BOARD OF GOVERNORS’ MEETING NO. 459
April 27, 2012

MINUTES

Time: 8:30 a.m. – 12:00 p.m. Place: Shuniah Boardroom A219

MEMBERS OF THE BOARD

Gwen DuBois-Wing, Chair
Dennis Wallace, Vice Chair
Paula Sdao, Vice Chair
Leona Scanlon, Member-at-Large
Glenn Brassard
Don Campbell
Chris Fralick
Meaghan Gibson

Anne Krassilowsky
J.P. Levesque
Paul Noonan
Susan Prezio
Doris Rossi
John St. Amand
Bill Trochimchuk
Cheryl L. Vacher

Jim Madder, President
Bob Backstrom, Vice
President, Student &
Corporate Service
and Board Secretary /
Treasurer

Regrets: D. Campbell, A. Krassilowsky and S. Brenda Small

MEMBERS OF THE STAFF

Present: Judi Maundrell, Senior VP Academic
Mary Burak, Executive Assistant

1. Call to Order

The meeting was called to order at 8:30 a.m.

2. Approval of Agenda

2.1 Consent Agenda

2.1.1 Advisory Committee Minutes
2.1.2 Advisory Committee Appointments

MOTION:

“That the agenda and consent agenda of Board Meeting
No. 459 be approved as distributed.”

Moved by J. St. Amand
Seconded by L. Scanlon

Carried.
3. **Conflict of Interest** – None.

*Secretary’s Note: Conflicts of Interest are declared by Governors pursuant to the Ontario Colleges of Applied Arts and Technology Act, 2002.*

4. **Chair’s Remarks**

At this time, the Chair invited Governors who were absent during the winter months to feel free to contact her directly if there were questions from the previous Board meetings.

Good day.

Please note that Christine Bates will join the Board meeting for the presentation of the EL2 Monitoring Report.

Just a reminder that next month we will have a special Board meeting on Thursday, May 24th from 3:00 to 6:00 p.m. Upon the recommendation of the Governance Committee, our governance consultant, Catherine Raso, will meet with the Board to review the modifications recommended to our Board Policies. Please note an invitation has been extended to our new Governors for this meeting – Darlene Furlong, Eric Rutherford and Marlene Bearinger.

Following the May 24th meeting, Confederation College will be celebrating their Employee Recognition Night from 6:00 to 9:30 p.m. in Ryan Hall. An invitation was included in the Board package. Please RSVP if you’re planning to attend.

Also, an invitation to this year’s Convocation ceremonies was extended to all Governors. A copy of the invitation was distributed this morning and it lists all the regional convocations. One potential change may occur with the schedule – the Red Lake / Pikangukum ceremonies may take on Monday, June 18th instead of two days.

- The Thunder Bay Convocations will take place on Friday, June 8th. If attending the entire day is problematic, you’re more than welcome to attend either the morning or the afternoon event only. Please RSVP by May 13th if you’re planning to attend.

The election of the Board Executive, which acts as the Board Coordinating Committee for coordinating the monthly agenda, will take place at our June Board meeting. The Executive/Coordinating Committee consists of the Chair, 1st Vice Chair, 2nd Vice Chair and Member-at-Large. The nomination forms will be distributed at the May Board meeting. Based on the submissions, a slate of officers will be presented in June. At this time, the Chair will invite any further nominations before acclamation or voting to finalize. Until this time, please give consideration to letting your name stand for one of these positions.
We would like to advise that an election of the Support Staff Board Representative took place earlier this month. The College is currently awaiting the arrival of the regional ballots for a final count. The results will be reported at next month’s Board meeting.

We will be meeting with the College Stakeholder Groups over lunch in Rumours following the May 25th Board meeting. Please mark your calendars accordingly.

At this time the Board was advised of the passing of S. Brenda Small’s brother this week.

5. Approval of Minutes

MOTION:

“That the Board approve the Minutes of Meeting No. 458 as distributed.”

Moved by P. Noonan
Seconded by D. Wallace Carried.

5.1 Monthly Evaluation Summary – Information item.

Governor Sdao joined the meeting at 8:40 a.m.

6. IN-CAMERA

The Chair requested that the meeting move in-camera at 8:40 a.m.

MOTION:

“That the Board move In-Camera.”

Moved by D. Rossi
Seconded C. L. Vaccher Carried.

Note: Governor Fralick left the meeting during the In-Camera session at 9:45 a.m.
A short break was taken following the in-camera session and the regular meeting reconvened at 10:15 a.m.

7. **ENDS DISCUSSION**

7.1 **SEM – Student Success Presentation**

A presentation on student success was provided by the Senior Vice President of Academic, Judi Maundrell. Student success is part of the College’s Strategic Enrolment Management program which focuses on identifying the needs of our students to enable their success. The areas outlined in the presentation were the SEM perspective, attrition factors, profile of the student body, literacy and numeracy requirements, early warnings, Learning Resource Division, Counselling, Academic Support Centre, student orientation, Academic Success Committee and the challenges. The Senior VPA fielded questions throughout the presentation and upon completion, she was commended for providing a thorough report.

8. **ITEMS FOR DECISION**


8.2 **Executive Limitations Policy Review** – Currently under review.

8.3 **Program Approval – Computer Programmer**

The goal of the Computer Programmer Program is to produce graduates who can meet the current and future demand for skilled Information Technology professionals in the Information and Communication Technology (ICT) sector. The commencement date for this program is September 2013.

**MOTION:**

"That the Board approve the Computer Programmer Diploma Program."

Moved by L. Scanlon
Seconded J.P. Levesque
Carried.
8.4 Other Items for Decision

Report of the In-Camera session. It was:

Moved by J. St. Amand
Seconded by D. Rossi

“That the report of the Board of Governors' In-Camera Meeting be accepted as follows:

a) “That the In-Camera minutes of meeting no. 458, held March 23, 2012, be approved as distributed.”

b) “That the Monitoring Report from the President re: Policy EL-2 Working Conditions be accepted.”

Motion Carried.

9. Monitoring

9.1 EL10 – Tuition Fees

The President reviewed the EL10 Tuition Fees Monitoring Report. Upon completion, the following motions were tabled for approval:

MOTION:

“That the Monitoring Report from the President re: Policy EL10 – Tuition Fees be accepted.”

Moved by P. Noonan
Seconded by J.P. Levesque

Carried.

MOTION:

“That the 2012-2013 tuition fees be approved as outlined in Sections 2.1 to 2.11 of the Monitoring Report EL-10 tuition Fees, dated April 27, 2012.”

Moved by G. Brassard
Seconded by D. Rossi

Carried.
9.2 EL11 – Emergency Succession

The EL11 Emergency Succession Monitoring Report was reviewed by the President.

MOTION:

“That the Monitoring Report from the President re: Policy EL11 – Emergency Succession be accepted.”

Moved by L. Scanlon
Seconded by J. St. Amand

Carried.

10. INFORMATION Items

10.1 PRESIDENT’S UPDATE

INTERNATIONAL PERSPECTIVE

International Strategic Initiative Update

The President provided a brief update on the College’s International program overseas and the challenges currently faced by the College. A full report will be provided this fall by the Director of the International Education Centre, Miriam Wall.

FEDERAL PERSPECTIVE

ACCC 2012 Conference Agenda

The Chair advised eight Governors expressed an interest in attending the ACCC Conference this year and the following have been selected to attend: Anne Krassilowsky, Bill Trochimchuk, Leona Scanlon and Gwen DuBois-Wing.

LOCAL PERSPECTIVE

Mining Forum Update

The President advised as a result of the February Mining Forum, Jim Adams (Director, North Region at Ministry of Training, Colleges, and Universities) has requested a Pan Northern Study be conducted in preparation for meeting the future demands of the mining communities.
Additional information items from the President:

a) The recent publication of the KPI (Key Performance Indicators) data by the Ministry was very favourable for Confederation College.

b) The accreditation process for the College's Dental Program was conducted this week by independent auditors. Upon completion, the College secured positive results.

Governor St. Amand left the meeting at 11:47 a.m.

10.2 **Endowment**

The Board raised a question with respect to the Board's responsibilities for Endowment funds generated by the College's Foundation. The Chair of the Endowment Committee, Governor Wallace, provided a report and reviewed his findings with the Governors. In conclusion, he noted the Board of Governors does have fiduciary and oversight responsibilities for the Endowment Committee.

10.3 **2011-12 Agenda Cycle & Governance Discussion Priorities** – Information item.

10.4 **Other Business**

Prior to the evaluation process, the Chair questioned the Board if the detail being provided in the monitoring reports was sufficient or too much detail. The majority were pleased with the content provided.

11. **SELF EVALUATION OF THE GOVERNANCE PROCESS**

11.1 M. Gibson was asked to lead the Governors through the evaluation form.


**MOTION:**

"That the meeting be adjourned."

Moved by P. Noonan
Seconded by J.P. Levesque
Carried.

The meeting adjourned at 11:57 a.m.

Recorder: Mary Burak

Chair's Signature