BOARD OF GOVERNORS’ MEETING NO. 476
January 24, 2014

MINUTES

Time: 8:30 a.m. – 12:00 p.m.  Place: Shuniah Boardroom A219

MEMBERS OF THE BOARD

Dennis Wallace, Chair  Priyank Karkar  Jim Madder, President
Chris Fralick, Vice Chair  Darlene Furlong  Bob Backstrom, Vice President,
Leona Scanlon, Vice Chair  J. P. Levesque  Student & Corporate
Doris Rossi, Member-at-Large  Paul Noonan  Services, Chief Information
Glenn Brassard  Eric Rutherford  Officer and Board Secretary /
Don Campbell  Paula Sdao  Treasurer
Riley Burton  Cheryl L. Vaccher
Rodney Dyce

Videoconference:  D. Campbell
Regrets:  G. Brassard

MEMBERS OF THE STAFF

Present:  Gail Murdock, Vice President Academic
S. Brenda Small, VP Centre for Policy in Aboriginal Learning
Mary Burak, Executive Assistant & Recorder

Observer:  Christine Bates, Executive Director, Strategic Planning & Organizational Development

1. Call to Order

The meeting was called to order at 8:31 a.m.

2. Approval of Agenda

2.1 Consent Agenda

2.1.1 Advisory Committee Minutes

- College Access Program (Nov. 25/13)
- Medical Lab Assistant Program (Sept. 27/13)
- Medical Radiography Technology Program (Nov. 28/13)
- Community Integration Through Co-operative Education Program (Nov. 20/13)
- Practical Nursing Program (Nov. 13/13)
- Recreation Therapy Program (Dec. 3/13)

2.1.2 Negahneewin Council Minutes – None.

2.1.3 Advisory Committee Appointments
Note: The following Governors joined the meeting shortly following the meeting being called to order: Paul Sdao, Rodney Dyce and Doris Rossi.

**MOTION:**

“That the agenda and consent agenda of Board Meeting No. 476 be approved as distributed.”

Moved by D. Furlong
Seconded by C. Fralick
Carried.

The Board Chair advised Governors the agenda may be adjusted throughout the morning depending on the timing of the guest speakers.

3. **Conflict of Interest** — None.

*Secretary’s Note: Conflicts of Interest are declared by Governors pursuant to the Ontario Colleges of Applied Arts and Technology Act, 2002.*

4. **Chair’s Remarks**

The Chair spoke to the following items:

- Two guest speakers today – Grand Chief Harvey Yesno, and Deputy Grand Chief Goyce Kakegamic of Nishnawbe Aski Nation (NAN).
- SHIFT Thunder Bay’s Young Professionals Network, The Thunder Bay Chamber of Commerce and Northwestern Ontario Associated Chambers of Commerce celebrated the successes of individuals, under the age of 40, at the 2nd NOVA Awards Gala on January 18th. These awards celebrate individuals who have shown leadership in their communities and personal lives. Three staff members of the College were awarded an award: Thomas Russell (Diversity & Wellness, Student Union), Teri Joseph (Employment Advisor with Northwest Employment Works), and Daryl Skworchinski (Director, Eastern Campuses).
  - Governor, Chris Fralick, was nominated by his employer and he was also a recipient of a NOVA Award.
- The Board Coordinating Committee met with MTCU’s Sue Herbert on January 9th with respect to the Strategic Mandate Agreements.
- Governor re-appointments will be addressed as part of the Nominating Committee report. Motions required.
• The official signing of the Simulation Agreement will take place at 1:00 p.m. This new partnership aims to pool resources, increase training capacity and improve student access to training simulations for medical learners of all disciplines. Partnering with Confederation are Lakehead University, Northern Ontario School of Medicine, Thunder Bay Regional Health Sciences Centre, St. Joseph's Care Group and the Superior North Emergency Medical Services.
• The ACCC Conference – May 25-27th – Ottawa. Governors to notify the President’s office of their interest. The Board Coordinating Committee will review and approve conference attendance.
• Information items:
  o The NOACC (Northern Ontario Associated Chambers of Commerce) Spring Meeting/AGM – April 10-11/14 – Geraldton.

5. **Approval of Minutes**

**MOTION:**

“That the Board approve the Minutes of Board Meeting No. 475 as distributed.”

Moved by J. P. Levesque
Seconded by D. Rossi

Carried.

5.1 **Business Arising**

The Board Chair provided an update on the meeting with the Lakehead University President and Board Chair. Following their discussion, a series of joint initiatives are being considered: (a) common website to showcase joint initiatives/transfer opportunities; (b) international student recruitment with School Boards; (c) joint meeting of Deans to discuss common programing including Technology Enabled Learning; (d) joint public profile opportunities; and (e) Aboriginal initiatives.

The Chair advised the Coordinating Committee met this month and the Committee recommended the transition to paperless Board meeting be conducted in stages. Four volunteers were asked to commence the month of April and additional volunteers for the months of May and June. Training will be organized and provided to Governors prior to the respective meetings. The following Governors volunteered for the month of April: D. Rossi, D. Furlong, L. Scanlon and E. Rutherford. Training will be assisted by Governor Chris Fralick’s piloting of the paperless initiative over the past months.
5.2 **Monthly Evaluation Summary** – Information item. In-camera attendance of non-board attendees will be monitored.

5.3 **Board Retreat Summary** – Information item.

**Retreat Meeting Notes** – Information item.

Note: S. Brenda Small joined the meeting at 8:55 a.m.

6. **IN-CAMERA**

The Chair requested that the meeting move in-camera at 8:57 a.m.

**MOTION:**

“*That the Board move In-Camera.*”

Moved by L. Scanlon
Seconded by C. Fralick

Carried.

7. **ENDS DISCUSSION**

7.1 **Draft Strategic Mandate Agreement (SMA)**

The Board Chair advised the Board Coordinating Committee had an opportunity to meet with the Ministry’s SMA liaison, Sue Herbert, on January 9th. At this time, she provided a status report and spoke about the future plans for the Strategic Mandate Agreements. MTCU is presently conducting data analysis on the colleges from the SMA submissions and also from MTCU’s own college data as they work towards setting their direction for the next three years. Ms. Herbert did note that Confederation College had submitted a good SMA.

Following this dialogue, the Vice President of Academic, Gail Murdock, provided a PowerPoint presentation on the highlights of the College’s SMA submission. As part of the presentation, she provided the framework used to align the Mandate Agreement with differentiation. Upon completion, Gail was thanked and commended for her presentation.

Note: A short break was taken at 10:12 a.m. and the Board reconvened at 10:24 a.m.
7.2 Negahneewin (Aboriginal Learning)

Gail Murdock provided a brief presentation on the new addition of the Negahneewin Education Circle. Part of its mandate will be to respond to the strategic directions of the Board; respond to Negahneewin Council’s ten-year vision; provide internal leadership and support to the Aboriginal education dialogue; and lead Aboriginal initiatives across the College.

S. Brenda Small, VP of the Centre for Policy in Aboriginal Learning (CPAL) provided a status report on CPAL. She outlined its accountability framework and its mandate, which will provide leadership in Aboriginal education; collaborate with partners for learner success; measure best practices and influence Aboriginal learning through best practices/polices and advocacy.

A brief question and answer period took place and upon completion, S. Brenda Small was thanked and commended on her presentation.

7.3 Presentation on Aboriginal Learning and Partnerships

The following two guest speakers were invited to speak to the Board on Aboriginal learning and partnerships: Grand Chief Harvey Yesno and Deputy Grand Chief Goyce Kakegamic from Nishnawbe Aski Nation (NAN).

The Grand Chief advised that partnerships provide an opportunity to build capacity. Education and training are his top priorities as education is severely lacking in the northern and remote Aboriginal communities. He spoke of the need to develop partnerships with all educational institutions as a means to increase learning opportunities for Aboriginal youth. He noted there is a lack of Aboriginals/First Nations in the healthcare field and there is an increasing demand for nurses in these communities. Upon completion, he advised he will follow-up with the President and College staff to collaborate on moving forward.

The Deputy Grand Chief spoke about the social issues plaguing the Aboriginal communities especially suicide. He viewed education as one of the key factors in building stronger and sustainable communities. Aboriginal youth require training in skilled trades and partnerships are required. Skilled training will provide hope and reachable goals for the Aboriginal/First Nation communities. Government funding has declined over the past years, and they are now seeking alternate avenues of income. Obtaining an additional portion of the post-secondary grant funding from Oshki Pimache O Win Education & Training Institute was discussed and the President advised he will be meeting with the Oshki Training Institute to review this option. He extended an invitation to the Deputy Grand Chief to join them for this conversation.

Upon completion, the Deputy Grand Chief invited everyone to attend their Embrace Life Forum taking place on February 18th.

The President and the Board Chair thanked the guest speakers and expressed appreciation for sharing their views.
8. ITEMS FOR DECISION

8.1 Policy Review

Due to time constraints, the policy review was deferred to the March Board meeting.

Executive Limitations
8.1.1 EL-1 – Global Executive Constraint
8.1.2 EL-2d – Financial Condition & Activities
8.1.3 EL-2i – Public Image

Board Management Delegation
8.1.4 BMD-2b – Accountability of President

Governance Process
8.1.5 GP-2f – Board Committee Structure
8.1.6 GP-2g – Annual Planning
8.1.7 GP2h – Governance Investment
8.1.8 GP-2i – Linkage with Other Organizations

8.2 Board of Governors’ Employee Awards

This item was addressed in-camera as part of the governance agenda.

8.3 Board Committee Reports

Nominating Committee

Upon the recommendation of the Nominating Committee, the following motion was tabled to approve the reappointments of Governors Campbell and Fralick for the term 2014-2017:

MOTION:

“That Don Campbell and Chris Fralick be reappointed as Governors of the Confederation College Board of Governors for the term September 1, 2014 to August 31, 2017.”

Moved by D. Rossi
Seconded by P. Sdao

Carried.
Audit Committee

Committee Chair, Chris Fralick, advised the revised policies presented were reviewed and approved by the Audit Committee in December.

MOTION:

“That the Board approve the following recommendations from the Audit Committee:

a) Approval of the Enterprise Risk Management Policy as presented.
b) Approval of the revised Perquisites Policy as presented.
c) Approval of the revised Statement of Investment Policy as presented.
d) Approval of the deletion of the Board Policy ‘Use of Architects #2-2-03b’.

Moved by C. Fralick
Seconded by L. Scanlon
Carried.

Chair Fralick reported the RFP process for auditors was completed and the Audit Committee was pleased with its recommendation of a new auditor for the next five years.

MOTION:

“That the Board of Governors accepts the Audit Committee’s recommendation to engage the audit services of Grant Thornton, LLP for a five (5)-year period (2013-2018) with an option to renew for up to two additional years.”

Moved by D. Rossi
Seconded by C. Fralick
Carried.

8.4 Other Items for Decision

That the report of the Board of Governors’ In-Camera Meeting be accepted as follows:

a) That the In-Camera minutes of meeting no. 475, held November 22, 2013, be approved as distributed.
b) That the Board endorses the recommendation of the appointment of a new Governor for the term September 1, 2014 to August 31, 2017.

Moved by C.L. Vaccher
Seconded by C. Fralick
Carried.
9. Monitoring

9.1 EL2a – Treatment of Learners

The EL2a monitoring report was reviewed by the President.

MOTION:

"That the Board has read and accepts the monitoring report for Policy EL2a Treatment of Learners, showing full compliance with a reasonable interpretation of the policy."

Moved by P. Noonan
Seconded by E. Rutherford
Carried.

9.2 EL2d Financial Condition and Activities

The EL2d report was initially tabled in November and approval was deferred until January to allow time for the Audit Committee to meet to review the recommended budget changes from the Board. The revised budget report was vetted with the Audit Committee and approved in December.

MOTION:

"That the Board has read and accepts the monitoring report for Policy EL2d Financial Condition and Activities, showing full compliance with a reasonable interpretation of the policy."

Moved by C. Fralick
Seconded by R. Dyce
Carried.

10. INFORMATION Items

10.1 PRESIDENT’S UPDATE

PROVINCIAL PERSPECTIVE

Colleges Ontario 2013 Conference – Governors’ Report
Deferred to the March Board meeting.
10.2 2013-14 Agenda Cycle & Governance Discussion Priorities
Information item.

10.3 Economic Impact Study Executive Summary
Information item.

11. SELF EVALUATION OF THE GOVERNANCE PROCESS

11.1 C. Fralick was asked to lead the Governors through the evaluation form.


MOTION:

“That the meeting be adjourned.”

Moved by J.P. Levesque
Seconded by R. Dyce

Carried.

The meeting adjourned at 12:25 p.m.

Recorder: Mary Burak

Chair’s Signature

Secretary’s Signature