Governor Chris Fralick chaired the meeting on behalf of Chair Dennis Wallace.

Note: Governor Scanlon joined the meeting by videoconference.

1. **Call to Order**

The meeting was called to order at 9:00 a.m.

2. **Approval of Agenda**

The agenda was revised to accommodate the impromptu visit by Minister Duguid.

2.1 **Consent Agenda**

2.1.1 **Advisory Committee Minutes**
- Medical Laboratory Assistant Program

2.1.2 **Negahneewin Council Minutes**
- Minutes of March 20, 2013

2.1.3 **Advisory Committee Appointments**
MOTION:

“That the agenda and consent agenda of Board Meeting No. 469 be approved as amended.”

Moved by B. Trochimchuk
Seconded by D. Furlong

Carried.

3. Conflict of Interest – None.

4. Chair’s Remarks

The Chair spoke to the following items:

- Grand Chief Harvey Yesno’s regrets for today’s Board meeting were noted. He will be contacted to speak at a later date.
- The annual Board luncheon with the internal stakeholder groups may be postponed due to a potential guest speaker, MP Greg Rickford, at the May Board meeting. Rather than postpone the luncheon with the internal stakeholder groups, it was suggested a breakfast meeting be considered on the morning of May 24th prior to the Board meeting. This will be taken under advisement by the Coordinating Committee and the Board will be notified.
- Governor Rutherford noted there will be a Mining Day Celebration being held on May 25th in Thunder Bay and it was confirmed the College will have representation at the affair.
- The President’s 2nd Annual Community Breakfast will take place on the morning of June 14th at the Victoria Inn due to the renovations to Ryan Hall during this time. Invitations will be sent early in May.
- The Board was advised the May 23rd Employee Recognition Night will not take place as a result of the renovations. Employees will be recognized this year at the College Day Celebration taking place June 14th.
- The Board was reminded there will be a Special Board Meeting taking place on the morning of June 6th to approve the financial statements. As this will be a brief meeting, Board members have the choice to attend the meeting by teleconference or in-person. The year-end statements will be vetted through the Audit Committee and the Committee will bring its recommendation to the Board on June 6th.
- During the week of April 29th, the Board will receive an invitation to this year’s Thunder Bay convocation ceremony taking place on June 7th. Regional Governors were encouraged to participate in the regional convocations in their respective communities.
• The election process of the Board Executive (which acts as the Board Coordinating Committee) begins at the May Board meeting and is finalized at the June Board meeting. Positions consist of the Chair, 1st Vice Chair, 2nd Vice Chair, and Member-at-Large. Forms will be distributed at the May Board meeting and, based on the submissions; a slate of officers will be presented in June by the Coordinating Committee.

• Governors were invited to attend the Thunder Bay Catholic District School Board Charity Gala taking place on May 11th at the DaVinci Centre. Interested Governors are to contact the President's Office.

5. Approval of Minutes

MOTION:

“That the Board approve the Minutes of Board Meeting No. 468 as distributed.”

Moved by G. Brassard
Seconded by J.P. Levesque
Carried.

(Secretary’s note: Prior to posting the minutes, the oversight of A. Krassilowsky’s absence was corrected.)

5.1 Business Arising – None.

5.2 Monthly Evaluation Summary – Information item.

6. IN-CAMERA

The Chair requested that the meeting move in-camera at 9:13 a.m.

MOTION:

“That the Board move In-Camera.”

Moved by D. Rossi
Seconded P. Noonan
Carried.

Note: Following the in-camera session a brief break was taken and the Board reconvened at 10:15 a.m.
7. ENDS DISCUSSION

7.1 Guest Speaker: Honourable Brad Duguid, Minister
Ministry of Training, Colleges and Universities

Minister Duguid joined the meeting at 10:34 a.m. and the President and Board Chair welcomed the Minister.

The Minister commended Confederation College on its role in the Mental Health initiative and for being a forward-thinking institution. The geographical challenges faced by Confederation College were recognized by the Minister. In his previous portfolio as Minister of Aboriginal Affairs, he understood the unique challenges related to education of Aboriginal youth.

As part of the agenda, Governors were invited to participate in a brief question and answer period with the Minister. The following topics were selected by the Board and introduced by the respective Governors:

Strategic Mandate Agreements (SMAs) – Governor Fralick inquired as to the outcome of the Ministry’s request for SMAs. The Minister advised the Ministry will conduct roundtable discussions to ascertain the next steps.

Student Village Project – Governor Campbell advised Confederation College understands the Ministry’s funding challenges and that the College is taking a proactive approach to address the significant gaps in training. As a means to increase cash flow, the College is building partnerships with the private sector and establishing agreements with northern colleges to create efficiencies. The Minister advised the Ministry would like to be a part of the solution. They understand the geographic challenges related to remote communities, the difficulty of student success for students transitioning from these areas and the importance of a student village. The issues facing first-year students were noted along with the need of high school completion and the necessity of ongoing support for students in the transitioning stage.

Mining Growth and Aboriginal Training – Governor Rutherford inquired as to how the Ministry will assist with the shortfall of qualified skilled workers. The Minister acknowledged the establishment of partnerships especially with the northern colleges to determine efficiencies. Also, establishing and sharing best practices with our partner institutions is essential. In closing the Minister noted it is important to recognize the fiscal challenges without compromising the quality of education.
Mental Health Delivery – Governor Rossi noted the Ministry's newest initiative addressing mental health and inquired as to how the Ministry will provide education to the remote communities. The Minister advised the Ministry is aware the statistics are high and they would like to address the mental health issues being faced by today's students. They are seeking to understand the issues and obtain best practices to assist in building a network of support for all.

The Minister was thanked for providing his insights by Governor Fralick and the Minister left the meeting at 11:02 a.m.

A brief break was taken and the Board meeting reconvened at 11:10 a.m.

Note: Agenda items #8 to #8.4 were dealt with prior to the Minister's arrival.

8. ITEMS FOR DECISION

8.1 Policy Review
8.1.1 EL-2d – Financial Condition and Activities – No change.
8.1.2 EL-2f – Asset Protection – No change.
8.1.3 EL-2h – Emergency President Succession – No change.

Governance Process:
8.1.4 GP-2k – Board Linkage with Community – No change.

8.2 Program Approval – Bookkeeping Certificate Program

Vince Stilla, Dean of Community Education, reviewed the request for Board approved certificates for College graduates of the Bookkeeping Certificate and Food Service Worker Programs (agenda items 8.2 and 8.3). As stated in the outline, both proposals are a grandfathering request for former MTCU non-postsecondary certificates that should have occurred in 2007 when the credentialing framework changed. Previously 'certificates of achievement' were awarded upon program completion and the business industry is now requesting Board approved certificates for the graduates.

MOTION:

“That the Board approve the Bookkeeping Certificate Program as presented.”

Moved by D. Furlong
Seconded M. Bearinger
Carried.
8.3 **Program Approval – Food Service Worker Certificate Program**

**MOTION:**

“That the Board approve the Food Service Worker Certificate Program as presented.”

Moved by D. Rossi  
Seconded B. Trochimchuk  
Carried.

8.4 **Other Items for Decision** – None.

9. **Monitoring**

9.1 **EL-2a – Treatment of Learners**

The EL2a monitoring report was presented in February 2013 and an update was requested on the KPI survey and status on the non-compliance items. The enclosed report was reviewed by the President noting a further update will be provided in September once the non-compliance items have been fully addressed.

9.2 **EL2b – Treatment of Staff**

The President advised two PowerPoint presentations were being provided in support of the EL2b monitoring report:

a) Christine Bates, the Executive Director of Strategic Planning & Organizational Development on the Employee Engagement Survey;  
b) Marla Peuramaki, Senior Manager of Public Safety, on the College’s Health & Safety Report for the period January 1 to December 31, 2012.

C. Bates provided an overview of the Employee Engagement Survey and she fielded questions throughout the presentation. One of the common themes requiring improvement as noted in the questionnaire summary was communication. The President reported this has been taken under advisement with senior management and a corrective plan of action is being developed.

M. Peuramaki provided the highlights of the 2012 Health & Safety Report and outlined the projects for 2013. A brief question and answer period took place following her presentation noting areas of improvement.
MOTION:

"That the Board has read and accepts the monitoring report for Policy EL-2b Treatment of Staff, showing full compliance with a reasonable interpretation of the policy."

Moved by A. Krassilowsky
Seconded by D. Furlong

Carried.

Note: At 11:30 a.m. Governor Levesque left the meeting during the presentation.

10. INFORMATION Items

10.1 PRESIDENT'S UPDATE

PROVINCIAL PERSPECTIVE

HEQCO Update re Strategic Mandate Agreements – Information item.

Ontario Not for Profit Corporations Act

The President reported changes to the Ontario Not for Profit Corporations Act will be instituted January 2014. Colleges Ontario is currently investigating a collaborative approach to the preparation of new by-laws. One legal firm, on behalf of a group of colleges, will determine if modifications to College By-Laws will be required. Upon completion, recommendations for By-Law amendments will be provided should this be a requirement.

Committee of Presidents’ Meeting with Minister Duguid – April 15/13

The President advised the detail shared by the Minister earlier was the same detail shared on April 15th.

Colleges Ontario Risk Management Symposium – April 23/13

Colleges Ontario conducted a Risk Management Symposium on April 23rd which was attended by the President, Bob Backstrom and Governor Don Campbell. D. Campbell provided his comments on the session noting it’s important to frame the learnings from the workshop, determine a management plan, identify the risks and have practices in place to mitigate those risks.

Report on Key Performance Indicators (KPIs)

The President remarked the College has done very well this year on the KPIs and the results will be captured in his Ends Monitoring Report being presented in May.
Additional items of information (a and b):

(a) BScN (Bachelor of Science Nursing Degree) Program

The President advised the next cohort for the Regional BScN Program will commence in the fall of 2014.

(b) Canadian Forces Liaison Council Award

The Canadian Forces Liaison Council (CFLC) encourages civilian employers and educational institutions to grant Reservists time off on a voluntary basis, without penalty, to allow them to participate in their military activities, duties and training. The President advised the College will receive an award from CFLC in recognition of being a supportive employer. A request has been placed with CFLC to postpone receipt of this honour until a later date as this event coincides with the College’s June 7th Convocation.

LOCAL PERSPECTIVE

Administrative Governor Representative 2013-16

Internal elections took place in April for the Administrative Governor representative for the period 2013-2016. The Board was advised that Riley Burton, Program Manager in the Training & Development Department, has been elected as the new Administrative Governor representative replacing Bill Trochimchuk this fall. R. Burton will be invited to the May Board meeting as an observer.

FEDERAL PERSPECTIVE

ACCC 2013 Conference - Attendance

Governor Fralick inquired if a Governor was interested in attending the conference with the Board Chair this year as only one tentative expression of interest was received. Governor Leona Scanlon expressed an interest in attending the conference at this time. The President’s office will follow-up with confirmations.

10.2 2012-13 Agenda Cycle and Draft 2013-14 Agenda Cycle

Governor Fralick advised that in planning speakers for Board meetings it’s necessary to provide additional lead time to secure guest speakers. Suggestions on the priority of speakers for the upcoming year were welcome. Options for consideration were a presentation on Enterprise Risk Management and a meeting with the School Board Directors regarding K-12 issues. Further suggestions can be directed to the Coordinating Committee.
As the attendance has been low during the month of February for the past few years, it was recommended the February Board meeting be cancelled. The Board will continue to meet nine times per year due to the special Board meeting being introduced at the beginning of June for approval of the financial statements. The Board agreed to the cancellation of the February Board meeting.

Note: Governor Scanlon signed off at 12:10 p.m.

11. SELF EVALUATION OF THE GOVERNANCE PROCESS

11.1 B. Trochimchuk was asked to lead the Governors through the evaluation form.


MOTION:

“That the meeting be adjourned.”

Moved by M. Bearinger
Seconded by E. Rutherford
Carried.

The meeting adjourned at 12:15 p.m.

Recorder: Mary Burak

Chair’s Signature

Secretary’s Signature