1. **Call to Order**

   The meeting was called to order at 8:30 a.m.

2. **Approval of Agenda**

   **MOTION:**

   “That the agenda of Board meeting No. 426 be approved as distributed.”

   Moved by P. Champagne  
   Seconded J. Kantola  
   Carried.

Governor Nora Logan joined the meeting at 8:35 a.m.
3. **Conflict of Interest**

Governor Trochimchuk advised he assisted with the preparation of the Business Plan 2008/09 and Financial Statements 2007/08.

4. **Chair’s Remarks**

The Chair welcomed Judi Maundrell, the new Vice President of Academic and Student Services, and Kari Kelso, the incoming student governor, who was attending the meeting as an observer.

Everyone was reminded to mark their calendars accordingly for next year’s Board meetings. A list of meeting dates was provided in the Board package this month. Due to the quorum issues encountered this year, the Chair requested regrets be passed along to the President’s Office as soon as possible. It was noted the College’s 13th Anniversary Community Partners’ Dinner will be held on Thursday, September 25th.

The Northwestern Ontario Associated Chambers of Commerce (NOACC) AGM will be held in Kenora this year, September 25–27, 2008. This meeting will include informative speakers and presentations on issues pertinent to our region. Governors were asked to contact M. Burak if they were interested in attending on the Board’s behalf.

The Governors were thanked for participating in the College’s convocation ceremonies – the local and regional ceremonies were very successful events.

Thank you notes were read from Yvonne Reid, retired support staff, Florence Johnston and Donald Paterson, both Honourary Diploma recipients.

The Board was advised that recognition of retiring Governors would take place at the end of the Board meeting for Lyn McLeod and Rod Somppi. Due to his schedule, Ray Zuliani’s will be conducted at a later date.

5. **Approval of Minutes**

**MOTION:**

“That the Board approve the Minutes of Meeting No. 425 as distributed.”

Moved by R. Somppi
Seconded L. McLeod

Carried.

5.1 **Monthly Evaluation Summary** – Information item.
6. **IN-CAMERA**

The Chair requested that the meeting move in-camera at 8:47 a.m.

**MOTION:**

"That the Board move In-Camera."

Moved by P. Champagne
Seconded M. Gouthro Carried.

A short break was taken following the in-camera session and the regular meeting reconvened at 9:55 a.m.

7. **OWNERSHIP LINKAGE**

7.1 **Advisory Committee Minutes** – Information only.

A question was raised on the low number of graduates from the Entrepreneurship Program. The Vice President advised she will investigate and report back.

7.2 **Negahneewin Council Minutes** – Information only.

7.3 **Advisory Committee Appointments** – Information only.

J. Maundrell advised gender balance remains an issue in a few of the program advisory committees and efforts are being taken to remedy this.

8. **ENDS DISCUSSION**

8.1 **Ends Policies and Strategic Plan**

R. Jones provided the background for this discussion. The Board began its strategic planning exercise to review and revise its Ends Policies in the fall of 2005. Following this review, the new Mission/Vision and Ends Policies and College values were approved in April 2006. In implementing the strategic plan, within the timeframe of 2006-2009, the College has gone through two iterations of indicators and produced the first President’s interpretation of the Ends Policies in the fall of 2007. This past academic year, the College has adopted a Balanced Score Card approach to the development of objectives and indicators.
The original plan, two years ago, was to commence a new cycle of strategic planning this fall for another three-year period. Following discussion with the Board Executive, it was suggested dialogue take place with the full Board to determine if this is necessary, given the relatively short life of the Ends Policies, President’s Interpretation, Indicators and Score Card implementation strategy. It was suggested to centre discussions on aspects of the Ends Policies over the next year beginning with the Retreat in October, rather than doing a new scan and strategic planning exercise.

Due to the above and turnover in membership this upcoming year, the Board supported the idea and recommended modifications be considered versus the development of a new plan. R. Jones advised he will draft the Board Retreat agenda accordingly and table at the September meeting.

9. ITEMS FOR DECISION

9.1 Governance Process Policy Review

M. Gouthro, Chair of the Governance Committee, reported the review of the Governance Process (GP) Policies and the Board-Staff Relationship (BSR) Policies has been completed. Copies of the revised policies were tabled for approval. Both the Chair and the Committee were commended for their work and contribution to this process.

MOTION:

“That the revised Governance Process Policies GP1 to GP13, Excluding GP9, be approved as presented.”

Moved by J. St. Amand
Seconded by G. DuBois-Wing
Carried.

MOTION:

“That the revised Board-Staff Relationship Policies BSR1 to BSR6 be approved as presented.”

Moved by D. O’Donnell
Seconded by M. Gouthro
Carried.
9.2 Executive Limitations Policy Review – None.

9.3 Election of Executive Committee

The Chair of the Nominating Committee, Lyn McLeod, presided over the election process. The nominations received for the position of Chair were H. Multamaki and D. O’Donnell. There were no nominations from the floor and the two Governors were asked if they would let their names stand. Governor O’Donnell withdrew his name.

MOTION:

“That the nominations for the position of Chair be closed.”

Moved by S. Wintle
Seconded by J. Kantola

Carried.

MOTION:

“That Hartley Multamaki be appointed as Chair of the Board for the year 2008/09.”

Moved by G. DuBois-Wing
Seconded by B. Trochimchuk

Carried.

The nominations received for the position of 1st Vice Chair were D. O’Donnell and M. Gouthro. There were no nominations from the floor and the two Governors were asked if they would let their names stand. Both agreed.

MOTION:

“That the nominations for the position of 1st Vice Chair be closed.”

Moved by J. Kantola
Seconded by R. Somppi

Carried.

Ballots were distributed and a vote was held. R. Jones and M. Burak scrutinized the ballots.

MOTION:

“That Marilyn Gouthro be appointed as 1st Vice Chair of the Board for the year 2008/2009.”

Moved by P. Champagne
Seconded by N. Logan

Carried.
The nominations received for the position of 2\textsuperscript{nd} Vice Chair were D. O’Donnell and N. Logan. There were no nominations from the floor and the two Governors were asked if they would let their names stand. Governor Logan withdrew her name.

**MOTION:**

“That the nominations for the position of 2\textsuperscript{nd} Vice Chair be closed.”

Moved by H. Multamaki  
Seconded by S. Wintle  
Carried.

**MOTION:**

“That Dick O’Donnell be appointed as 2\textsuperscript{nd} Vice Chair of the Board for the year 2008/2009.”

Moved by J. St. Amand  
Seconded by P. Champagne  
Carried.

The nominations received for the position of Member-at-Large J. St. Amand and B. Trochimchuk. There were no nominations from the floor and the two Governors were asked if they would let their names stand. Governor Trochimchuk withdrew his name.

**MOTION:**

“That the nominations for the position of Member-at-Large be closed.”

Moved by J. St. Amand  
Seconded by B. Trochimchuk  
Carried.

**MOTION:**

“That John St. Amand be appointed as Member-at-Large of the Board for the year 2008/2009.”

Moved by J. Kantola  
Seconded by H. Multamaki  
Carried.
MOTION:

“That the ballots be destroyed.

Moved by R. Somppi
Seconded by M. Gouthro

Carried.

9.4 New Governors

L. McLeod reported that Sharon Cole-Paterson was officially confirmed by the College Compensation and Appointments Council and her term will commence in September.

She advised Janice Vauthier, with the Law firm Vauthier Paivalainen, has agreed to sit on our Board. A copy of her curriculum vitae was distributed and reviewed by the L. McLeod. A recommendation will be sent to the College Compensation and Appointments Council for approval in September.

MOTION:

“That Janice H. Vauthier be recommended to the College Compensation and Appointments Council as a new Governor.”

Moved by L. McLeod
Seconded G. DuBois-Wing

Carried.

One vacancy remains in the region and the College will actively pursue membership from the Kenora/Red Lake area during the summer.

10. Monitoring

10.1 EL 4 – Budget Development

R. Jones reviewed the details regarding the 2007/08 fiscal period along with the potential impacts of the new 2008/09 budget. A discussion took place on cost reduction measures and its impact on full-time and part-time positions. A question arose on the employee survey and its ability to capture input from the part-time staff. As the document is fairly lengthy, the President reported the survey tool for part-time staff will be reviewed with the College Planning Committee and modified accordingly. She advised the College has received provincial comparisons regarding part-time and this can be brought to the Board as an information item.

Overall, the Board was very pleased with the budget report and L. McLeod commended both P. Lang and R. Jones for their financial stewardship.
The following two motions were tabled for approval:

**MOTION:**

“That the Monitoring Report from the President re: Policy EL-4 Budget Development be accepted.”

Moved by L. McLeod  
Seconded by M. Gouthro  
Carried.

**MOTION:**

“That the Budget and Business Plan for 2008/09 be approved.”

Moved by M. Gouthro  
Seconded by D. O'Donnell  
Carried.

10.2 **EL 11 – Emergency Executive Succession**

**MOTION:**

“That the Monitoring Report from the President re: Policy EL-11 Emergency Executive Succession be accepted.”

Moved by J. St. Amand  
Seconded by P. Champagne  
Carried.
11. CONSENT AGENDA

11.1 Audit Committee Report

D. O'Donnell, Chair of the Audit Committee, provided a brief report on the June 18th Audit Committee meeting. He advised that overall the Auditors were satisfied with the College adhering to the general accounting principles. The Chair reported three areas of concern were flagged by the Auditors and that management has already dealt with these items. He commended M. Gallagher and his staff for being proactive on their approach. A motion was put forth to transfer the surplus that occurred in the College's restricted/unrestricted funds.

MOTION:

“That the transfer of (a) $634,349 out of internally restricted and into general unrestricted and (b) transfer $205,803 out of general unrestricted and into internal restricted in respect of the First Generations Project be approved (per statement of changes in net assets).”

Moved by H. Multamaki
Seconded S. Wintle Carried.

MOTION:

“That the Financial Statement for the year ending March 31, 2008 be approved.”

Moved by D. O'Donnell
Seconded P. Champagne Carried.

11.2 Program Approval – Medical Laboratory Assistant/Technician Program

The Medical Laboratory Assistant Technician Program (MLA/T) will prepare individuals to perform laboratory tests and procedures under the supervision of a laboratory technologist. MLA/T is a three semester certificate program that will commence January 2009.
MOTION:

"That the Board approve the Medical Laboratory Assistant/Technician Certificate Program."

Moved by H. Multamaki
Seconded N. Logan Carried.

11.3 Credential Approval – Cook Apprenticeship Program

MOTION:

"That the Board approve the issuance of a Board of Governors’ Certificate for graduates of the Cook Apprenticeship Program."

Moved by P. Champagne
Seconded J. Kantola Carried.

12. INFORMATION Items

FEDERAL PERSPECTIVE


The theme for this year's conference was 'Forests of Change'. The President advised the May conference was well attended and the staff presentations were very impressive especially the one made by our student leaders, Jonathan Hendel and Ian Crow on 'Student Associations – More than Planning a Pub Night'.

PROVINCIAL PERSPECTIVE

Committee of Presidents' (COP) Update

The President advised the COP summary enclosed in the Board package is the format Colleges Ontario has undertaken to disseminate information to the College Boards. She briefly reviewed the content.
**Update re Part-Time Employees**

A new bill that will give part-time employees the right to unionize will be introduced at Queen’s Park in June. Public hearings will be conducted on Bill 90, the Colleges Collective Bargaining Act, in September 2008. Mr. Wallace Kenny will work with Colleges Ontario to develop a plan for committee presentations.

**Support Staff Negotiations**

The Board was advised that talks have broken off and a strike vote is scheduled to take place July 18, 2008.

Governor Gwen DuBois-Wing left the meeting at 11:43 a.m.

**Update re Technology & Trades (TNT) Project**

Brian Campbell, Director of Resource Development, made a presentation on the College’s latest undertaking – the Technology and Trades (TNT) Project. The College’s strategy is to engage new learners from the displaced forest industry across the region and to assist Second Career and First Generation learners by offering new and improved trades and technology programs. B. Campbell reviewed how the TNT Project will help remedy the national skilled labour shortage and how it will support key industries.

At this time, J. Maundrell, was asked to share her vision for the future of Health and Community Services.

**LOCAL PERSPECTIVE**

**Enrolment Update – Program Suspension**

J. Maundrell reported the enrolment projections for 1st year was 1,788 and the College presently has 1,564 confirmations. Provincially there has been a 4% increase and Confederation has experienced a 4% decrease in applications. She advised the College will be suspending the Hotel Management Program due to low enrolment. This program will undergo the program review process to ensure it’s current and relevant prior to being offered in the future.

**12.2 2008-09 Board Meeting Dates**

The Board was asked to review the meeting dates and to mark their calendars accordingly. The October Board Retreat will commence on the evening of Thursday, October 23rd and end at noon on Saturday, October 25th.
12.3 Recognition of Retiring Governors

L. McLeod and R. Somppi were presented with farewell gifts and both were commended for their exemplary contribution to the Board. R. Zuliani will be presented with his gift at a later date.

13. SELF EVALUATION OF THE GOVERNANCE PROCESS

13.1 J. St. Amand was asked to lead the Governors through the evaluation form.


The meeting adjourned at 12:24 p.m.

MOTION:

"That the meeting be adjourned."

Moved by P. Champagne
Seconded J. Kantola

Carried.

Recorder: Mary Burak

Chair’s Signature