BOARD OF GOVERNORS’ MEETING NO. 479  
May 23, 2014

MINUTES

Time: 8:30 a.m. – 12:00 p.m.  
Place: Shuniah Boardroom A219

MEMBERS OF THE BOARD

Dennis Wallace, Chair  
Chris Fralick, Vice Chair  
Leona Scanlon, Vice Chair  
Doris Rossi, Member-at-Large  
Don Campbell  
Riley Burton  
Rodney Dyce  

Priyank Karkar  
Darlene Furlong  
J. P. Levesque  
Paul Noonan  
Eric Rutherford  
Paula Sdao  
Cheryl L. Vaccher  

Jim Madder, President  
Bob Backstrom, Vice President, Students & Corporate Services, Chief Information Officer and Board Secretary / Treasurer

Teleconference: D. Furlong  
Regrets: P. Karkar, J.P. Levesque, L. Scanlon

MEMBERS OF THE STAFF

Present:  
Gail Murdock, Vice President Academic  
S. Brenda Small, Vice President, Centre for Policy in Aboriginal Learning  
Mary Burak, Executive Assistant & Recorder

Guests/Observers:  
Incoming Governors: Peter Bishop, Laurie Hayes, George Patterson, Desiree Scheibler  
Christine Bates, Executive Director, Strategic Planning & Organizational Development  
Max Bernosky, Office of Institutional Research  
Sue Prodaniuk, Executive Director, Advancement & Communications

1. Call to Order

The meeting was called to order at 8:32 a.m.

2. Approval of Agenda

2.1 Consent Agenda

2.1.1 Advisory Committee Minutes

• Aviation – Flight Management Program (Nov. 8/13)  
• Aviation Manufacturing Engineering Technology/Mechanical Engineering Technician Program (Oct.17/13)  
• Aviation Technician – Aircraft Maintenance Program (Nov. 7/13)

2.1.2 Negahneewin Council Minutes – None.

2.1.3 Advisory Committee Appointments
A question arose from the Aviation – Flight Management Program minutes and due to timing, it was suggested these minutes be retabled in June for discussion.

MOTION:

“That the agenda and consent agenda of Board Meeting No. 479 be approved as distributed.”

Moved by E. Rutherford
Seconded by C. Fralick

Carried.

3. **Conflict of Interest** – None.

   *Secretary’s Note: Conflicts of Interest are declared by Governors pursuant to the Ontario Colleges of Applied Arts and Technology Act, 2002.*

4. **Chair’s Remarks**

   The Chair spoke to the following items:

   - Incoming Governors were welcomed as observers: Peter Bishop, Dr. Laurie Hayes, George Patterson and Desiree Scheibler.
   - Election of the Executive / Board Coordinating Committee takes place in June. Governors were reminded to submit their nomination forms by June 2\textsuperscript{nd}.
   - The President’s evaluation process commences with this meeting and is finalized in June. Completed evaluation forms are to be submitted by May 26\textsuperscript{th} for collation for the June 4\textsuperscript{th} meeting of the President’s Evaluation Committee.
   - The President will host the 3\textsuperscript{rd} Annual President’s Community Breakfast on June 12\textsuperscript{th} at the Victoria Inn. Invitations were sent to the Governors electronically.
   - Governors Furlong and Rutherford were asked to provide written reports on the ACCC Conference for inclusion in the June Board package.
   - The Board was advised that the President’s PowerPoint presentation was being recorded for future reference by the incoming Governors who were unable to attend today’s meeting.
   - Distributed for Governors’ information was a copy of the first edition of the Alumni news and Alumni pins.
   - Reminders provided:
     - A special Board meeting will take place June 5\textsuperscript{th} to approve the financial statements per Ministry guidelines. Joining by teleconference is acceptable for this one-hour meeting.
     - The Thunder Bay Convocation will take place June 6\textsuperscript{th} at the Thunder Bay Community Auditorium. Attending Governors were reminded to arrive 30 minutes prior to the morning and afternoon session.

Note: During the Chair’s Remarks, Governor Burton joined the meeting at 8:35 a.m. and S. Brenda Small joined the meeting at 8:40 a.m.

Following these remarks, introductions of the full Board was conducted.
5. **Approval of Minutes**

**MOTION:**

“That the Board approve the Minutes of Board Meeting No. 478 as presented.”

Moved by P. Noonan
Secended by R. Dyce
Carried.

5.1 **Business Arising** – None.

5.2 **Monthly Evaluation Summary** – Information item.

Prior to moving in-camera, the incoming Governors and staff members left the meeting.

6. **IN-CAMERA**

The Chair requested that the meeting move in-camera at 8:50 a.m.

**MOTION:**

“That the Board move In-Camera.”

Moved by D. Rossi
Secended by D. Campbell
Carried.

7. **ENDS DISCUSSION**

7.1 **President's Ends Monitoring & Strategic Report 2013-2014**

The President spoke to the new Strategic Plan 2013-2016 and provided a PowerPoint presentation on the following three strategic directions: Access and Success of Learners, Aboriginal Learning and Serving Northwestern Ontario.

To assist with questions related to the metrics data, Max Bernosky, from the Institutional Research office, joined the meeting.

The President fielded questions throughout the presentation and upon completion the following motion was tabled to approve his report.
MOTION:

“That the President’s Ends Monitoring and Strategic Report for 2013-14 be accepted as presented.”

Moved by D. Rossi  
Seconded by C. Fralick  
Carried.

8. ITEMS FOR DECISION

8.1 Policy Review

Executive Limitations

8.1.1 EL-2b – Treatment of Staff – Upon review, minor edits were requested to correct the negative connotation of the word ‘retaliate’ in item #2. The revised policy will be tabled for approval in June.

8.1.2 EL-2f – Asset Protection (revised) – Further edits to item #2 were requested regarding the addition of minimal risk with respect to facilities and equipment. Suggestions for change were noted and the revised policy will be brought back in June.

8.1.3 EL-2g – Communication & Support to the Board – No change.

8.1.4 EL-2h – Emergency President Succession – Due to the upcoming change in senior management, it was suggested this policy be modified to reflect these changes.

8.2 Other Items for Decision

That the report of the Board of Governors’ In-Camera Meeting be accepted as follows:

a) That the In-Camera minutes of meeting no. 478, held April 25, 2014, be approved as distributed.

Moved by E. Rutherford  
Seconded by D. Campbell  
Carried.

9. Monitoring

9.1 EL2c – Compensation and Benefits

Following a brief review of the monitoring report, it was requested the report be tabled in June for approval. This would provide the appropriate time for the auditors to finalize their report and vet the report with the Audit Committee on May 28th.
10. INFORMATION Items

10.1 PRESIDENT’S UPDATE

PROVINCIAL PERSPECTIVE

Meetings with Political Candidates

The President reported on meetings to date with the respective candidates and noted Governor Burton agreed to represent the Board on these meetings.

10.2 2013-14 Agenda Cycle
Information item.

11. SELF EVALUATION OF THE GOVERNANCE PROCESS

11.1 On behalf of Governor Levesque, C. Fralick was asked to lead the Governors through the evaluation form.


MOTION:

“That the meeting be adjourned.”

Moved by D. Rossi
Seconded by C. Fralick

Carried.

The meeting adjourned at 11:56 a.m.

Recorder: Mary Burak

Chair’s Signature