Board of Governors' Meeting No. 475
November 22, 2013

Minutes

Time: 8:30 a.m. – 12:00 p.m.  
Place: Shuniah Boardroom A219

Members of the Board

Dennis Wallace, Chair  
Chris Fralick, Vice Chair  
Leona Scanlon, Vice Chair  
Doris Rossi, Member-at-Large  
Glenn Brassard  
Don Campbell  
Riley Burton  
Rodney Dyce  

Priyank Karkar  
Darlene Furlong  
J. P. Levesque  
Paul Noonan  
Eric Rutherford  
Paula Sdao  
Cheryl L. Vaccher  

Jim Madder, President  
Bob Backstrom, Vice President, Student & Corporate Services, Chief Information Officer and Board Secretary / Treasurer

Videoconference:  
D. Furlong

Teleconference:  
D. Campbell, D. Wallace

Regrets:  
R. Burton, P. Karkar, J.P. Levesque, P. Noonan

Members of the Staff

Present:  
Gail Murdock, Vice President Academic  
S. Brenda Small, VP Centre for Policy in Aboriginal Learning  
Mary Burak, Executive Assistant & Recorder

Observer:  
Christine Bates, Executive Director, Strategic Planning & Organizational Development

1. Call to Order

The meeting was called to order at 8:37 a.m. by Acting Chair, Chris Fralick.

2. Approval of Agenda

2.1 Consent Agenda

2.1.1 Advisory Committee Minutes

- Aerospace Manufacturing Engineering Technician Program (Apr. 17/13)
- Aviation – Flight Management Program (May 30/13)
- Broadcasting Television Production Program (Nov. 24/12)
- International Business & Trade Program (Nov. 9/12)

2.1.2 Negahneewin Council Minutes – None.

2.1.3 Advisory Committee Appointments
Note: S. Brenda Small joined the meeting at 8:44 a.m. and Governor Rutherford joined the meeting at 8:50 a.m.

**MOTION:**

“That the agenda and consent agenda of Board Meeting No. 475 be approved as distributed.”

Moved by L. Scanlon
Seconded by C.L. Vaccher
Carried.

3. **Conflict of Interest** – None.

*Secretary's Note: Conflicts of Interest are declared by Governors pursuant to the Ontario Colleges of Applied Arts and Technology Act, 2002.*

4. **Chair’s Remarks**

The Chair spoke to the following items:

- The Acting Chair acknowledged the Board Retreat was successful and the guest speakers were well received. A summary of the comments was provided in the Board package along with meeting notes of the Retreat.
- At this time, the Board was advised Governor Anne Krassilowsky had tendered her resignation the previous month due to health reasons. The Board Nominating Committee took this vacancy into account as it interviewed potential Governor candidates this past month.
- Attendance for the November Colleges Ontario Conference was revised. Due to work commitments, Governors Furlong and Burton passed along regrets. A written report from the attending Governors, P. Karkar and C. Fralick, will be provided in January as information.
  - It was noted the College’s nominee, Ramesh Ferris, received the Premier’s Award this year for the Community Services category.
- The Board Coordinating Committee reviewed the suggestion of changing the venue for future Board meetings this spring and it was recommended one of the other College buildings serve as the alternate venue.
5. Approval of Minutes

MOTION:

“That the Board approve the Minutes of Board Meeting No. 473 as distributed.”

Moved by D. Rossi
Seconded by R. Dyce

Carried.

5.1 Business Arising – None.

5.2 Monthly Evaluation Summary – Information item.

5.3 Board Retreat Summary – Information item.

Retreat Meeting Notes – Information item.

6. IN-CAMERA

The Chair requested that the meeting move in-camera at 8:46 a.m.

MOTION:

“That the Board move In-Camera.”

Moved by L. Scanlon
Seconded by D. Rossi

Carried.

Note: A short break was taken following and the Board reconvened at 10:15 a.m.

7. ENDS DISCUSSION

7.1 Draft Board Agenda Cycle and Board Ends-Discussion Priorities 2013-14

Following a lengthy discussion on upcoming presentations, it was suggested these items be considered for the January strategic session:

a) Strategic Mandate Agreements;
b) Status update on Negahneewin;
c) Presentation on Aboriginal learning and partnerships. Guest speakers, Grand Chief Harvey Yesno and Deputy Grand Chief Goyce Kakegamic, will be invited to present.
Future discussion topics and/or presentations to be considered:
- 'Trades' with a focus on how can the College assist in positioning students for the future. Identify College’s role in helping School Boards encourage more students interested in Trades.
- Partnerships / Training Alliances – development and sustainability of partnerships in our communities along with improving the working relationships with Aboriginal organizations, the K-12 groups/regional School Boards.
- Positioning/prioritizing the recommendations from the School Boards.
- Strengthen partnership with Lakehead University.
- Professional Development – a) on becoming an exceptional College; b) quality control; c) succession planning; d) sensitivity to Aboriginal culture and students.
- Update from S. Brenda Small on how we have demonstrated our investment/partnership with other Aboriginal communities.
- Follow-up session with the two Board Retreat speakers, Bob Rae and Phil Fontaine.
- Community Development and building entrepreneurship amongst First Nation communities.
- Mining/resource development.

7.2 Retreat Update / Meeting with LU Board

The President advised that a follow-up meeting was scheduled for November 29th with himself, our VPA, Dr. Stevenson and Dr. Hanley to discuss elements on moving forward collaboratively. (Secretary's note: The November 29th meeting was cancelled due to a conflict and a subsequent meeting was set for January 7th along with a meeting of the two Presidents and Board Chairs to take place January 8th.)

8. ITEMS FOR DECISION

8.1 Policy Review
Executive Limitations
8.1.1 EL-2i – Public Image – Minor revisions were requested to the wording. The modified policy will be tabled for approval in January.
8.1.2 EL-2d – Financial Condition & Activities – No change.

Board-Management Delegation
8.1.3 BMD-2b – Accountability of President – Modifications were requested and the revised policy will be tabled for approval in January.
8.1.4 BMD-2c – Delegation to the President – No change.
Governance Process

8.1.5  GP-2a – Governing Style – No change.
8.1.6  GP-2f – Board Committee Structure – Modifications requested include the addition of the terms for the new President’s Evaluation Committee and an update on the Audit Committee terms. The revised policy will be tabled for approval in January.
8.1.7  GP-2g – Annual Planning – Modifications were requested and the revised policy will be tabled for approval in January.
8.1.8  GP2j – Board Linkage with other Organizations – No change.

8.2 Mid-Year Forecast re MTCU’s CPSA Standards

As part of the Ministry’s Business Plan operating procedure, the Board is required to approve a mid-year forecast budget restated for Canadian Public Sector Accounting Standards as well as a statement of financial position. Following a brief discussion, the Board requested minor changes to the financial statement prior to the motion being approved.

MOTION:

“That the Board approve the following restated forecasted Financial Statements as revised to be submitted to the Ministry of Training, Colleges and Universities by January 8, 2014:

a) Restated 2013-14 Forecast Budgeted Statement of Financial Position;

Moved by D. Wallace
Seconded by D. Furlong  Carried.

8.3 Board Committee Reports

The President’s Evaluation Committee was included in the Board Committee listing and provided as information.

8.3.1 Terms of Reference – President’s Evaluation Committee

The draft terms of reference for the new standing committee were reviewed and approved by the Board.

MOTION:

“That the Board of Governors approve the Terms of Reference for the President’s Evaluation Committee as presented.”

Moved by L. Scanlon
Seconded by G. Brassard  Carried.
8.4 Other Items for Decision

That the report of the Board of Governors’ In-Camera Meeting be accepted as follows:

a) That the In-Camera minutes of meeting no. 473, held September 27, 2013, be approved as distributed.

b) That the Board has read and accepts the monitoring report for Policy EL-1 Global Executive Constraint, showing full compliance with a reasonable interpretation of the policy.

c) That the Board endorses the recommendation of the appointment of three new Governors for the term September 1, 2014 to August 31, 2017.

d) That the Board approves moving forward with a request for proposal(s) for the design, build, financing and maintenance stages of the student accommodation component of the Student Village project. The request for proposal will be based on the recommendations from the pre-design or project definition stage of the Student Village project. The request for proposal will specify that the College reserves the right to negotiate terms of the Preferred Proponent’s proposal, i.e. financing.

The student accommodation component of the Student Village will focus on meeting student access and success needs, respecting cultural diversity and adhering to the College’s Land Use Master Plan Principles.”

Moved by E. Rutherford
Seconded by C. L. Vaccher

Carried.

9. Monitoring

9.1 EL2d – Financial Condition and Activities

Following a review of the EL2d monitoring report, it was requested this report be deferred to January with the understanding that the Audit Committee will review the financial statement prior to the Board meeting.

10. INFORMATION Items

10.1 PRESIDENT’S UPDATE

FEDERAL PERSPECTIVE
ACCC on Parliament Hill – October 2013
Information item. The President attended the ACCC on Parliament Hill on October 21-22nd in Ottawa. This yearly forum provides an opportunity for colleges to collaborate with industry, social organizations and governments to discuss mutual challenges and build on successes. In addition, the President attended the National Summit on Demographics & Skills.

LOCAL PERSPECTIVE

Board of Governors’ Budget
A copy of the 2013-14 Board budget and expenditures to date was provided for review.

President’s Regional Visits
The President advised he has been visiting the regional campuses these past few months to provide an update on the Strategic Plan and that the presentations were well received. A change in two campus locations will occur – the Red Lake Campus will move into their local high school, and the Sioux Lookout Campus will move into their new local high school.

10.2 Paperless Board Meetings
Upon review of the Board budget, it was agreed to purchase iPads for Board members to allow paperless Board meetings in the future. An implementation plan will be discussed at the next Board Coordinating Committee and reported back.

11. SELF EVALUATION OF THE GOVERNANCE PROCESS

11.1 R. Dyce was asked to lead the Governors through the evaluation form.


MOTION:

“That the meeting be adjourned.”

Moved by L. Scanlon
Seconded by D. Rossi

Carried.

The meeting adjourned at 11:50 p.m.

Recorder: Mary Burak

Chair’s Signature

Secretary’s Signature