result of the visit to Brazil last fall, we will be teaching an ESL program for College faculty from Brazil.

And, as a result of the Ireland trip with Colleges Ontario, the President has advised that we may have potential delegates from Ireland visiting our College at the end of June. We will keep you posted as Colleges Ontario is in the midst of organizing this visit.

As an information item: Please note that Doris Rossi will also be attending the ACCC Conference in Edmonton taking place June 5-7th. Doris was out of town hence the delay in receiving her request. Thank you, Doris, for your interest and willingness to attend. She will be attending the conference with the following Governors: Gwen DuBois-Wing, Leona Scanlon, Paula Sdao and Cheryl Vaccher.

Reminder: Convocation is June 3rd
- Location: Community Auditorium
- Times: 9:00 a.m. & 2:00 p.m.
  - (please ensure you arrive 45 minutes before the start time)
- FYI: the Regional Convocation dates are:
  - Fort Frances – June 6th
  - Kenora – June 7th
  - Sioux Lookout – June 13th
  - Dryden – June 14th
  - Atikokan – June 17th
  - Marathon – June 20th
  - Geraldton – June 21st

Reminder:
- To accommodate both meetings, the Board Coordinating Committee and the Audit Committee will both meet on WEDNESDAY, June 15th
  - Coordinating Committee will meet from 12:00 to 2:00 p.m.
  - Audit Committee will meet from 2:00 to 4:00 p.m.

The Chair advised Board members that an informal get together with the new President is being planned for the evening of June 15th. Once details have been finalized, Governors and incoming Governors will be notified accordingly.

Governor John St. Amand attended the ribbon cutting ceremony for the official opening of the Wawa Campus which took place on May 19th. Bob Backstrom attended the opening on the College’s behalf and both were impressed with the event and the display of enthusiasm. On behalf of the Board, a congratulatory note will be sent to both the Executive Director of Skills Innovation, Don Bernosky, and the campus manager, Michael Cameron, for an exceptional job on the planning and opening of the new campus.
The President advised the grand opening of the Red Lake Campus will take place on June 9th and Governors will receive an invitation once details have been finalized.

5. **Approval of Minutes**

**MOTION:**

“That the Board approve the Minutes of Meeting No. 450 as distributed.”

Moved by D. Wallace
Seconded by C.L. Vaccher
Carried.

5.1 **Monthly Evaluation Summary** – Information item.

6. **IN-CAMERA**

The Chair requested that the meeting move in-camera at 8:45 a.m. Staff members remained as the only order of business was to approve the minutes.

**MOTION:**

“That the Board move In-Camera.”

Moved by D. Rossi
Seconded by B. Trochimchuk
Carried.

The regular meeting reconvened at 8:47 a.m.

7. **OWNERSHIP LINKAGE**

7.1 **Advisory Committee Minutes** – Information only. A comment was made on the difficulty being experienced by students regarding mathematics. The President advised our School of Aviation, Technology and Trades is currently working with the School Boards to strengthen the students' math skills.

7.2 **Negahneewin Council Minutes** – Information only. It was brought to the Board’s attention that Negahneewin’s Applied Degree Program was approved by the Ministry but never offered. Dean Small will ensure the minutes are corrected accordingly.

7.3 **Advisory Committee Appointments** – Information only.
8. ENDS DISCUSSION

8.1 President’s Ends Monitoring Report 2010-11

The President's performance review commences with the May Board meeting and is completed at the June meeting. As part of this process, the President provided a presentation which outlined the College's achievements for 2010-2011. The report was structured to capture the College's new Strategic Plan and the corresponding President's measures. A copy of her PowerPoint presentation was distributed to assist Governors in their assessment of her performance.

On the topic of 'values', the President suggested a new value be created on 'sustainability' due to our green Bio-Energy project. This will allow the College to measure how successful it is in its green efforts. A brief discussion took place on sustainability from an economic perspective versus environmental. Further discussions will take place at the June Board meeting or in September with the new President.

During the President's presentation, one of the recurring themes that surfaced was the issue of mental health. It was suggested the Counselling Coordinator, Jim Lees, be invited to make a presentation to the full Board in the fall to provide a snapshot of our current students and to provide information on the issues of substance abuse.

At this time, Governor Rossi requested a presentation be included on the in-services currently being provided by the College to our students. This would raise the level of awareness for Governors and provide them with the appropriate contact information in the event inquiries are received as to services for at-risk students within our communities.

While the President briefly reviewed the section pertaining to the Campus Master Plan, she advised Calvin Brook, from Brook McIlroy Inc., be invited to make a presentation to the Board outlining the vision for the College land that is currently encumbered due to the original purchase of the College property.

During her presentation, the President advised a draft of the College's new Academic Plan will be presented at the June Board meeting by Judi Maundrell.

A request was made by Governor Logan to discuss succession planning for Governors in the fall. It was recommended the term dates be staggered in future to avoid multiple vacancies at one time.

The President fielded questions throughout the presentation and upon completion, the President was commended for her presentation and the College's achievements to date.
MOTION:

"That the President's Ends Monitoring Report 2010-11 be accepted as presented."

Moved by D. Rossi
Seconded S. Cole Paterson Carried.

A short break was called at 10:05 a.m. and the formal meeting reconvened at 10:26 a.m.

9. ITEMS FOR DECISION

9.1 Governance Process Policy Review

9.1.1 BSR-4 – Monitoring Executive Performance – No change.

9.1.2 BSR-5 – Determining President’s Compensation – No change.

9.1.3 BSR-6 – Presidents’ Review Process – No change.

9.1.4 GP11 – Board Linkage with Community – B. Backstrom advised the Governance consultant has been contacted to review the wording on GP11. Catherine Raso advised additional policies will require modifications to ensure consistency in reference to ‘moral ownership’. Governor Wallace indicated additional wording should be reviewed.

In light of these discussions, the President suggested the Governance Committee be reconstituted in September to review all policies rather than recommending modifications on an individual basis.

9.1.5 GP12 – Board and College Values – No change. It was noted this policy should also be reviewed in regard to the addition of ‘sustainability’.

9.1.6 GP13 – Audit Services – No change. The President advised the College’s audit services will tabled at the Board Audit Committee in June prior to the tender process this year.
9.2 Executive Limitations Policy Review

9.2.1 EL2 – Working Conditions – No change.

9.2.2 EL5 – Fiscal Condition – No change. It was requested statement #2 of this policy be reviewed in regard to doing business in Northwestern Ontario as the Broader Public Sector Accountability Directives may supersede this statement.

9.2.3 EL11 – Emergency Succession – No change.

9.3 Election of Executive / Coordinating Committee

In accordance with By-Law #11, the Board of Governors must elect an Executive for the year beginning September 1st. This membership will also serve as the Board Coordinating Committee. The election process will take place at the June Board meeting.

9.4 Appointments and Reappointments

Confirmation was received from the Ministry of Training, Colleges and Universities on the formal appointments of the new Lieutenant Governor in Council (LGIC) Board appointments to our Board – Anne Krassilowsky, Glenn Brassard and the reappointment of Dennis Wallace.

10. Monitoring

10.1 EL4 – Budget Development

Formal approval of the EL4 Budget Development Monitoring Report was deferred from the April Board meeting pending funding confirmation from the Ministry. Bob Backstrom reviewed the financial statements included in the report providing highlights on capital projects and the College’s international initiatives. The President advised an update will be provided at the June Board meeting on our Bio-Energy Project.

MOTION:

“That the Monitoring Report from the President re: Policy EL4 – Budget Development Conditions be accepted.”

Moved by J. St. Amand
Seconded by B. Trochimchuk
Carried.
a) **Business Plan 2011-12**

B. Backstrom provided a PowerPoint presentation on the 2011-12 Business Plan and M. Gallagher, Director of Budgets and Financial Planning, joined the meeting to assist with questions. Upon completion they were commended for providing a very clear Business Plan.

b) **2011-12 Executive Offices**

As part of the Ontario Budget released on March 29, 2011, the government announced that it would be requiring the broader public sector organizations to reduce the cost of their executive offices by 10 per cent over two years. Bob Backstrom advised the College is complying with this request. (memo was attached)

c) **2011-12 Budget – Internally Restricted Funds**

The College has a surplus for the 2010-11 fiscal period due to the Ministry’s one-time sustainability funding and the Extraordinary Growth Grant. As a result, the College is in a position to internally restrict funds to support the College’s 2011-12 strategic initiatives – a copy of which was provided and reviewed by Bob Backstrom. He advised once the year-end statements are reviewed in June, a formal motion will be tabled to restrict funds.

11. **CONSENT AGENDA**

11.1 **Approval of Budget and Business Plan 2011-12**

**MOTION:**

“That the Budget and Business plan for 2011/2012 be approved as presented.”

Moved by L. Scanlon
Seconded by S. Wintle

Carried.
12. INFORMATION Items

12.1 PRESIDENT'S UPDATE

PROVINCIAL PERSPECTIVE

Committee of Presidents' Update

The President reviewed the May 16-17/11 Committee of Presidents’ meetings as provided by Colleges Ontario.

LOCAL PERSPECTIVE

Enrolment Update

B. Backstrom reported applications are down 5% and that confirmation of offers has increased 20%. Payments are due June 27th and numbers will be revised at this time.

2011 President's Community Visits

The President advised the format for this year's community visits was revised and she met with community leaders individually rather than a group setting. Overall, she was very pleased with the meetings and she provided a brief highlight on these visits. In addition to the visits, the President was requested to speak at the respective Rotary Clubs situated in the western communities.

13. SELF EVALUATION OF THE GOVERNANCE PROCESS

13.1 In light of Governor Sdao's absence, Governor Rossi was asked to lead the Governors through the evaluation form.


MOTION:

"That the meeting be adjourned."

Moved by S. Cole Paterson
Seconded by J.P. Levesque
Carried.

The meeting adjourned at 11:55 a.m.

Recorder: Mary Burak

Chair's Signature