BOARD OF GOVERNORS’ MEETING NO. 430  
January 23, 2009

MINUTES

Time: 8:30 a.m. – 12:00 p.m.  
Place: Shuniah Boardroom

Time: 12:00 – 2:00 p.m. – Annual Luncheon Meeting with Negahneewin Council – Rumours Dining Room

MEMBERS OF THE BOARD

Present:  
Hartley Multamaki, Chair  
Marilyn Gouthro, Vice Chair  
Dick O'Donnell, Vice Chair  
Sharon Cole Paterson  
Percy Champagne  
Gwen DuBois-Wing  
John Kantola  
Kari Keiso  
Anne LeSage  
Bill Trochimchuk  
Cheryl L. Vacher  
Janice Vauthier  
Sid Wintle  
Patricia Lang, President  
Bob Backstrom, Secretary / Treasurer (Non-Voting)

Regrets:  
N. Logan, John St. Amand, Dennis Wallace

MEMBERS OF THE STAFF

Present:  
J. Maundrell, Vice President, Academic and Student Services  
S. Brenda Small, Dean, Negahneewin College of Academic and Community Development  
Mary Burak, Administrative Assistant

1. Call to Order

The meeting was called to order at 8:34 a.m.

2. Approval of Agenda

MOTION:

“That the agenda of Board meeting No. 430 be approved as distributed.”

Moved by D. O’Donnell  
Seconded B. Trochimchuk  
Carried.
3. **Conflict of Interest**

Governor Trochimchuk declared a possible conflict of interest as he assisted with the preparation of the budget report. Governor DuBois-Wing advised she may have a potential conflict but would only declare if needed. She also advised M. Gouthro would cover the monitor’s report this month as she has to leave the meeting at 11:30 a.m.

4. **Chair’s Remarks**

As a reminder, the Board will meet with Negahneewin Council over lunch from 12:00 to 2:00 p.m. in Rumours Dining Room following today’s meeting.

Confirmation of attendance for the Colleges Ontario 2009 Conference being held in Toronto on February 22-23/09 is as follows:
- Board members: Sharon Cole Paterson, Marilyn Gouthro, John St. Amand, and Hartley Multamaki;

Please note the NOACC (Northern Ontario Associated Chambers of Commerce) Spring Meeting/AGM is taking place in Thunder Bay on May 7-9, 2009. Governor Champagne advised he will be attending the AGM and will represent the Board.

Governor Champagne commended Governor Logan in securing a $30,000 donation from Ontario Power Generation for our Technology and Trades Project.

The ACCC (Association of Canadian Community Colleges) Conference will be held May 31 to June 2/09 in Charlottetown, PE. Governors who have expressed an interest to date are Marilyn Gouthro, Dick O’Donnell and Hartley Multamaki. Please let us know if you are interested in attending.

Thank you for submitting your monthly evaluations. For the month of November, 11 out of 14 responses were received. Your feedback is important and is taken into consideration to improve Board meetings. Please note that prior to the monitor’s report each month, Governors will be allowed 5 minutes to complete their evaluation forms.
5. Approval of Minutes

MOTION:

“That the Board approve the Minutes of Meeting No. 429 as distributed.”

Moved by A. LeSage
Secended M. Gouthro Carried.

5.1 Monthly Evaluation Summary – Information item.

6. IN-CAMERA – No Business.

7. OWNERSHIP LINKAGE

7.1 Advisory Committee Minutes – Information only.

7.2 Negahneewin Council Minutes – Information only.

7.3 Advisory Committee Appointments – Information only.

7.4 Linkage Session with Negahneewin Council – The annual meeting with Negahneewin Council will take place following the Board meeting.

8. ENDS DISCUSSION

The following staff joined the meeting for the TNT and REACH presentations:

Brian Campbell, Executive Director, Government Relations
Dave DeKnock, Project Lead, TNT Project
Kathleen Lynch, Dean, School of Health and Community Services
Mark Wright, Director, Resource Development

8.1 Technology and Trades (TNT) Project

As noted in the summary, the Technology and Trades project will make strategic investments in our Technology and Trades programming, including equipment. These investments will help the College to deliver an expanded
highly skilled workforce, trained in green technology and sustainability, and prepared to face the challenges of the future. New programs will be created and our enhanced programming mix will attract youth, First Nations, and displaced workers. This is an $10.5 million dollar project of which, provincial funding has been secured in the amount of $9.5 million.

Dave DeKock provided an overview on the construction changes being made to the Dorion and McIntyre buildings to accommodate this project.

Governor Champagne suggested the Canadian Wood Council make a presentation to the Board on the benefits and efficiencies of wood as part of the green technology measures being perused.

A short break was taken at 10:08 a.m. and the regular meeting reconvened at 10:20 a.m.

8.2 REACH Project

The Regional Education Alliance for Community Health (REACH) project will allow Confederation College and our partners to construct a first-class health and wellness building and expand education programs to reflect the changes in the health sector and the high proportion of Aboriginal citizens in Northwestern Ontario. The curricula will focus on an interdisciplinary, intercultural and intergenerational approach to learning and delivery of health care and community services across Northwestern Ontario. Kathleen Lynch provided an update on the College’s position to date followed by a brief question and answer period.

All staff members were thanked and commended for their presentations and participation.

9. ITEMS FOR DECISION


9.1.1 GP7 – Board Committee Terms of Reference

The GP7 policy was modified to reflect the changes in the new By-Law #11 – the name of the Executive Committee was changed to Coordinating Committee and the terms of reference were revised accordingly.
MOTION:

“That the revised Governance Process Policies GP-7 and the revised Terms of Reference GP-7.1 be approved as presented.”

Moved by M. Gouthro
Seconded G. DuBois-Wing Carried.

9.1.2 Governance Committee Report

The Chair, M. Gouthro, reviewed the minutes of the January 12th Governance Committee meeting. A governance expert and consultant, Catherine Raso, assisted the Committee in their deliberations on Board evaluation and self-evaluation tools. Bob Backstrom will work with Catherine to develop samples for the Committee to review at their next meeting.

9.2 Executive Limitations Policy Review

9.2.1 EL1 – Constraints – No change.

9.2.2 EL13 – Partnerships – No change.

9.2.3 EL5 – Fiscal Condition – Under revision.

The Chair of the Audit Committee, D. O’Donnell, advised the Committee’s objective is to ensure the financial reporting requirements are met and that capital projects/Endowment funds are captured in these reports as per the Board’s request.

9.3 Rescind Board By-Laws 9 & 10 and Approve Board By-Laws 11, 12 & 13

Omnibus Motion:

“That By-Laws #9 and #10 be rescinded and By-Laws # 11, #12 and #13 be accepted as distributed.”

Moved by M. Gouthro
Seconded by G. DuBois-Wing Carried.

Formal motion:

RESOLUTION OF THE BOARD OF GOVERNORS OF THE CORPORATION:

WHEREAS The Confederation College of Applied Arts and Technology continues under that name to be established as a College (the “College”) and
its Board of Governors is continued as a not-for-profit corporation (the "Corporation") under the Ontario Colleges of Applied Arts and Technology Act, 2002;

AND WHEREAS it is desirable that a new By-law dealing with Board Governance be passed as By-law #11;

AND WHEREAS upon passing of the new By-law #11 it is appropriate that By-law #9 of the Corporation, being the existing By-law dealing with Board Governance, then be repealed;

AND WHEREAS it is desirable that a new By-law dealing with delegation of authority to the President be passed as By-law #12;

AND WHEREAS upon passing the new By-law #12 it is appropriate that By-law #10 of the Corporation, being the existing By-law dealing with delegation of authority, then be repealed;

AND WHEREAS it is desirable that a new By-law dealing with election of four Governors, one of whom is a student, one an academic staff member, one administrative staff member and one a support staff member be passed as By-law #13;

AND WHEREAS By-laws #1 through and including #8 have already been repealed;

NOW THEREFORE BE IT RESOLVED that the By-laws set out as Schedules #1, #2 and #3 to this Resolution are hereby enacted as By-laws #11, #12 and #13 respectively of the Corporation, which By-laws shall be named:

By-law #11 – the general operating By-law relating to the Composition of the Board of Governors of the Corporation and the conduct of its affairs, entitled a By-law on “Board Composition and Governance”;

By-law #12 – the By-law setting out the authority delegated to the President, entitled “Authority Delegated to the President”.

By-law #13 – the By-law setting out the procedure and requirements for elected Governors, entitled “The Electoral By-law”;

AND BE IT ALSO RESOLVED that the Corporation’s By-law #9 and By-law #10 are hereby repealed.
AND BE IT ALSO RESOLVED that the previous revocation of By-laws #1 through and including #8 is hereby confirmed.

Passed by the Board of Governors this 23rd day of January, 2009.

10. Monitoring

10.1 EL5 – Fiscal Condition, Section 6

The EL5 report was reviewed and a discussion took place on the potential year-end deficit. Questions were raised on compliance from a policy perspective and a corporate plan to mitigate this deficit. It was noted the Board approved a deficit budget last year and this year, the College is in a position to cover the deficit from its reserves, if necessary. B. Backstrom advised the College may receive additional year-end funding from the Province, which will assist in reducing the deficit, but this is an unknown at the present time. The President advised when the budget is presented in May, they will create a context for all Governors on the Ontario government’s ‘Reaching Higher 2005 Plan’ which is the basis for the present budget and the use of reserves.

MOTION:

“That the Monitoring Report from the President re: Policy EL5 – Fiscal Condition, Section 6 be accepted.”

Moved by P. Champagne
Seconded by Cheryl L. Vaccher
Carried.

10.2 EL9 – Treatment of Clients

The EL9 report was reviewed and approved as distributed.

MOTION:

“That the Monitoring Report from the President re: Policy EL9 – Treatment of Clients be accepted.”

Moved by A. LeSage
Seconded by D. O’Donnell
Carried.
10.3 **EL10 – Tuition Fees**

The EL10 report was reviewed and approved as distributed.

**MOTION:**

“That the Monitoring Report from the President re: Policy EL10 – Tuition Fees be accepted.”

Moved by P. Champagne  
Seconded by J. Kantola  
Carried.

11. **CONSENT AGENDA**

11.1 **Approval of Tuition Fees**

**MOTION:**

“That the 2009-10 tuition fees be approved as outlined in Sections 2.1 to 2.11 of the Monitoring Report EL-10 Tuition Fees, dated January 23, 2009.”

Moved by M. Goutthro  
Seconded by S. Wintle  
Carried.

12. **INFORMATION Items**

**FEDERAL PERSPECTIVE**

**Infrastructure Projects**

The President provided a brief overview on the funding requests being made for the following infrastructure projects: TNT, Bio-Mass, REACH, and the tri-partnership Northwestern Ontario Infrastructure Proposal.

**Greg Rickford, M.P. Kenora Riding**

P. Lang advised she met with Kenora’s M.P., Greg Rickford, earlier this month and the focus of the discussion centered on his riding and the creation of a Maternal and Child Health Program for Aboriginals. The College is presently investigating how they can be of assistance.

Governor DuBois-Wing left the meeting at 11:30 a.m.
PROVINCIAL PERSPECTIVE

Aboriginal Education & Training Strategy Funding and Funding re Access to Opportunities Strategy – Aboriginal Specific and First Generation

Dean S. B. Small advised additional funding has been received under the Ministry’s Access to Opportunities Strategy – Aboriginal-specific initiatives for this academic year. She reported consultations with the regional campuses are underway to develop a comprehensive action plan on improving access and retention for Aboriginal learners. The Ministry is building on the existing Aboriginal Education & Training Strategy to develop a new funding approach for Aboriginal postsecondary education initiatives. The Dean advised details are confidential pending a formal announcement by the Ministry.

S.B. Small left the meeting at 11:35 a.m.

LOCAL PERSPECTIVE

Enrolment Update

J. Maundrell reported the College has experienced good retention and its enrolment presently is 2800 students – more than 300 over projections. The application cycle from OCAS indicates a 7% increase in applications across the system.

Budget Update

B. Backstrom reviewed the monthly financial report. He advised the College faces a challenge in 2009/10 due to higher enrolment and no increase in funding. He advised the deans and managers are also currently investigating options to reduce the current deficit.

Bio-Mass Project

B. Backstrom advised Honeywell will provide an in-kind contribution estimated at $618,000 for this project. The BioMass Learning and Research Centre project will allow us to construct a fully functional research and demonstration green energy facility to help provide the leadership and the workforce necessary for the green economy. One of the outcomes is to be a model for all northern institutions and businesses to reduce their carbon footprint and move away from non-renewable fuel.
Collaborative Nursing Program

The President reported there was an official agreement signing with Lakehead University on January 19, 2009. She commended Dr. Gilbert’s leadership during the negotiation process and the exceptional leadership provided by J. Maundrell and K. Lynch.

13. SELF EVALUATION OF THE GOVERNANCE PROCESS

13.1 Governor M. Gouthro was asked to lead the Governors through the evaluation form.


The meeting adjourned at 12:00 p.m.

MOTION: “That the meeting be adjourned.”

Moved by P. Champagne
Seconded B. Trochimchuk

Carried.

Recorder: Mary Burak

Chair’s Signature