

## **Minutes of the Meeting of the Student Union of Confederation College Inc. Board of Directors – November 24, 2021**

### **Call to Order**

The meeting was called to order by Vignesh Viswanathan at 6:40 pm on November 24, 2021

### **Board Members Present**

Ronnie Kasana, President

Vitasta Ganjoo, Vice President (virtual)

Robin Gathercole, Director of Athletics & Campus Recreation (virtual)

Isabel Delaney, Senator of Business, Hospitality and Media Arts (virtual)

Sunena Shetty, Director of Social Events

David Johnson, Senator of Aviation

Nathan Smallwood, Senator of Engineering, Technology & Trades

Raelyn Comeau, Distance Education Student Representative (virtual)

Darla Oja, OASA Representative (virtual)

Lynne Savela, Executive Director (e.o.), Recorder

Vignesh Viswanathan, Chief Justice (e.o.)

Catherine Hilgers, Support Staff Representative (e.o.)

Kiran Ramesh, Past President (e.o.)

### **Regrets**

Don Duclos, Admin. Staff Representative

### **Guests**

Paul Inkila, Director

### **Resignations**

Resignations were received by the Board from Kevin Ammattil and Martina Su.

### **Adoption of the Agenda**

*“On a motion made by Nathan and seconded by Robin that the agenda be adopted as amended*

**8/0/0 MOTION CARRIED**

### **Approval of the Minutes of the Previous Meeting – November 10, 2021**

*“On a motion made by Isabel and seconded by Robin that the minutes of the meeting from November 10, 2021, be accepted.*

**8/0/0 MOTION CARRIED**

### **Declaration of Possible Conflicts of Interest**

There were no conflicts of interest declared.

### **Approval of OASA Representative**

*“On a motion made by Ronnie and seconded by Nathan that Darla Oja be officially appointed to the position of OASA Representative on the SUCCI Board for the remainder of the 21-22 term of office.*

**8/0/0 MOTION CARRIED**

### **Wellness Centre**

Paul Inkila who has overall responsibility for the Wellness Centre responded to questions from the Board. He explained that the operations are budgeted on a breakeven basis. In the years that the facility does not break even the college picks up the loss for the facility and the years that it does generate additional revenue, it would go back to the college. Paul assured the Board that the hours will not be cut back and the current hours of operation prior to the pandemic will be in place.

There is a distinct budget for equipment which currently has approximately \$200,000 held by the college. This is a result of funds collected for the Fitness Centre capital fund from student fees over the years. When the new facility was built the cost of the new equipment was included in the cost of the build. The money is targeted specifically for new equipment replacements and updates for the Wellness Centre. The Board discussed possibility of an E-Sports facility which could be something to be considered as there continues to be growing interest in E-Sports and this could appeal to some members who are not interested in the traditional gym. The funds are there and could be used to develop and build on this idea. The funds are also set aside some as new equipment is needed the funds are there.

Concerns were raised by board members that when the facility was closed during the pandemic and memberships were extended to students for an additional period of time, students/alumni did not realize this. Paul was asked how the message went out. It was on the website but board members indicated that students really did not know. Paul will work with Lynne on a Talisma e-mail message letting those students who qualified for a membership extension know of their membership extension. He agreed to honour this.

Some Board Members indicated that many students skip the portal all together and only check their e-mail. They felt the best way to message students is through an e-mail.

### **Elections 2022**

The dates for Elections 2022 were included in the Board Agenda package along with the Election Policy. The process for the recruitment/election of the President was reviewed which is referenced in the Elections Package. Anyone from the existing Board interested in the position of President for 22-23 will have to declare their interest by December 31, 2021. The Chief Returning Officer, Vignesh Viswanathan will send out an e-mail to the SUCCI Board. A special meeting of the Board will be scheduled during the first week of classes in January to hear directly from interested internal candidate(s) and the Board will have a yes or no vote to allow the candidate(s) to run for the position of President. If there is only one candidate they could be acclaimed.

There was discussion on the nominations required to run for SUCCI Positions. They were lowered last year recognizing that many students were learning 100% virtually. Classes are scheduled to resume in person in January 2022.

It was confirmed that students on placement in the winter semester are still eligible to run for the SUCCI Board. In the past some have made arrangements and have been able to continue.

### **Job Description Review**

Board Members were asked to review their own position description to make sure it accurately reflects their position. Nominations for Elections begin in January so the job descriptions are provided to candidates interested in student leadership positions. As part of the annual process, Board Members are asked to review their job descriptions and recommend any changes or updates for the December 8<sup>th</sup> Board Meeting.

### **Vacant Board Positions**

The Senator of Health & Community Services position is vacant as well as the Director of Wellness and Diversity. The Board discussed options to fill the vacant position which included filling them in January, reaching out to candidate who applied for the Director of Wellness & Diversity position, to wait for Elections and ask the successful candidate to assume the position early.

The consensus of the Board is to wait for elections. Ronnie will reach out to candidate who interviewed for Director of Wellness position.

### **Stock the Bank**

The Annual Stock the Bank Challenge will start and run for two weeks from November 29<sup>th</sup> till December 10<sup>th</sup>. SUCCI has spearheaded the "Stock the Bank" food and fundraising campaign to benefit the Emergency Student Foodbank for the past 16 years. It is through the generosity of our internal college community that this annual campaign supported by college staff has raised over \$165,000 in support of students in need. It also generates a large donation of non-perishable food times. College departments are divided into to teams to compete against one another.

### **McIntyre Building – Food Services**

It was noted that operating hours keeps changing in the McIntyre Building and they have struggled to stay open with low sales. It is confusing to students. Hours will be updated on the website and the plan is to open for regular business hours in January as the college anticipates to full return to campus and in person classes.

### **October 31, 2021 Income Statements**

The October 31<sup>st</sup> balance sheet and income statements were attached to the agenda as information. Enrollment is down significantly from budget forecast however there are additional savings as there are limitations on in person activities particularly events which involve food and larger gatherings.

### **Next Meeting**

The next board meeting will be December 8<sup>th</sup> at 6:30 pm. This is the only meeting in December for the Board.

### **Adjournment**

There being no further business Vignesh Viswanathan adjourned at 8:26 pm.