



MINUTES OF MEETING: **BOARD OF GOVERNORS' NO. 574**
DATE OF MEETING: JUNE 5, 2025
TIME: 10:01 A.M.
LOCATION: SHUNIAH BOARD ROOM
CHAIR: KIM VARES

MEMBERS OF THE BOARD

Jessica Alves
Adam Brown
Ed Collins
Geoff Gillon
Chris Heikkinen
Georgette O’Nabigon
Eveline O’Flaherty
Dave Paxton
Michelle Salo
Tracie Smith
Shane Strickland
Kim Vares

REGRETS

Miranda Bevilacqua
Matt Dupuis
Grace Filice
Lekshmy Sindhu
Kimberly Smith

MEMBERS OF THE STAFF

Wendy Landry, Vice President – Indigenous Leadership, Partnerships and Strategies
Peter Myllymaa, Vice President – Finance and Administration
Aaron Skillen, Vice President - Academic
Jill Symington, Vice President – Organizational Effectiveness
Barbara Greer, Executive Assistant to the President and Secretary to the Board of Governors

GUESTS

Robin Gould, Director - Facilities
Toni Biniaris, Senior Director – Financial Services
Garrick Sherman,

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

1.1 Land Acknowledgement

The land acknowledge was read at the joint breakfast with Negahneewin Council and the Board of Governors held earlier in the day.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

- 2.1.1 Advisory Committee Appointments
- 2.1.2 2024/2025 Board Planning Agenda Cycle
- 2.1.3 Board of Governors’ Meeting Evaluation – May 14, 2025
- 2.1.4 2024-2025 Annual Report
- 2.1.5 2025-2026 Business Plan

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA (Continued)

2.1 Consent Agenda (Continued)

MOVED BY: Adam Brown
SECONDED BY: Tracie Smith

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors' Meeting No. 574, to be held on June 5, 2025, be approved.

CARRIED

3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

There were declarations of potential conflict of interest.

4. PRESENTATIONS / EDUCATION

4.1 Report to the Community

The link to the Report to the Community Microsite was provided below for information.
<https://community.confederationcollege.ca/>

4.2 Sustainability Update 2024 – 2025

Robin Gould, Director – Facilities Services was in attendance and gave a presentation relative to the above noted. A copy of the presentation was included with the agenda, for information.

4.3 Enterprise Risk Management (ERM)

Toni Biniaris, Senior Director – Financial Services was in attendance and gave a presentation and responded to questions, relative to the above noted. A copy of the presentation was included with the agenda, for information.

5. CHAIR'S NOTES

The President's Report to the Community and Convocation events were held in Longlac and Marathon on June 2 and 3.

Thunder Bay Convocations are tomorrow. Remaining regional convocations are next week. Thank you to all that volunteered.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Board of Governors

The Minutes of the Board of Governors' Meeting No. 573 held on May 14, 2025, for approval.

MOVED BY: Evie O'Flaherty
SECONDED BY: Ed Collins

THAT the Minutes of the Board of Governors' Meeting No. 573 held on May 14, 2025, be approved.

CARRIED

6.2 Business Arising From the Previous Minutes

There was no business arising from the previous minutes.

7. ITEMS FOR DECISION

7.1 Financial Statements 2024-2025

A copy of the Grant Thornton Report to the Audit Committee – Audit results for Confederation College of Applied Arts and Technology for the year ended March 31, 2025, was distributed with the agenda.

A copy of the Financial Statement and Notes, as of March 31, 2025, was distributed with the agenda.

A copy of the Variance Analysis as of March 31, 2025, was distributed with the agenda.

Report No. 33 - 2025 relative to requesting approval of the 2024-2025 Internally Restricted Funds, was distributed with the agenda.

MOVED BY: Chris Heikkinen
SECONDED BY: Jessica Alves

THAT with respect to Report No. 33-2025, we recommend that we approve the addition to the internally restricted reserves of \$4,594,353, and a reclass of \$15,037,857 between internally restricted reserves as outlined in Appendix 1.

CARRIED

7. ITEMS FOR DECISION (Continued)

7.1 Financial Statements 2024-2025 (Continued)

MOVED BY: Geoff Gillon
SECONDED BY: Jessica Alves

THAT we approve Audited Financial Statements for the year ending March 31, 2025, as presented.

CARRIED

7.2 EL-5 Financial Matters

Report No. 35-2025 relative to receiving information confirming compliance with EL-5 Financial Matters.

MOVED BY: Chris Heikkinen
SECONDED BY: Ed Collins

THAT Report No. 35 - 2025 relative to EL5 – Financial Matters, be approved.

CARRIED

7.3 EL-6 – Program Advisory Committees

Report No. 36-2025 containing a motion relative to the above noted and attaching Program Advisory Committee Listing and Status.

MOVED BY: Tracie Smith
SECONDED BY: Evie O’Flaherty

THAT Report No. 36-2025 relative to EL-6 – Program Advisory Committees, presented to the Board of Governors on June 5, 2025, be approved.

CARRIED

7.4 Policy Review – June 2025

Report No. 29-2025 relative to reconfirming the Board’s Policy EL3 – Communication and Counsel to the Board.

MOVED BY: Dave Paxton
SECONDED BY: Evie O’Flaherty

THAT with respect to Report No. 29-2025 we recommend that the following policy be reconfirmed as presented:

- EL-3 Communication and Counsel to the Board.

CARRIED

7. ITEMS FOR DECISION (Continued)

7.5 2025/2026 Board of Governors Meetings and Retreat Schedule

Memorandum from Kim Vares, Chair of the Board of Governors, dated May 13, 2025, relative to the above noted.

MOVED BY: Shane Strickland
SECONDED BY: Evie O'Flaherty

THAT with respect to the memorandum from Kim Vares, Chair, dated May 13, 2025, relative to the 2025/2026 Board of Governors Meetings and Events Schedule, we recommend the following Board Meeting schedule for 2025/2026 academic year be approved:

- Wednesday, September 17, 2025 (All Day Retreat and Committee Confirmation)
- Thursday, October 16, 2025
- Wednesday, November 12, 2025
- Wednesday, January 14, 2026
- Wednesday, March 25, 2026
- Wednesday, May 13, 2026
- Thursday, June 4, 2026

CARRIED

7.6 Election of Executive

Memorandum from Kim Vares, Chair – Nominating Committee, dated May 26, 2025, outlining the process relative to the above noted, was distributed with the agenda.

Evie O'Flaherty assumed the Chair, for the nominations for the position of Chair.

Kim Vares was the only nominee for the position of Chair. Kim agreed to allow her name to stand. Nominations from the floor were called and no further nominations were received. The nominations for the position of Chair were closed.

Kim Vares was acclaimed as Chair of the Board for the year 2025/2026.

Kim Vares resumed the Chair.

Ed Collins was the only nominee for the position of 1st Vice Chair. Ed agreed to allow his name to stand. Nominations from the floor were called and no further nominations were received. The nominations for the position of 1st Vice Chair were closed.

Ed Collins was acclaimed as the 1st Vice Chair of the Board for the year 2025/2026.

7. ITEMS FOR DECISION (Continued)

7.5 2025/2026 Board of Governors Meetings and Retreat Schedule

Evie O'Flaherty was the only nominee for the position of 2nd Vice Chair. Evie agreed to allow her name to stand. Nominations from the floor were called and no further nominations were received. The nominations for the position of 2nd Vice Chair were closed.

Evie O'Flaherty was acclaimed as the 2nd Vice Chair of the Board for the year 2025/2026.

Tracie Smith was the only nominee for the position of 1st Member at Large. Tracie agreed to allow her names to stand. Nominations from the floor were called and no further nominations were received. The nominations for the position of 2nd Vice Chair were closed.

Tracie Smith was acclaimed as Member at Large of the Board for the year 2025/2026.

Adam Brown has been nominated for the position of 2nd Member at Large. Adam has agreed to allow his name to stand. Nominations from the floor were called and no further nominations were received. The nominations for the position of 2nd Vice Chair were closed.

Adam Brown was acclaimed as Member at Large of the Board for the year 2025/2026.

External Governors are reminded that nominations for Committees are coming up in the fall and that all and it is important that we have representation. Please consider if you are interested in sitting on any of the following: Governance, Nominating, and Audit contact Barb Greer.

8. ITEMS FOR INFORMATION

8.1 Leadership Update

Board Report No. 37-2025, providing a leadership update was distributed with the agenda.

Michelle Salo, President provided an additional update on the following:

- Convocations in Marathon and Longlac
- Training video production with the City of Thunder Bay and Emergency Services
- Additional Governance Review by MCURES

8. ITEMS FOR INFORMATION (Continued)

8.2 Negahneewin Council Update

Georgette O’Nabigon, Governor and Member of Negahneewin Council gave a verbal update at the meeting relative to the work of Negahneewin Council including:

- IRAP Report
- Membership and

Wendy Landry, Vice President – Indigenous Leadership, Strategies and Partnerships indicated Michelle Salo, President has committed that the IRAP Report would make up part of the next Strategic Plan and that Negahneewin Council wanted the IRAP to ensure that the IRAP report remain part of the Board of Governors commitment beyond the next five years.

8.3 Indigenous Leadership, Partnerships and Strategies Update

Report No. 38 – 2025 by Wendy Landry, Vice President – Indigenous Leadership, Partnerships and Strategies, was distributed with the agenda, for information.

8. ITEMS FOR INFORMATION (Continued)

8.4 Finance and Administration Update

Report No. 39 – 2025 by Peter Myllymaa, Vice President – Finance and Administration and Treasurer of the Board, was distributed with the agenda, for information.

8.5 Academic Update

Report No. 35 – 2025 by Aaron Skillen, Vice President – Academic, was distributed with the agenda, for information.

8.6 Organizational Effectiveness Update

Report No. 40-2025 by Jill Symington, Vice President – Organizational Effectiveness, was distributed with the agenda, for information.

8.7 Mentorship

Memorandum from the Secretary to the Board, dated May 13, 2025, was distributed with the agenda, relative to the above noted.

8.6 2025/2026 Board Planning Agenda Cycle

Memorandum from the Secretary of the Board, dated May 18, 2025 attaching the 2025-2026 Board Planning Agenda Cycle, was distributed with the agenda, for information.

8. ITEMS FOR INFORMATION (Continued)

8.7 Recognition of Retiring Governors

Kim Vares, Chair will recognize the following Governors for their dedication and commitment to Confederation College and the Board of Governors upon the completion of their terms:

- Geoff Gillon
- Chris Heikkinen
- Georgette O’Nabigon
- Lekshmy Sindhu

9. IN CAMERA

MOVED BY: Evie O’Flaherty
SECONDED BY: Jessica Alves

THAT we move into an In Camera meeting to receive information relative to the security of the property of the college and an identifiable individual.

CARRIED

The Board moved into an In Camera meeting at 11:31 a.m.

The Board resumed open session at 12:00 p.m.

9.1 Rise and Report

President’s Evaluation

A discussion was held, relative to the above noted, at the Board of Governors’ (In Camera) meeting held earlier. At that time, the External Governors of the Board were advised that a motion relative to the above noted would be presented in open session, confirming the decision made In Camera.

MOVED BY: Adam Brown
SECONDED BY: Ed Collins

THAT with respect to the President’s Evaluation, we recommend that Administration proceed as directed in the In Camera Session.

CARRIED

Due to conflict of interest, internal Board Members refrained from discussing or voting on the above noted resolution.

10. NEXT MEETING

The next Board of Governor's Meeting is scheduled to be held on Wednesday, September 17, 2025, to confirm the membership of the Board and approve committee membership. Following that meeting, an all-day Board Retreat has been scheduled.

An Orientation Session for the new and returning Governors will take place on Tuesday, September 16, 2025, from 10:30 a.m. to 4:30 p.m. All Governors are invited to attend.

11. EVALUATION AND ADJOURNMENT

11.1 Annual Effectiveness Evaluation

The Board of Governors' Annual Effectiveness Evaluation will be distributed electronically following today's meeting. Board members are asked to complete the evaluation by Thursday, June 19, 2025. All completed evaluations are anonymous.

11.2 Evaluation Questions – June 5, 2025

Shane Strickland led the Board of Governors' Meeting evaluation.

11.3 Assignment of Evaluation Leader – October 16, 2025

Dave Paxton has been assigned as Evaluation Lead for the Thursday, October 16, 2025 Board of Governors' Meeting and Retreat.

11.4 Adjournment

MOVED BY: Tracie Smith
SECONDED BY: Ed Collins

THAT the Board of Governors' Meeting No. 574 held on June 5, 2025, be adjourned at 12:07 p.m.

CARRIED



Chair's Signature



Secretary's Signature