BOARD OF GOVERNORS' MEETING NO. 465  
November 23, 2012  

MINUTES  

Time: 8:30 p.m. – 12:00 p.m.  
Place: Shuniah Boardroom A219

MEMBERS OF THE BOARD  

Dennis Wallace, Chair  
Chris Fralick, Vice Chair  
Leona Scanlon, Vice Chair  
Bill Trochimchuk, Member-at-Large  
Marlene Bearinger  
Glenn Brassard  
Don Campbell  
Rodney Dyce  

Darlene Furlong  
Anne Krassiowsky  
J.P. Levesque  
Paul Noonan  
Doris Rossi  
Eric Rutherford  
Paula Sdao  
Cheryl L. Vaccher  

Jim Madder, President  
Bob Backstrom, Vice President, Student & Corporate Services and Board Secretary / Treasurer  

Regrets: D. Campbell, J.P. Levesque, J. Maundrell

MEMBERS OF THE STAFF  

Present: S. Brenda Small, VP Aboriginal Relations  
Mary Burak, Executive Assistant & Recorder

1. **Call to Order**  
The meeting was called to order at 8:42 a.m.

2. **Approval of Agenda**  
2.1 **Consent Agenda**  
2.1.1 Advisory Committee Minutes  
2.1.3 Advisory Committee Appointments

**MOTION:**  

"That the agenda and consent agenda of Board Meeting No. 465 be approved as distributed."

Moved by P. Noonan  
Seconded by D. Furlong  
Carried.

3. **Conflict of Interest** – None.

*Secretary's Note: Conflicts of Interest are declared by Governors pursuant to the Ontario Colleges of Applied Arts and Technology Act, 2002.*
4. **Chair’s Remarks**

The Chair’s spoke to the following items:

- *The success of the October Retreat.* As a result of the retreat, the Chair commented the need to support the President in establishing specific measures to support indigenous education and outreach as well as ensure that northwestern Ontario communities and the mining sector are well served by our programs. Education and training is a critical component.

- *An update on attendance for the Colleges Ontario 2012 Conference was provided.* Governors Darlene Furlong and Doris Rossi provided regrets due to other commitments and Governor Rodney Dyce was approved to attend the Colleges Ontario Board Excellence Program and Conference. Governors attending the conference were asked to submit written reports on the highlights of the conference to the President’s Office and a summary will be provided to the Board at a later date.

- *Governors were reminded a picture of the Board will be taken at the end of the meeting for publication in the local and regional news.*

Note: Governor Sdao joined the meeting at 8:45 a.m.

5. **Approval of Minutes**

**MOTION:**

“That the Board approve the Minutes of Board Meeting No. 464 as distributed.”

Moved by E. Rutherford  
Seconded by A. Krassilowsky  
Carried.

5.1 **Business Arising:**

5.1.1 **Governance Process Policy 2g**  
This item was addressed under agenda item 8.1.1

5.2 **Monthly Evaluation Summary** – Information item.

5.3 **Board Retreat Evaluation Summary and Meeting Notes** – Information items.

6. **IN-CAMERA**

The Chair requested that the meeting move in-camera at 8:50 a.m.
MOTION:

“That the Board move In-Camera.”

Moved by L. Scanlon  
Seconded A. Krassilowsky  
Carried.

Note: Governor Rossi joined the meeting during the In-Camera session.

A short break was taken following the in-camera session and the regular meeting reconvened at 10:20 a.m.

7. ENDS DISCUSSION

7.1 Draft Board Agenda Cycle 2012-13 and Board Discussion Priorities

A revised draft of the agenda cycle 2012-13 was presented for the Board’s consideration. The modifications included decreasing the number of Board meetings throughout the year and revising the meeting format to alternate between business meetings and strategic discussion meetings.

Following a brief discussion, the majority of the Governors preferred the number of meetings be kept the same but they were in agreement with alternating the format between business meetings and strategic sessions.

Also, the consensus was to eliminate the evening October Board meeting if necessary and hold a brief Board meeting on the morning of the Retreat to address pertinent items only.

As a result, the main focus of the January Board meeting will be to continue the dialogue on Aboriginal Education and deal with the business items requiring approval at the beginning of the meeting.

It was confirmed the yearly luncheon with Negahneewin Council will be held in March following the Board meeting.

8. ITEMS FOR DECISION

8.1 Policy Review

8.1.1 GP-2g – Governance Process

Clause three of the GP-2g Policy was removed per the Board’s recommendation on October 25, 2012. The following motion was tabled for approval:
MOTION:

“That the revised Governance Process Policy GP2g – Annual Planning be approved as presented.”

Moved by C. Fralick
Seconded P. Noonan

Carried.

8.2 Board-Management Delegation
8.2.1 BMD-2b – Accountability of President – No change.
8.2.2 BMD-2c – Delegation to the President – No change.

8.3 Program Approval – Library and Information Technician

The President addressed this item on behalf of the Senior VP, Judi Maundrell. The Library and Information Technician Program was designed to respond to the needs of students in our traditional catchment area and provide them with an option to obtain a credential from Confederation College versus other Ontario Colleges. This online diploma program combines theory and hands-on practice to ensure the graduate will acquire the necessary skills to acquire, organize and disseminate information in both print and electronic formats. To minimize delivery costs, the College has optimized the benefits of its membership in the provincial curriculum sharing model, OntarioLearn Consortium.

MOTION:

“That the Board approve the Library Information Technician Diploma Program.”

Moved by E. Rutherford
Seconded C.L. Vaccher

Carried.

8.4 Restatement of 2012-13 Budget and Mid-Year Forecast

Approval is required for a mid-year forecast budget restated for Generally Accepted Accounting Principles (GAAP) including a Statement of Financial Position as per the Ministry’s Business Plan operating procedure. Bob Backstrom advised the Public Sector Accounting Board restatement will not be recognized until year-end reporting.
MOTION:

“That the Board approve the following restated forecasted Financial Statements to be submitted to the Ministry of Training, Colleges and Universities:

a) Restated 2012-2013 Forecast Budgeted Statement of Financial Position;
b) Restated 2012-2013 Forecast Budgeted Statement of Operations.”

Moved by D. Furlong
Seconded D. Rossi
Carried.

8.5 Revised Travel, Meals and Hospitality Practice

Bob Backstrom reviewed the proposed amendments per the outline enclosed and following a brief discussion, the Board approved the revisions.

MOTION:

“That the Board of Governors approve Confederation College’s revised Travel and Hospitality Operating Practice #2-1-01 as presented.”

Moved by D. Rossi
Seconded M. Bearinger
Carried.

8.6 Other Items for Decision – None.

Report of the In-Camera session. It was:

Moved by C. Fralick
Seconded by G. Brassard

“That the report of the Board of Governors’ In-Camera Meeting be accepted as follows:

a) “That the In-Camera minutes of meeting no. 464, held October 25, 2012, be approved as distributed.”
b) “That the Board has read and accepts the monitoring report for Policy EL-1 Global Executive Constraint, showing full compliance with a reasonable interpretation of the policy with an amendment as follows – on page 1, item (a) to read ‘all practices’.”

c) “That the President’s 2012-2013 Performance Evaluation Plan and the President’s Measures for 2012-2013 were reviewed and approved as presented.”

Motion Carried.

9. Monitoring

9.1 Nil

10. INFORMATION Items

10.1 PRESIDENT’S UPDATE

FEDERAL PERSPECTIVE

ACCC Friend/Fundraising Presentation

The President reported that he was invited to speak at the October 29th ACCC Friend/Fundraising Conference. He was part of a presidents' panel and their session focused on the perspectives of college and institute leadership on key advancement strategies.

PROVINCIAL PERSPECTIVE

Ontario Economic Summit (additional item)

The President advised he was also requested to speak at the Ontario Economic Summit which took place November 6-8th. He participated on a panel discussion regarding the innovation economy and the role of post-secondary institutions with Dr. Chakma from Western University. The session was moderated by the President of the Council of Ontario Universities, Bonnie Patterson.
Truth and Reconciliation Commission Hearings (additional item)

Confederation College has been asked to co-host the national Truth and Reconciliation Commission Hearings scheduled for December 4-5th at the Da Vinci Centre. The invitation is open to everyone. VP Small is working on a communication plan and the Board will be notified closer to the date.

LOCAL PERSPECTIVE

Board Budget

Governor Wallace reviewed the Board budget report which outlined expenditures for the last three years. The Chair advised this detail was provided for Governors’ information and that in future, a report will be provided on a yearly basis in conjunction with year-end reporting.

10.2 Funding Request

Governor Scanlon provided a brief presentation on the potential fundraising and giving opportunities for Governors. Donation forms will be provided electronically and should Governors have any questions, they were advised the Executive Director, Mark Wright, can be reached through the Foundation office.

11. SELF EVALUATION OF THE GOVERNANCE PROCESS

11.1 D. Rossi was asked to lead the Governors through the evaluation form.


MOTION:

“That the meeting be adjourned.”

Moved by L. Scanlon
Seconded by P. Noonan

Carried.

The meeting adjourned at 11:15 a.m.

Recorder: Mary Burak

Chair’s Signature

Secretary’s Signature