



**Confederation**

PUBLIC SAFETY

# ENTRY PERMIT

**SPECIAL NOTES:**

- Only the individual who has authority over a space, may approve after-hours access to the space. The individual may place conditions on the use of the space, including dates, times and required supervision.
- You may present the approved Entry Permit at the Public Safety Office, Shuniah Room 142, 7 AM to 7 PM, M—F.
- An entry permit is valid for one entry only. You must be in the building prior to building closure.
- You must present the yellow copy of the entry permit to a Public Safety—Security Guard, on request.
- For film shoots, please attach the names of the cast and crew to this permit. (Separate Entry Permits are not required for each member of the cast and crew, provided that the cast and crew stay with the permit holder named below.)

**DATE ENTRY PERMIT REQUIRED:** \_\_\_\_\_

**TIMES — FROM:** \_\_\_\_\_

**TO:** \_\_\_\_\_

**ROOM(S):** \_\_\_\_\_

**NAME OF STUDENT (One Name Per Permit):** \_\_\_\_\_

**DEPARTMENT / PROGRAM:** \_\_\_\_\_

**PRINT Name of Person Authorizing Access:** \_\_\_\_\_

**SIGNATURE of Person Authorizing Access:** \_\_\_\_\_

**ORIGINAL: PUBLIC SAFETY; COPY: STUDENT**

**RECEIVED & REVIEWED (INITIAL):** \_\_\_\_\_

<< Public Safety: Phone: 475-6324 >>  
<< Visit us: Shuniah Building, Room 142 >>  
<< E-mail: security@confederationc.on.ca >>