1. **Call to Order**

The meeting was called to order at 5:20 p.m.

2. **Approval of Agenda**

The following two items were added to the agenda under the President’s Updates:

i) March 21, 2011 Committee of Presidents’ Report; and

ii) Credentials Validation Service (CVS) Audit Report.

In regard to process, the Chair requested the In-Camera portion of the meeting be dealt with at the end of the regular Board meeting.

**MOTION:**

“That the agenda of Board meeting No. 449 be approved as amended.”

Moved by J. St. Amand
Seconded by L. Scanlon
Carried.
3. **Conflict of Interest**

It was noted Governor Bill Trochimchuk may have a possible conflict of interest as he assisted with the preparation of the financial reports.

4. **Chair's Remarks**

Good evening.

As a follow-up to the January Board meeting, the March Board Coordinating Committee and the Presidential interviews, it has been decided to cancel this year's Advisory Committee Forum. The Chair advised many factors were considered prior to proceeding with a cancellation. Even though this event is cancelled, the Community Partners’ Reception will take place on April 28th from 5:00 to 7:00 p.m. in Ryan Hall.

The Board of Governors will meet next month on the evening of Wednesday, April 27th from 5:00 to 8:30 p.m. Please advise if you have a conflict as soon as possible.

In January, we advised the Board of Governors have been invited to meet with the LU Board informally on Wednesday, April 20th. If you are able to attend this meeting, it will take place in Dr. Stevenson’s office at 6:00 p.m. We are aware that attendance may be problematic for the regional governors as it’s a week prior to our regular Board meetings. If you are able to attend, please confirm your attendance with Mary today as we need to advise LU of our attendance.

The Provincial Budget will be announced March 29, 2011 and we have been advised not to expect money for capital or any increases in funding. A copy of the Federal budget highlights from Colleges Ontario and ACCC have been distributed for your information.

On behalf of the Board, I would like to offer our sincere condolences to Bill Trochimchuk as his sister, Susan Elizabeth, passed away peacefully on March 12th.

Please note that Leona Scanlon has to leave the meeting early today and we have asked John St. Amand to be the evaluation leader this month. Leona will be reassigned to April.
5. Approval of Minutes

It was noted Paula Sdao's name was misspelled on page 10 of the minutes.

MOTION:

“That the Board approve the Minutes of Meeting No. 448 as distributed.”

Moved by P. Sdao
Seconded by D. Wallace
Carried.

5.1 Monthly Evaluation Summary – Information item.

Governor DuBois-Wing inquired about the section pertaining to attrition regarding the Multimedia Production Advisory Committee minutes. J. Maundrell advised this is a standard discussion item for all committees as they ensure corrective measures are taken if it's required. Student numbers for this program will be provided next month for the Board’s information.

6. IN-CAMERA

Note: The In-Camera Meeting took place at the end of the meeting.

7. OWNERSHIP LINKAGE

7.1 Advisory Committee Minutes – Information only.

7.2 Negahneewin Council Minutes – None.

7.3 Advisory Committee Appointments – Information only.

8. ENDS DISCUSSION

8.1 Contract Training – Presentation by Don Bernosky

The Chair advised a presentation on Contract Training by the Executive Director of Innovation and Skills Development, Don Bernosky, will be postponed until September. This presentation will be very beneficial for both the new President and new Governors.
9. ITEMS FOR DECISION

9.1 Governance Process Policy Review

9.1.1 GP1 - Governance Commitment - No change.

9.1.2 GP2 - Effective Governance - Two changes were recommended on the wording of the GP2 Policy:
   - Governor DuBois-Wing recommended the overarching statement be changed to read:
     "Strong governance is founded on ongoing Board education and development. As a result, the Board will invest in its governance capacity."
   - Governor Wallace recommended the word ‘budget’ be removed from the Monitoring statement to read:
     "Annual review at the Audit Committee."

9.1.3 GP3 - Governing Style - No change.

9.1.4 GP4 - Board Job Description - No change.

9.1.5 GP5 - Chair's Role - No change.

9.2 Executive Limitations Policy Review

9.2.1 EL5 - Fiscal Condition - Governor Wallace recommended the statement on the External Monitoring section be changed to read as follows:
   - Annual Auditor’s Report and other audits as performed from time to time.

9.2.2 EL9 - Treatment of Others - No change.

9.2.3 EL10 - Tuition Fees - No change.

The Chair advised the recommendations for the GP2 and EL5 Policies will be taken under advisement and formal approval will be tabled at the Board meeting next month.

9.3 Honorary Diplomas

Confederation College recognizes individuals who have made outstanding contributions to the advancement of the college, and/or the community of Northwestern Ontario and beyond in the areas of leadership, innovation and partnership.
MOTION:

“That an Honorary Diploma in General Arts and Science be awarded to Jack Masters at the June 2011 Convocation.”

Moved by N. Logan
Seconded by S. Cole Paterson Carried.

MOTION:

“That an Honorary Diploma in Business Administration be awarded to Chief Pierre Pelletier at the June 2011 Convocation.”

Moved by J. P. Levesque
Seconded by L. Scanlon Carried.

9.4 Fellow of Confederation College

Information item. Dr. Gary Polonsky, a long-time supporter of Confederation College and a leader in Canadian post-secondary education, was awarded the Fellow of Confederation College last year. As Dr. Polonsky was unable to attend the June 2010 Convocation ceremony, he will be conferred at the June 2011 Thunder Bay ceremony.

10. Monitoring

10.1 EL5 – Fiscal Condition

In reviewing the report, the President advised as part of the new Broader Public Sector Directives, new guidelines for procurement, travel and expenses will require the Board’s approval. This will be tabled at the April Board meeting.

MOTION:

“That the Monitoring Report from the President re: Policy EL5 Fiscal Condition be accepted.”

Moved by P. Champagne
Seconded by B. Trochimchuk Carried.
10.2 **EL6 – Asset Protection**

An inquiry was made by Governor Champagne with respect to insurance coverage on additional drivers when vehicles are being rented for College business. B. Backstrom advised he will investigate and report back.

**MOTION:**

“That the Monitoring Report from the President re: Policy EL6 – Asset Protection be accepted.”

Moved by S. Cole Paterson
Seconded by Cheryl L. Vaccher
Carried.

10.3 **EL7 – Communication and Counsel**

**MOTION:**

“That the Monitoring Report from the President re: Policy EL7 – Communication and Counsel be accepted.”

Moved by G. DuBois-Wing
Seconded by J. St. Amand
Carried.

11. **CONSENT AGENDA**

11.1 **Approval of Confederation College’s Approval Authority Schedule**

The new Broader Public Sector Procurement Directive requires colleges to establish an Approval Authority Schedule for the procurement of goods and non-consulting services. As a result, the College has modified its Practice on Purchasing Spending Authorization Limits accordingly.

**MOTION:**

“That the Board of Governors approve Confederation College’s Approval Authority Schedule as outlined in College Practice # 2-2-05 – Purchasing Spending Authorization Limits – dated March 23, 2011.”

Moved by L. Scanlon
Seconded by D. Wallace
Carried.
11.2 Program Approval – Early Childhood Education Administration Graduate Certificate Program

The Early Childhood Education (ECE) Administration Graduate Certificate Program will provide a comprehensive study of the management and leadership skills needed to effectively administer an early childhood education program. This certificate program is intended for child-care education professionals who have earned a diploma in ECE or a recognized equivalent program. J. Maundrell advised this program is being offered entirely online and it is being piloted in conjunction with five other colleges – Algonquin, Cambrian, Canadore, Northern and Sault College. She noted that all colleges will share in the developmental costs of this program.

MOTION:

“That the Board approve the Early Childhood Education Administration Graduate Certificate Program.”

Moved by N. Logan
Seconded by P. Sdao
Carried.

11.3 Program Name Change – Instrumentation Engineering Technician

Due to the advancement in technology, the School of Engineering, Technology and Trades has recommended the name for the Instrumentation Engineering Technician be revised accordingly. J. Maundrell reported other community colleges have recognized this evolution and they are changing the names of similar programs to more accurately reflect their vocational outcomes.

MOTION:

“That the Board approve the proposed name change from Instrumentation Engineering Technician to Instrumentation Engineering Technician – Process Automation and Control Program.”

Moved by S. Wintel
Seconded by B. Trochimchuk
Carried.

12. INFORMATION Items

12.1 PRESIDENT’S UPDATE
PROVINCIAL PERSPECTIVE

Committee of Presidents' Update – January 17-18 and March 21, 2011

Summaries of the January 17-18th and March 21st Committee of Presidents’ meetings were distributed and highlights of these meetings were provided by the President and B. Backstrom respectively.

It was noted that Colleges Ontario is giving consideration to going paperless for their Board meetings. The President advised the College is presently investigating this option for the Board of Governors as well and will report back their findings at a later date.

Governor L. Scanlon left the meeting at 6:20 p.m.

Multi-Year Accountability 2009-10 Report

A brief review was provided on Confederation College’s Multi-Year Accountability Report summary which was compared to the Ministry’s college system summary.

MTCU New Broader Public Sector Directives

The new Broader Public Sector Directives (under the Broader Public Sector Accountability Act) brings in new rules which will ensure greater transparency and accountability in the procurement processes and the reporting of travel expenses. The President advised these directives take effect April 1, 2011 and policies related to procurement, travel and expense claims will be tabled for approval at the April Board meeting.

The Ontario Online Institute

Last year the Premier announced the government’s intention to establish an Ontario Online Institute (OOI) as part of its plan to create jobs and strengthen the economy. This year an Ontario Online Institute will be established and the CEO of Contact North, Maxim Jean-Louis, has been appointed as a special advisor to make recommendations on how to best to facilitate the establishment and roll-out of an online institute.

Ontario’s Credit Transfer Initiative

Minister John Milloy recently announced that Ontario is introducing a province-wide Credit Transfer (CT) system to facilitate the mobility of students and provide them with effective transfer pathways. As part of the initiative, J. Maundrell reported the College has submitted three proposals in conjunction with Lakehead University on the following programs: Police Foundations; Practical Nursing
Program and BScN; Forestry. Another initiative currently being investigated is a Pan Northern agreement. Six VPs from six northern colleges are creating an agreement wherein equal credit will be granted for courses taught at their respective institutions. In addition, Confederation College is presently in discussions with Nipissing University regarding a joint offer of admission for our Business Administration programs. The President advised the College is also working with Lakehead University on a Pan Northern Agreement for all northern colleges and northern universities.

Ireland Institutes of Technology

The President advised Enterprise Ireland approached the Ministry with a proposal to create a partnership between Colleges Ontario with the Institutes of Technology Ireland (IOTI). Representatives from the participating colleges leave for this mission to Ireland at the end of March.

LOCAL PERSPECTIVE

Enrolment Update

B. Backstrom reported the College presently has 3,045 full-time students. This number represents 11 students over projections for the winter semester. He advised the applications for the fall are currently down 4% from last year.

Budget Update

B. Backstrom reviewed the 2010-2011 budget and the capital budget for the period ending February 28, 2011. The update indicates that the surplus is expected to be greater than previously reported in the January Board meeting. He advised the Endowment Fund will be monitored over the next while as the investment return is presently low and an update will be provided at a later date.

The President advised the Board will be kept informed as to the final stages of the REACH Project related to the renovations on the first floor of the Shuniah Building. There is contingency funding in place if an overrun were to occur.

Capital Projects Update

The status report on the Bio-Energy, REACH and Residence capital projects was reviewed by B. Backstrom.

Credentials Validation Service (CVS) Audit Report

The Credentials Validation Service (CVS) Audit Report was distributed and reviewed by the President and J. Maundrell. Overall the report was successful and the recommendations identified will be implemented. The President and the VP Academic will meet with the CVS Chair to discuss the Audit Report.
Additional items:

a) S. Brenda Small reported the College received year-end funding from the Ministry of Training, Colleges & Universities in the amount of $285,000.00 as part of a funding enhancement concerning our Multi-year Aboriginal Action Plan for Postsecondary Education for this fiscal period and 2011-12. This funding enhancement is to sustain projects that support the transition of Aboriginal learners to postsecondary education.

b) Governor G. Leach expressed his gratitude for being provided with an opportunity to retrain at the College.

IN-CAMERA

The Board of Governors moved In-Camera at 7:10 p.m.

MOTION:

“That the Board move In-Camera.”

Moved by S. Cole Paterson
Seconded by C. L. Vaccher

Carried.

13. SELF EVALUATION OF THE GOVERNANCE PROCESS

13.1 Due to timing, the Governors' evaluation forms were collected.


The In-Camera session ended at 8:30 p.m.

MOTION:

“That the meeting be adjourned.”

Moved by D. Wallace
Seconded by J.P. Levesque

Carried.

Recorder: Mary Burak
Chair's Signature