MINUTES OF MEETING:

DATE OF MEETING:
SEPTEMBER 16, 2016

TIME:
8:30 A.M.

LOCATION:
SHUNIAH BOARD ROOM

CHAIR:
MR. D. CAMPBELL

MEMBERS OF THE BOARD
Riley Burton
Don Campbell
Darlene Furlong
Peter Kuzyk
Wendy Landry
Jim Madder
Lori Maki
Georjann Morriseau
Kristen Oliver
George C. Patterson
Ron Perozzo
Eric Rutherford
Ed Schmidtke

MEMBERS OF THE STAFF
Ken Adams, Vice President - College Services and Treasurer to the Board of Governors
Patti Pella, Vice President – Academic
S. Brenda Small, Vice President – Centre for Policy in Indigenous Learning (CPIL)
Barbara Moro, Executive Assistant and Secretary to the Board of Governors

REGrets
Peter Bishop
Laurie S. Hayes
Harsh Malik
Owen Smith

1. CALL TO ORDER

The Chair called the meeting to order at 8:33 a.m.

Good News Story

An APTN news video on Maadaadizi – 2016 Student Orientation was shown at the meeting as the good news story. The clipping highlighted a returning Indigenous Confederation College student in the Forestry program.

Mr. D. Campbell, Chair highlighted the work of President Jim Madder with CiCan Leadership, which provides leadership and mentorship to Canadian college professionals wishing to further their career.
2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

2.1.1 Negahneewin Council
    • There were no minutes to be presented at this time.

2.1.2 Advisory Committee Appointments

2.1.3 A copy of the Program Advisory Committee Matrix was distributed at the meeting.

The Board was advised that the wrong Annual Report was inadvertently put in the agenda and that it would be brought back to the November meeting for approval.

MOVED BY: Darlene Furlong
SECONDED BY: Wendy Landry

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors’ Meeting No. 502, to be held on September 16, 2016, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

4. CHAIR’S REMARKS

The Chair made the following announcements at the meeting:
• Request of experienced Governors to make themselves available to provide mentorship for new Governors;
• Copy of the Board contact list was distributed in hard copy today;
• Reminder to the Governors of the upcoming Community Partners Event to be held on Thursday, September 22 – Tickets must be purchased;
• Confederation College received the United Way Thunder Bay Corporate Leader Award 2016 Platinum Level; and
• Letter, dated August 5, 2016, has been received from the Ministry of Advanced Education and Skills Development approving the Indigenous Governance and Public Administration Program.

In addition, he provided an overview of his role as Chair of the Board, including:
• Review of Nominating Process
• Governance measurement and performance of the Board
• Regular meetings with the President
• Attendance at Committee meetings
5. **MINUTES OF THE PREVIOUS MEETINGS**

The Minutes of the Board of Governors' Meeting No. 501 held on June 24, 2016, for approval.

MOVED BY: Eric Rutherford
SECONDED BY: George Patterson

THAT the Minutes of the Board of Governors' Meeting No. 501 held on June 24, 2016, be approved.

CARRIED

5.1 **Business Arising**

There is no business arising from the previous set of minutes.

5.2 **Monthly Evaluation Summary**

The Monthly Evaluation Summary from the meeting held on June 24, 2016, for information.

5.3 **Governance Committee Meeting**

The Minutes of the Governance Committee Meeting held on June 22, 2016, for information.

6.4 **Land Development Working Group**

The Minutes of the Land Development Working Group Meeting held on May 23, 2016, for information.

6. **IN CAMERA**

MOVED BY: Wendy Landry
SECONDED BY: Lori Maki

THAT the Board of Governors move into an In Camera meeting to receive information relative to the TEC Hub.

CARRIED

At 8:50 a.m., the Board moved into an In Camera Session.

At 9:04 a.m., the Board resumed open session.

6.1 **Rise and Report**

There are no motions rising from the In Camera Session.
7. **ENDS DISCUSSION**

7.1 **Board Agenda Planning Cycle / Board Ends 2016-2017**


7.2 **Draft Retreat Agenda**

A copy of the draft Board of Governors Retreat Agenda, to be held on Friday, October 28, 2016 at 8:30 a.m., for information.

8. **ITEMS FOR DECISION**

8.1 **Policy Review**

The following polices are being presented for review and confirmation.
- BMD-1 - Global Board-Management Delegation
- BMD-2a - Unity of Control
- EL-2c - Compensation and Benefits
- EL-2e - Financial Planning and Budgeting
- GP-2b - Board Job Description
- GP-2c - Chair’s Role
- GP-2e - Board Committee Principles
- GP-2f - Board Committee Structure

MOVED BY: George Patterson  
SECONDED BY: Ed Schmidtke

THAT we recommend that the content of the following policies be re-confirmed, as presented:
- BMD-1 - Global Board-Management Delegation;
- BMD-2a - Unity of Control
- EL-2c - Compensation and Benefits;
- EL-2e - Financial Planning and Budgeting;
- GP-2b - Board Job Description; and
- GP-2e - Board Committee Principles;
- GP-2c - Chair’s Role; and
- GP-2f - Board Committee Structure.

CARRIED
8. **ITEMS FOR DECISION (Continued)**

8.2 **New Board Members – Appointment and Confirmation**

Memorandum from Mr. D. Campbell, Chair, addressed to the Board of Governors, dated September 6, 2016, relative to the above noted.

MOVED BY: Wendy Landry
SECONDED BY: George Patterson

THAT Ms. Kristen Oliver be appointed as Governor of the Confederation College Board of Governors for the term September 1, 2016 to August 31, 2019;

AND THAT the Board welcome and confirm the appointments of the following new and renewing Governors to the Board of Governors for Confederation College:
- Riley Burton, Administration Appointee;
- Lori Maki, Appointed by the Board;
- Harsh Malik, Student Appointee;
- Kristen Oliver, Appointed by the Board; and
- Ron Perozzo, Appointed by the Board.

CARRIED

8.3 **Membership of the Executive (Coordinating Committee)**

Memorandum from Mr. D. Campbell, Chair, dated September 6, 2016, relative to the above noted.

Kristen Oliver was the only nominee for the position of Member at Large. Ms. Kristen Oliver was asked if she wished her name to stand for the position of Member at Large the nomination was accepted.

Nominations from the floor were called three times and no further nominations were received.

The nominations for the position of Member at Large were closed.

Ms. Kristen Oliver was acclaimed as Member at Large for the year 2016/2017.
8. **ITEMS FOR DECISION** (Continued)

8.4 **Nominating Committee Membership**

Memorandum from Mr. D. Campbell, Chair – Nominating Committee, dated September 9, 2016, containing a motion relative to recommending changes to the Nominating Committee Membership.

MOVED BY: Darlene Furlong  
SECONDED BY: Wendy Landry

THAT with respect to the memorandum from Mr. D. Campbell, Chair, dated September 9, 2016, relative to the Nominating Committee Terms of Reference we recommend that the membership on the Committee be amended to allow for an outside representative to sit on the Nominating Committee, to ensure continuity, if necessary.

AND THAT the Terms of Reference for the Nominating Committee be amended accordingly.

CARRIED

8.5 **Board Committee Appointments**

Memorandum from Mr. D. Campbell, Chair, dated September 9, 2016, containing a motion for consideration, relative to the membership of Board Committees and attaching:
- Board Committee Chart,
- Board Committee Matrix; and
- Terms of Reference for the five committees.

MOVED BY: Eric Rutherford  
SECONDED BY: George Patterson

THAT with respect to the memorandum from Mr. D. Campbell, Chair, dated September 9, 2016, relative to Board Committee Appointments, we recommend that the following Governors be appointed to the following committees:

**Nominating Committee:**
1. Don Campbell  
2. Lori Maki  
3. Darlene Furlong  
4. Ron Perozzo  
5. J. P. Levesque - Outside Non-Voting Member

**President’s Evaluation Committee:**
1. Don Campbell  
2. Laurie Hayes  
3. Wendy Landry  
4. Georjann Morriseau  
5. Ed Schmidtke
8. **ITEMS FOR DECISION** (Continued)

8.5 **Board Committee Appointments** (Continued)

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<thead>
<tr>
<th>Audit Committee:</th>
<th>Governance Committee:</th>
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<tbody>
<tr>
<td>1. Laurie Hayes</td>
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<td>2. George Patterson</td>
<td>2. Peter Bishop</td>
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<td>3. Ron Perozzo</td>
<td>3. George Patterson</td>
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<td>5. Dan Topatigh, Outside Non-Voting Member</td>
<td>5. Riley Burton</td>
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**Land Development Working Group:**

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<th>Endowment Funds Committee:</th>
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<tbody>
<tr>
<td>1. Riley Burton</td>
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<td>2. Peter Kuzyk</td>
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<td>3. Eric Rutherford</td>
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<tr>
<td>4. Georjann Morriseau</td>
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<td>5. Harsh Malik</td>
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**CARRIED**

8.6 **Mission Statement**

A Briefing Note relative to providing the Board of Governors’ with options for modifying Confederation College’s Mission Statement.

MOVED BY: George Patterson
SECONDED BY: Eric Rutherford

THAT with respect to the Briefing Note relative to the Mission Statement we recommend that the Mission statement be amended by selecting Option B – “Confederation College inspires learners to succeed in their lives and careers.”

CARRIED
9. **MONITORING**

9.1 **2016/2017 Annual Initiatives**

A draft of the Wiicitaakewin The Path to 2020 – Confederation College 2016/17 Annual Initiatives was presented to the Board at their meeting on June 24, 2016. At that time, the Board was advised that it would be represented for approval in September. A copy of the draft Wiicitaakewin The Path to 2020, re-presented, for approval.

MOVED BY: Ed Schmidtke  
SECONDED BY: Riley Burton

THAT we approve the 2016/2017 Annual Initiatives.

CARRIED

10. **INFORMATION ITEMS**

10.1 **President’s Update**

Local/Provincial/Federal Perspective

- Memorandum from the President, dated September 9, 2016, providing an overview of the upcoming events.
- International Partnerships with India
- Common Voice Northwest Fall Conference Draft Agenda
- Premier’s Award Nominees for 2016

The Annual 2016 Higher Education Summit will be held in Toronto at the Sheraton Centre Toronto Hotel. A copy of the:

- Pre-conference Agenda to be held on Saturday, November 19 to Sunday, November 20, 2016.
- Conference Agenda to be held on Sunday, November 20 to Monday, November 21, 2016.
- Post-conference Agenda to be held on Tuesday, November 21, 2016.

10.2 **Revised 2016/2017 Board Meeting Schedule**

A revised meeting schedule for information.

10.3 **Communication Protocol**

A draft Communication Protocol – President to the Board of Governors, for information.
11. SELF-EVALUATION OF THE GOVERNANCE PROCESS

11.1 Questions

Ms. G. Morriseau reviewed the questions with the Board of Governors.

11.2 Assignment of Evaluation Leader – November 25, 2016

Mr. E. Rutherford was assigned as Evaluation Leader for the November 25, 2016 Board of Governors’ meeting.

12. NEXT MEETING

The Board of Governors’ Annual Retreat is scheduled for Friday, October 28, 2016 at Fort William Historical Park at 8:30 a.m. until 4:30 p.m.

13. ADJOURNMENT

MOVED BY: Eric Rutherford
SECONDED BY: George Patterson

THAT the Board of Governors’ Meeting No. 502 held on September 16, 2016, be adjourned.

CARRIED

The meeting adjourned at 11:05 a.m.