BOARD OF GOVERNORS' MEETING NO. 477
March 28, 2014

MINUTES

Time: 8:30 a.m. – 12:00 p.m.  
Place: Shuniah Boardroom A219

MEMBERS OF THE BOARD

Dennis Wallace, Chair  
Chris Fralick, Vice Chair  
Leona Scanlon, Vice Chair  
Doris Rossi, Member-at-Large  
Don Campbell  
Riley Burton  
Rodney Dyce  

Priyank Karkar  
Darlene Furlong  
J. P. Levesque  
Paul Noonan  
Eric Rutherford  
Paula Sdao  
Cheryl L. Vaccher  

Jim Madder, President  
Bob Backstrom, Vice President, Student & Corporate Services, Chief Information  
Officer and Board Secretary / Treasurer

Videoconference:  
D. Campbell, D. Furlong

Regrets:  
D. Rossi

MEMBERS OF THE STAFF

Present:  
Gail Murdock, Vice President Academic  
S. Brenda Small, VP Centre for Policy in Aboriginal Learning  
Mary Burak, Executive Assistant & Recorder

Observer:  
Christine Bates, Executive Director, Strategic Planning & Organizational Development  
Sue Prodaniuk, Executive Director, Advancement & Communications

1. Call to Order

The meeting was called to order at 8:35 a.m.

2. Approval of Agenda

2.1 Consent Agenda

2.1.1 Advisory Committee Minutes

- Developmental Services worker (Nov. 28/13)  
- Personal Support Worker Program (Nov. 15/13)  
- Pre-Health Sciences Program (Nov. 14/13)

2.1.2 Negahneewin Council Minutes – Nov. 8, 2013

2.1.3 Advisory Committee Appointments
MOTION:

“That the agenda and consent agenda of Board Meeting No. 477 be approved as distributed.”

Moved by C. Fralick  
Seconded by L. Scanlon  
Carried.

3. Conflict of Interest – None.

Secretary’s Note: Conflicts of Interest are declared by Governors pursuant to the Ontario Colleges of Applied Arts and Technology Act, 2002.

4. Chair’s Remarks

The Chair spoke to the following items:

- Enterprise Risk Management presentation – Kyle Hulme to present in person and Carlo Mariglia to join by audio conference.
- ACCC 2014 Conference – The Board Coordinating Committee met and recommended the Board Chair attend the conference along with one Governor this year due financial constraints. Expressions of interest have been received and a decision on attendance will be made at the April Coordinating Committee.
- The April 25th Board meeting will take place at the EMS Building on Junot Street and the meeting will commence at 9:00 a.m.
- A few of the Board members will join Governor Fralick in going paperless for the April Board meeting. Training will be provided beforehand.
- The Board will meet with the executive of the internal stakeholder groups over lunch following the May Board meeting. Governors were asked to provide suggestions on discussion topics electronically to the Board Chair.
- The President’s year-end report will be provided at the May Board meeting. With the Board’s approval, an invitation will be extended to the new Board members to attend the May Board meeting as observers.
- A funding announcement may take place following the luncheon with the stakeholder groups. Governors will be notified once details have been finalized.
- An invitation was extended to the Board to attend the College’s fundraising event – the 22nd Annual Scholarship Golf Tournament on June 19th.

5. Approval of Minutes

The minutes were approved noting that Governor Sdao’s first name was incorrect on page 2 of the minutes.
MOTION:

“That the Board approve the Minutes of Board Meeting No. 476 as amended.”

Moved by D. Furlong
Seconded by P. Noonan Carried.

5.1 Business Arising – None.

5.2 Monthly Evaluation Summary – Information item.

6. IN-CAMERA

The Chair requested that the meeting move in-camera at 8:50 a.m.

MOTION:

“That the Board move In-Camera.”

Moved by J.P. Levesque
Seconded by L. Scanlon Carried.

Note: A short break was taken at 10:25 a.m. and the Board reconvened at 10:36 a.m.

7. ENDS DISCUSSION

7.1 Presentation on Enterprise Risk Management

The Board Chair welcomed the guest presenters, Kyle Hume and Carlo Mariglia, from BDO Canada LLP. Governor Fralick advised the report being presented was a culmination of the work done in combination with the Senior Team and the Board. The purpose of Enterprise Risk Management is to understand and mitigate risks that could hinder the achievement of the College’s strategic objectives. K. Hume provided a PowerPoint presentation on the current state of the College and next steps. Questions were fielded throughout the presentation. Upon completion, both presenters were thanked for an informative session. The President noted he will integrate a summary report into the Executive Limitations monitoring reports which will show the steps taken by the College to mitigate the identified risks.
8. ITEMS FOR DECISION

8.1 Policy Review

Executive Limitations
8.1.1 EL-1 – Global Executive Constraint
8.1.2 EL-2a Treatment of Learners
8.1.3 EL-2d – Financial Condition & Activities
8.1.4 EL-2i – Public Image (revised)

Board Management Delegation
8.1.5 BMD-2b – Accountability of President (revised)

Governance Process
8.1.6 GP-2d – Board Secretary’s Role
8.1.7 GP-2f – Board Committee Structure (revised)
8.1.8 GP-2g – Annual Planning (revised)
8.1.9 GP2h – Governance Investment
8.1.10 GP-2i – Linkage with Other Organizations

The Board policies were reviewed noting the amended GP-2f Board Committee Structure will be re-tabled in April for approval.

MOTION:

“That the Board of Governors approve the following revised policies as presented:

EL-2i – Public Image;
BMD-2b – Accountability of the President;
GP-2g – Annual Planning.”

Moved by R. Burton
Seconded by C. Fralick Carried.

8.2 Tuition and Ancillary Fees

At the beginning of the discussion, a conflict of interest was declared by Governor Karkar and Governor Scanlon.

The 2014-15 fees schedule was reviewed noting tuition fees have increased by 3% in accordance with the MTCU directive.

In addition to the two Governors who declared a conflict, one more Governor abstained from voting on the motion.
MOTION:

“That the Board of Governors approve the 2014-2015 tuition and ancillary fees schedule as presented.”

Moved by J.P. Levesque
Seconded by P. Noonan Carried.

8.3 Program Approval – Engineering Business and Safety Management

Gail Murdock reviewed the proposed new program. The Engineering Business and Safety Management Graduate Certificate Program is designed for international students with a degree or diploma in a variety of engineering fields who are seeking to enhance their existing post-secondary qualifications with a complementary credential. The provincial Credentials Validation Service has approved the program. As this is a full cost-recovery program, it will not require MTCU funding. G. Murdock advised the response has been positive as applications came forth shortly after the recruiters were notified.

MOTION:

“That the Board approve the Engineering Business and Safety Management Graduate Certificate Program as distributed.”

Moved by C. Fralick
Seconded by L. Scanlon Carried.

8.4 Other Items for Decision

That the report of the Board of Governors’ In-Camera Meeting be accepted as follows:

a) That the In-Camera minutes of meeting no. 476, held January 24, 2014, be approved as distributed.

b) That the Board has read and accepts the monitoring report for Policy EL2d Financial Condition and Activities, showing full compliance with a reasonable interpretation of the policy.

c) That the Board has read and accepts the monitoring report for Policy EL2f Asset Protection Monitoring Report, showing full compliance with a reasonable interpretation of the policy.

Moved by P. Sdao
Seconded by D. Furlong Carried.

10. INFORMATION Items

10.1 PRESIDENT’S UPDATE

PROVINCIAL PERSPECTIVE


Strategic Mandate Agreement Update

The President advised a copy of the College’s 2014-17 Strategic Mandate Agreement was provided as information. The document has been submitted to the Ministry and, until an endorsement is received, the document will remain unsigned.

LOCAL PERSPECTIVE

Student Governor 2014-15

The Board was advised on the outcome of the recent student elections – Desiree Sheibler was elected as the Student Governor representative for the term 2014-15. Ms. Sheibler is in her last year of Accounting and will commence her second year in Marketing in September.

10.2 2013-14 Agenda Cycle & Governance Discussion Priorities

Information item.

10.3 Public Perception Survey

Information item. The President advised the data will be presented at a later date in-camera.

11. SELF EVALUATION OF THE GOVERNANCE PROCESS

11.1 D. Furlong was asked to lead the Governors through the evaluation form.

MOTION:

“That the meeting be adjourned.”

Moved by C. Fralick
Seconded by L. Scanlon

Carried.

The meeting adjourned at 12:04 p.m.

Recorder: Mary Burak

Chair’s Signature

Secretary’s Signature