BOARD OF GOVERNORS’ MEETING NO. 457
February 24, 2012

MINUTES

Time: 8:30 a.m. – 12:00 p.m. Place: Shuniah Boardroom A219

MEMBERS OF THE BOARD

Gwen DuBois-Wing, Chair
Dennis Wallace, Vice Chair
Paula Sdao, Vice Chair
Leona Scanlon, Member-at-Large
Glenn Brassard
Don Campbell
Chris Fralick
Meaghan Gibson
Anne Krassilowsky
J.P. Levesque
Paul Noonan
Susan Prezio
Doris Rossi
John St. Amand
Bill Trochimchuk
Cheryl L. Vaccher
Jim Madder, President
Bob Backstrom, Vice President, Student & Corporate Service and Board Secretary / Treasurer

MEMBERS OF THE STAFF

Present: Judi Maundrell, Senior VP Academic
S. Brenda Small, VP Aboriginal Relations
Mary Burak, Executive Assistant

1. Call to Order

The meeting was called to order at 8:30 a.m.

2. Approval of Agenda

2.1 Consent Agenda

2.1.1 Advisory Committee Minutes
2.1.2 Negahneewin Council Minutes
2.1.3 Advisory Committee Appointments

MOTION:

“That the agenda and consent agenda of Board meeting no. 457 be approved as distributed.”

Moved by D. Wallace
Seconded by P. Noonan

Carried.
3. **Conflict of Interest**

Governor Bill Trochimchuk advised of a possible conflict of interest as he assisted with the preparation of the financial reports.

Governor Dennis Wallace advised he is the Chair of the Lake of the Woods Development Commission and a potential conflict may occur in the future relating to postsecondary programming. If so, he will declare a conflict and excuse himself from any discussions. A letter outlining the circumstance has been provided to the Board Chair and Governors are welcome to request a copy.

*Secretary's Note: Conflicts of Interest are declared by Governors pursuant to the Ontario Colleges of Applied Arts and Technology Act, 2002.*

4. **Chair's Remarks**

Today we will have a number of guest speakers. Our legal counsel, John Cyr, will present at 9:15 a.m. and accompanying him will be Rosalie Evans. Following this we will take a short break. Then Judi Maundrell will present the Academic Plan and she has requested one of the Deans to be present for this presentation and for agenda item #7.3. Also, Judi Maundrell will provide an overview on Strategic Enrolment Management to set the stage prior to Sue Prodaniuk's presentation.

Faculty member, Ron Morancy, is one of the recipients of the Skills Canada Klaus Woerner Award this year. Ron has been the Coordinator of the Power Engineering Program for many years at Confederation. The Skilled Trades Hall of Fame Award recognizes an individual who has made significant contributions to the advancement of skilled trades and technologies. The award will be presented at the Skills Canada Annual Gala being held early next month and Dean Joe Vieira will attend the ceremony as Ron is inducted into the Skilled Trades Hall of Fame.

- Don Bermosky, our VP of Regional Workforce Development, was one of last year's recipients.

As the meeting proceeds today, I would like to ask Board members to feel free to ask questions throughout the presentations. Our intent is to have full Board engagement so that all voices are heard. This topic has been raised with the Board Coordinating Committee and I may also specifically ask Governors for their input during our meetings. If there is anything we can do to improve this format, please let us know.
Please note the President will be away on vacation from February 27th until March 14th inclusive. During this time, Bob Backstrom and Judi Maundrell will share responsibilities on behalf of the President.

As a follow-up to last month’s meeting, this is to advise that Sue Prodaniuk, the Executive Director of Recruitment and Communications, will attend the March Board meeting to provide some education on the presence of external guests at our Board meetings.

4.1 President’s Remarks

The President noted the areas of particular importance this month – Board Liability presentation; Program Suspensions; the SEM (Strategic Enrolment Management) presentation and the presentation on market presence and development. He advised a presentation on Aboriginal Education will take place in March and a presentation on Student Success, the second phase of SEM, will take place in April. He welcomed the Governors’ feedback on the topics being presented.

5. Approval of Minutes

It was noted a declaration of interest was not declared by Governor Trochimchuk at the January meeting.

MOTION:

“That the Board approve the Minutes of Meeting No. 456 as amended.”

Moved by D. Campbell
Seconded by C. Fralick Carried.

Business arising from the minutes:

The Chair advised a decision has yet to be made on Board attendance for the 2012 ACCC (Association of Canadian Community Colleges) Conference. She encouraged new Governors give consideration to attending this national conference. A brief discussion ensued and it was recommended the conference agenda be reviewed prior to a decision being made on the number of Governors attending.

The Chair reiterated the President will be presenting at the NOMA (Northwestern Ontario Municipal Association) Conference on April 26th. Although the conference dates conflict with the April Board meeting, she encouraged Governor representation. Governor Wallace will be attending a
portion of the NOMA meeting and Governor Campbell advised he will be attending both the NOMA and NOACC (Northwestern Ontario Associated Chambers of Commerce) Conference this year.

As the President conducts his community visits, regional Governors are welcome to join him during these visits.

5.1 **Monthly Evaluation Summary** – Information item.

S. Brenda Small joined the meeting at 8:49 a.m.

6. **IN-CAMERA**

The Chair requested that the meeting move in-camera at 8:50 a.m.

**MOTION:**

“That the Board move In-Camera.”

Moved by C.L. Vaccher
Seconded C. Fralick
Carried.

The regular meeting reconvened at 9:26 a.m.

7. **ENDS DISCUSSION**

7.1 **Board Liability**

The College's legal counsel, John Cyr, accompanied by Lawyer Rosalie Evans provided an overview on Board Liability. A draft Memorandum on Directors' Liability, a table of specific Statutory provisions and a brochure on the College's Educational Institution Liability Program were pre-circulated and reviewed by legal counsel. Questions were fielded throughout the presentation and upon completion the guests were thanked and commended on their presentation.

It was noted the Board Liability documentation will be included as part of the new Governors' orientation in the fall.

A break was taken at 10:16 a.m. and the meeting reconvened at 10:25 a.m.
7.2 **Academic Plan to 2014**

The initial draft of the Academic Plan was presented in September 2011 and the Senior Vice President of Academic reviewed the content of the final version. Judi Maundrell fielded questions throughout the presentation and upon completion, she was commended for providing a comprehensive academic plan.

7.3 **Program Suspensions**

Judi Maundrell reported on the programs being suspended in September 2012 due to declining enrolments: Aerospace Manufacturing; Hospitality Management – Hotel, Restaurant and Resort; Tourism & Travel – Adventure and Ecotourism. Dean Joe Vieira joined the Senior VPA as they reviewed the current plans being undertaken by Confederation to refresh these programs and create new pathways for students.

7.4 **Strategic Enrolment Management and Market Presence & Development**

Judi Maundrell presented a PowerPoint presentation on the College’s current Strategic Enrolment Management (SEM) plan followed by a presentation from the Executive Director of Recruitment and Communications, Sue Prodanik, on the College’s plan for market presence and development. The College’s plan on Student Success will be presented at the April Board meeting.

8. **ITEMS FOR DECISION**


8.2 **Executive Limitations Policy Review** – Currently under review.

8.3 **Board Committee Reports**

8.3.1 **Governance Committee**

The pre-circulated report was noted for information. As per the recommendation of the Governance Committee, formal Board approval is required for the appointment of the Governance Coach.

**MOTION:**

“That the Board of Governors approve the appointment of Catherine Rasou as Governance Coach for a three-year period subject to an annual performance review.”

Moved by D. Campbell  
Seconded by C. Fralick  
Carried.
8.3.2 **Nominating Committee**
The pre-circulated report was noted for information. The Chair advised two potential governor candidates will be interviewed in March and an update will be provided at the Board meeting.

8.3.3 **Audit Committee**
The pre-circulated report was noted for information and reviewed by the Committee Chair, Dennis Wallace. Also, a brief update was provided on the February 23rd Endowment Committee meeting.

8.4 **Other Items for Decision** – None.

Governor Vaccher left the meeting at 12:00 p.m.

9. **Monitoring**

9.1 **EL7 – Communication and Counsel**

The EL7 Communication and Counsel Monitoring Report was reviewed and approved.

**MOTION:**

“That the Monitoring Report from the President re: Policy EL7 – Communication and Counsel be accepted.”

Moved by P. Sdao
Seconded by S. Preszlo Carried.

10. **INFORMATION Items**

10.1 **PRESIDENT’S UPDATE**

**FEDERAL PERSPECTIVE**

**ACCC on Parliament Hill Update** – Deferred.

**PROVINCIAL PERSPECTIVE**

**Committee of Presidents’ Update – January 23/12** – Information item.

**Informal meeting with Minister Murray** – Deferred.
LOCAL PERSPECTIVE

**Enrolment and Budget 2011-12 Updates** —
The pre-circulated report on enrolment and the latest budget update were reviewed by the President and Board Secretary respectively. The College restructuring plan will continue to be aligned with student enrolment numbers as projections are updated. To assist the Board in monitoring the College’s future direction, it was suggested target numbers be provided on a regular basis. It was noted the cost of the current restructuring plan will be recovered over the following two years.

10.2 **CEC – Nominations for Governors Review Committee** —
Information item.

10.3 **2011-12 Agenda Cycle & Governance Discussion Priorities** —
Information item. It was suggested a presentation on Mental Health be added to the Aril Board schedule. A request was also received to include a presentation on Mining for the June Board meeting and invite guest speakers.

11. **SELF EVALUATION OF THE GOVERNANCE PROCESS**

11.1 G. Brassard was asked to lead the Governors through the evaluation form.


**MOTION:**

“That the meeting be adjourned.”

Moved by C. Fralick  
Seconded by S. Prezio  
Carried.

The meeting adjourned at 12:16 p.m.

Recorder: Mary Burak

Chair’s Signature