BOARD OF GOVERNORS’ MEETING NO. 478
April 25, 2014

MINUTES

Time: 9:00 a.m. – 11:30 a.m.  Place: EMS Bldg., 105 S. Junot St.

MEMBERS OF THE BOARD

Dennis Wallace, Chair  Priyank Karkar  Jim Madder, President
Chris Fralick, Vice Chair  Darlene Furlong  Bob Backstrom, Vice President,
Leona Scanlon, Vice Chair  J. P. Levesque  Student & Corporate
Doris Rossi, Member-at-Large  Paul Noonan  Services, Chief Information
Don Campbell  Eric Rutherford  Officer and Board Secretary /
Riley Burton  Paula Sdao  Treasurer
Rodney Dyce  Cheryl L. Vaccher

Teleconference:  D. Campbell, P. Sdao
Regrets:  R. Burton, D. Furlong, C. Fralick, J.P. Levesque
          G. Murdock, S.B. Small

MEMBERS OF THE STAFF

Present:  Mary Burak, Executive Assistant & Recorder
Observer:  Christine Bates, Executive Director, Strategic Planning & Organizational Development
          Sue Prodaniuk, Executive Director, Advancement & Communications

1. Call to Order

The meeting was called to order at 9:08 a.m.

2. Approval of Agenda

2.1 Consent Agenda

2.1.1 Advisory Committee Minutes
- Broadcasting Television Production Program (Nov. 2/13)
- International Business & Trade Program (Dec.13/13)
- Oral Health Program (discussion notes) (Mar. 3/14)

2.1.2 Negahneewin Council Minutes – None.

2.1.3 Advisory Committee Appointments
MOTION:

“That the agenda and consent agenda of Board Meeting No. 478 be approved as distributed.”

Moved by D. Rossi  
Seconded by P. Noonan  
Carried.

3. Conflict of Interest – None.

Secretary’s Note: Conflicts of Interest are declared by Governors pursuant to the Ontario Colleges of Applied Arts and Technology Act, 2002.

4. Chair’s Remarks

The Chair spoke to the following items:

- The Board Coordinating Committee met this past month and Governors Darlene Furlong and Eric Rutherford were approved to attend the May 25-27th ACCC Conference taking place in Ottawa.
- The Board will meet with executive members of the internal stakeholder groups over lunch following the May Board meeting.
- An invitation has been extended to incoming Governors to attend the May Board meeting as observers. An invitation to the luncheon will also be extended.
- The President’s 3rd Annual Breakfast with the Community will take place on June 12th at the Victoria Inn.
- Reminder provided on the Special Board Meeting taking place June 5th to approve the financial statements. These statements will be vetted with the Audit Committee prior to the meeting.
- Invitations to the June 6th Convocation were extended and the regional Governors were asked to attend the regional ceremonies in their respective areas. RSVPs are required.
- In preparation for the fall Board Retreat, Governors were asked to provide suggestions on guest speakers and location.
- A tour of the EMS building with Norman Gale will take place following the Board meeting.

5. Approval of Minutes

MOTION:

“That the Board approve the Minutes of Board Meeting No. 477 as presented.”

Moved by E. Rutherford  
Seconded by R. Dyce  
Carried.
5.1 **Business Arising** – None.

5.2 **Monthly Evaluation Summary** – Information item.

6. **IN-CAMERA**

The Chair requested that the meeting move in-camera at 9:19 a.m.

**MOTION:**

“That the Board move In-Camera.”

Moved by L. Scanlon  
Seconded by R. Dyce  
Carried.

7. **ENDS DISCUSSION**

7.1 None.

8. **ITEMS FOR DECISION**

8.1 **Policy Review**

**Executive Limitations**

8.1.1 EL-2d – Financial Condition and Activities

8.1.2 EL-2f – Asset Protection – Upon review, it was suggested the first word in number three be revised to read ‘inappropriately’. The revised policy will be tabled for approval next month.

**Governance Process**

8.1.3 GP-2f – Board Committee Structure – The revised policy was reviewed and approved as presented.

8.1.4 GP-2k – Board Linkage with Community

**MOTION:**

“That the Board of Governors approve the revised GP-2f Board Committee Structure policy as presented.”

Moved by P. Noonan  
Seconded by E. Rutherford  
Carried.
8.2 Other Items for Decision

That the report of the Board of Governors’ In-Camera Meeting be accepted as follows:

a) That the In-Camera minutes of meeting no. 477, held March 28, 2014, be approved as distributed.

Moved by R. Dyce
Seconded by C.L. Vaccher
Carried.

9. Monitoring

9.1 EL2b – Treatment of Staff

The following staff members were invited to present:

a) Christine Bates, Executive Director of Strategic Planning & Organizational Development;
b) Marla Peuramaki, Senior Manager of Public Safety;
c) Aleksandra Kremenovic, Public Safety Assistant.

Christine Bates advised the Employee Engagement Survey will be conducted in November 2014. The quantitative information will then be gathered and the findings taken under advisement in determining next steps.

M. Peuramaki provided the highlights of the 2013 Health & Safety Report and A. Kremenovic provided a demonstration on Ed Tags – a pilot project at the College.

9.2 EL2g – Communications & Support to the Board

The EL2g monitoring report, Communications & Support to the Board, was reviewed and approved as presented.

9.3 EL2h – Emergency President Succession

The EL2h monitoring report, Emergency President Succession, was reviewed and approved as presented.
MOTION to approve the three reports:

“That the Board has read and accepts the monitoring reports for Policies EL2b Treatment of Statt, EL2g Communications & Support to the Board, and EL2h Emergency President Succession showing full compliance with a reasonable interpretation of the policy.”

Moved by D. Rossi
Seconded by P. Noonan
Carried.

10. INFORMATION Items

10.1 PRESIDENT’S UPDATE

PROVINCIAL PERSPECTIVE

Strategic Mandate Agreement Update

Subsequent to the last Board meeting, the President reported the Strategic Mandate Agreement has now been signed. The Committee of Presidents is pleased with the process. The signing means that the Ministry will again process applications for program renewal on behalf of the signing colleges.

LOCAL PERSPECTIVE

Update on Aboriginal Institutes

The President advised the recommended changes to the First Nations Education Act are creating unrest amongst the First Nation communities. As the implications for Aboriginal Institutes are uncertain at this time, the six Northern Colleges have organized a working group to provide support and assistance to the First Nations.

Program Suspension

On behalf of the Vice President Academic, the President reported the Hospitality Management – Hotel, Restaurant & Resort has been suspended due to low enrolment.

10.2 2013-14 Agenda Cycle
Information item.
11. SELF EVALUATION OF THE GOVERNANCE PROCESS

11.1 P. Karkar was asked to lead the Governors through the evaluation form.


MOTION:

“That the meeting be adjourned.”

Moved by L. Scanlon
Seconded by R. Dyce
Carried.

The meeting adjourned at 12:00 p.m.

Recorder: Mary Burak

Chair’s Signature

Secretary’s Signature