1. **Call to Order**

The meeting was called to order at 8:30 a.m.

2. **Approval of Agenda**

**MOTION:**

“That the agenda of Board meeting No. 444 be approved as distributed.”

Moved by D. Wallace  
Seconded by J. St. Amand  
Carried.
3. **Conflict of Interest**

   It was noted Governor Bill Trochimchuk may have a possible conflict of interest as he assisted with the preparation of the financial reports.

   Governors N. Logan and L. Scanlon joined the meeting at 8:35 a.m.

4. **Chair’s Remarks**

   Greetings and welcome to our incoming Student Governor, Gerry Leach, who will be joining us today as an observer.

   Reminder: A list of Board meeting dates was included with your Board package. Mark your calendars accordingly and please make note that the College’s 15th Anniversary Community Partners’ Dinner is being held on Thursday, September 23rd. We spoke about holding the Retreat in November. Please note the Board Retreat will be held in October and the Board meeting will take place on the Thursday evening followed by a full day on the Friday.

   We have been advised a combined meeting of NOACC (the Northwestern Ontario Associated Chambers of Commerce), NOMA (the Northwestern Ontario Municipal Association) and the Development Network will be held in Thunder Bay this fall on Thursday, September 30th until Saturday, October 2nd. The Board will be notified once details have been finalized.

   Thanks to all for participating in our Convocation ceremonies – the local and all regional ceremonies were very successful events. Again, your participation is greatly appreciated.

   In February, our Board was asked to participate in a survey being conducted by Durham College’s Governor Garry Cubitt as part of his PhD research on College Boards. Garry will be joining us for lunch today to share his findings.

   The Colleges Ontario Higher Education Summit takes place November 21 & 22, 2010 at the Sheraton Centre in Toronto. The theme this year is ‘Colleges Driving Innovation in Ontario’. If you’re interested in attending, please let Mary know.

5. **Approval of Minutes**

   It was noted Governor Bill Trochimchuk was inadvertently omitted from the May meeting as being in attendance.

   **MOTION:**

   “That the Board approve the Minutes of Meeting No. 443 as amended.”

   Moved by C. L. Vaccher  
   Seconded by P. Champagne  
   Carried.
5.1 Monthly Evaluation Summary – Information item.

6. IN-CAMERA

The Chair requested that the meeting move in-camera at 8:37 a.m.

MOTION:

“That the Board move In-Camera.”

Moved by D. O’Donnell  
Seconded S. Wintle   Carried.

The regular meeting reconvened at 9:40 a.m. and S. Brenda Small joined the meeting at this time.

7. OWNERSHIP LINKAGE

7.1 Advisory Committee Minutes – Information only. The absence of quorum was noted on one of the Advisory Committee meetings. The President advised the items of memberships and quorum will be added to the SSALT agenda this fall.

7.2 Negahneewin Council Minutes – None

7.3 Advisory Committee Appointments – None

8. ENDS DISCUSSION

8.1 Draft Strategic Plan

The consultation process undertaken for the new Strategic Plan was provided by B. Backstrom. The draft Plan was reviewed by Governor Logan and the following modifications (noted in bold) were recommended and approved:

Sub-End E1.2 – Graduates exceed recognized performance indicators of knowledge, skills **and attitudes**.

Sub-End E3.1 – Education and training meets the identified employment needs of Northwestern Ontario communities **and beyond**.

Sub-End E3.2 – **Learners and communities benefit from Applied Research.**

Governor Logan left the meeting at 10:05 a.m. and returned at 10:15 a.m.
Following a brief discussion, the consensus was to capture the International component under the CEO interpretations rather than creating a separate Ends statement.

MOTION:

“That the Board of Governors approve the new Strategic Plan for 2010–2013.”

Moved by S. Cole Paterson
Seconded S. Wintle   Carried.

A short break was called at 10:13 a.m. and the formal meeting reconvened at 10:31 a.m.

9. ITEMS FOR DECISION

9.1 Policy Review – The following policies were used as resource documents for the In-Camera session.

9.1.1 Board/Staff Relationship (BSR) 4 – Monitoring Executive Performance – Information item.

9.1.2 Board/Staff Relationship (BSR) 5 – Determining President’s Compensation – Information item.

9.1.3 Board/Staff Relationship (BSR) 6 – President’s Review Process – Information item.

9.2 Executive Limitations Policy Review

9.2.1 EL2 – Working Conditions – No change.

9.3 Endowment Committee Report

Bob Backstrom reviewed the May 27th Endowment Committee minutes and 2009-10 excerpt from the financial statements which summarized the financial position of the Endowment fund. A yearly financial update from the Endowment Committee was recommended by the President and the Board concurred.
MOTION:

“That the Board of Governors accept the Endowment Fund Report as distributed.”

Moved by D. Wallace
Seconded J. St. Amand
Carried.

9.4 Election of Executive/Board Coordinating Committee

Governor O’Donnell presided over the election process and the list of nominations was reviewed. M. Gouthro was nominated for the position of Chair and she was asked if she would allow her name to stand. She agreed. Nominations from the floor were called and none were received.

MOTION:

“That the nominations for the position of Chair be closed.”

Moved by C. L. Vaccher
Seconded by S. Cole Paterson
Carried.

MOTION:

“That Marilyn Gouthro be acclaimed as Chair of the Board for the year 2010/2011.”

Moved by P. Sdao
Seconded by S. Macey
Carried.

N. Logan was nominated for the position of 1st Vice Chair and she was asked if she would allow her name to stand. She agreed. Nominations from the floor were called and none were received.

MOTION:

“That the Nominations for the position of 1st Vice Chair be closed”

Moved by B. Trochimchuk
Seconded by L. Scanlon
Carried.
MOTION:

“That Nora Logan be acclaimed as 1st Vice Chair of the Board for the year 2010/2011.”

Moved by M. Gouthro
Seconded by D. Wallace
Carried.

The nominations received for the position of 2nd Vice Chair were L. Scanlon, P. Sdao, and C. L. Vaccher. As internal Governor representatives are not eligible to sit on the Executive, C. L. Vaccher withdrew her name. There were no nominations from the floor and the remaining agreed to allow their names to stand.

MOTION:

“That the Nominations for the position of 2nd Vice Chair be closed”

Moved by J. St. Amand
Seconded by S. Wintle
Carried.

Ballots were distributed and a vote was held. B. Backstrom and M. Burak scrutinized the ballots.

MOTION:

“That Paula Sdao be appointed as 2nd Vice Chair of the Board for the year 2010/2011.”

Moved by S. Wintle
Seconded by D. Wallace
Carried.

The nominations received for the position of Member-at-Large were D. Wallace, C.L. Vaccher and Bill Trochimchuk. Governor Wallace withdrew his name and nominated Governor Scanlon for this position. There were no additional nominations from the floor and the three Governors were asked if they would allow their names to stand and they all agreed.
MOTION:

“That the Nominations for the position of Member-at-Large be closed.”

Moved by J. St. Amand
Seconded by S. Wintle
Carried.

Ballots were distributed and a vote was held. B. Backstrom and M. Burak scrutinized the ballots.

MOTION:

“That Leona Scanlon be appointed as Member-at-Large on the Board Coordinating Committee for the year 2010/2011.”

Moved by D. Wallace
Seconded by P. Champagne
Carried.

MOTION:

“That the ballots be destroyed.”

Moved by M. Gouthro
Seconded by B. Trochimchuk
Carried.


11. CONSENT AGENDA

11.1 2010-2011 Strategic Initiatives – Applied Research and International

Applied Research:
As reported by the Secretary of the Board, Applied Research has gained greater recognition as governments have realized the research expertise latent in educational institutions. The collaborative efforts of businesses, colleges and governments to improve product innovation are needed to maintain a competitive edge. The College has obtained NSERC accreditation to provide a base for research at Confederation
College. The Board approved the College’s request to set aside $250,000 for the Applied Research strategic initiative annually over a three-year period.

MOTION:

“That the Board of Governors approve the restriction of $250,000 from the $5.9 million operating reserve as of March 31, 2010 to establish an Office of Applied Research strategic initiative.”

Moved by D. Wallace
Seconded by S. Wintle     Carried.

Governor Champagne spoke about the needs of the northern communities and the College’s assistance in creating sustainable communities. He requested the President and the Board give consideration to creating a special fund to provide assistance as part of the College’s ongoing commitment to the wellness of these communities.

International:
The Director of International made a presentation at the May Board meeting in response to a discussion during the strategic planning process. The handout included in the Board package described the current status of the College’s International efforts to date. The Province identified their support for making Ontario educational institutions a destination for a greater number of International students in their budget announcement of March 2010.

The Governors recommended the amount of $100,000 be approved and a progress report be provided in six month’s time. The following motion was amended accordingly.

MOTION:

“That the Board of Governors approve the restriction of $100,000 from the $5.9 million operating reserve as of March 31, 2010 to establish an additional $100,000 strategic initiative for International.”

Moved by D. Wallace
Seconded by P. Champagne     Carried.
11.2 (a) **Audit Committee Report**

The Committee Chair, D. O'Donnell, reviewed the minutes of the June 16th Audit Committee meeting. A management letter was not provided this year due to a clean audit. The Auditor commended B. Backstrom and his team for this achievement. Governor Wintle suggested that in future, B. Backstrom recommend our auditors provide a management letter to the College conveying this message.

(b) **Approval of 2009/10 Financial Statements**

**MOTION:**

“That the Financial Statements for the year ending March 31, 2010 be approved by the Board of Governors for submission to the Ministry of Training, Colleges and Universities.”

Moved by D. O'Donnell
Seconded by S. Wintle  
Carried.

(c) **Approval of 2010 – 2011 Budget in accordance with GAAP**

**MOTION:**

“That the Board of Governors approve the following restated budgeted Financial Statements, restated for GAAP (Generally Accepted Accounting Principles), for submission to the Ministry of Training, Colleges and Universities by June 30, 2010:

a) 2010-2011 Budget Statement of Financial Position;

b) 2010-2011 Budgeted Statement of Operations.”

Moved by D. O'Donnell
Seconded by S. Wintle  
Carried.
12. INFORMATION Items

12.1 PRESIDENT’S UPDATE

PROVINCIAL PERSPECTIVE

ACCC 2010 Conference – Governors’ Feedback

The Chair invited the Governors who attended the ACCC 2010 Conference on June 6 to 8th to provide their feedback on the conference. Governor O’Donnell provided a written report which was distributed and reviewed. Governor St. Amand recommended S. Brenda Small’s ACCC presentation be incorporated as part of the Board Retreat agenda this fall. The attending Governors were very impressed with the conference overall.

LOCAL PERSPECTIVE

Enrolment Update

J. Maundrell advised the preliminary enrolment number for the winter semester was 3025 students and the revised winter projection was 3,039 students. At this time, fall applications are up 7.2% and confirmations have increased by 2.3% over last year.

Budget Updates

- 2010-2011
  B. Backstrom reviewed the 2010-2011 budget report as distributed.

12.2 2010-11 Board Meeting Dates – Information item.

Friday, September 24, 2010
Thursday & Friday, October 21 & 22, 2010 – Board Meeting and Retreat
Friday, November 26, 2010
Friday, January 28, 2011
Friday, February 25, 2011
Friday, March 25, 2011
Friday, April 29, 2011 (note: April 22nd is Good Friday)
Friday, May 27, 2011
Friday, June 24, 2011

12.3 Recognition of Retiring Governor

The Chair presented Governor Dick O’Donnell with a farewell gift on behalf of the Board and he was commended for his exemplary contribution to the Board.
13. SELF EVALUATION OF THE GOVERNANCE PROCESS

13.1 Sharon Cole Paterson asked to lead the Governors through the evaluation form.


MOTION:

“That the meeting be adjourned.”

Moved by P. Champagne
Seconded by L. Scanlon
Carried.

The meeting adjourned at 12:10 p.m.

Recorder: Mary Burak
Chair’s Signature