



MINUTES OF MEETING: **BOARD OF GOVERNORS' NO. 571**
DATE OF MEETING: JANUARY 8, 2025
TIME: 9:30 A.M.
LOCATION: SHUNIAH BOARD ROOM
CHAIR: KIM VARES

MEMBERS OF THE BOARD

Adam Brown
Ed Collins
Matt Dupuis
Geoff Gillon
Chris Heikkinen
Eveline O'Flaherty
Dave Paxton
Michelle Salo
Lekshmy Sindhu
Kimberly Smith
Tracie Smith
Shane Strickland
Kim Vares

REGRETS

Jessica Alves
Grace Filice
Georgette O'Nabigon

MEMBERS OF THE STAFF

Peter Myllymaa, Vice President – Finance and Administration
Aaron Skillen, Vice President - Academic
Jill Symington, Vice President – Organizational Effectiveness
Barbara Greer, Executive Assistant to the President and Secretary to the Board of Governors

GUESTS

Anna Chief, Director - Indigenous Initiatives
Darcy McWhirter, Director – Student Success
Ryan Sigurdson, Equity, Diversity and Inclusion Advisor
Miriam Wall, Dean – International Studies
Robin Gathercole, SUCCI – President
Don Duclos, Executive Director - Enrolment Management and Registrar

1. CALL TO ORDER

The Chair acknowledged that we are in the territory of the Anishinaabe peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

2.1 Consent Agenda

- 2.1.1 Advisory Committee Appointments
- 2.1.2 Negahneewin Council Meeting – October 3, 2024
- 2.1.3 2024/2025 Board Planning Agenda Cycle
- 2.1.4 Higher Education Summit Reports
 - A. Jessica Alves
 - B. Miranda Bevilacqua
 - C. Adam Brown
 - D. Lekshmy Sindhu
 - E. Kim Vares

MOVED BY: Geoff Gillon
SECONDED BY: Kim Smith

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors' Meeting No. 571, to be held on January 8, 2025, be approved.

CARRIED

3. DECLARATIONS OF POTENTIAL CONFLICT OF INTEREST

There were no declarations of potential conflict of interest.

4. PRESENTATIONS / EDUCATION

4.1 Internal Stakeholder Engagement Student Association Student Engagement

A presentation relative to the above noted was given by Robin Gathercole, SUCCI President. A copy of the presentation by Robin Gathercole, SUCCI - President, was contained in the agenda for information.

4.2 Overview of Student Success, Negahneewin Student Services, EDI/Student Appeals and the results of recent Student Surveys

The following presentation is related to the Board Report No. 2-2025 - EL-4 – Treatment of Students, Employees, Volunteers, Clients, and Visitors, listed as Item 7.1 in the agenda.

Anna Chief, Director - Indigenous Initiatives, Darcy McWhirter, Director – Student Success, Ryan Sigurdson, Equity, Diversity and Inclusion Advisor, and Miriam Wall, Dean – International Studies gave presentations relative to the above noted. A copy of the presentations, were contained in the agenda for information.

4. PRESENTATIONS / EDUCATION (Continued)

4.3 Strategic Enrollment Management

A copy of the Strategic Enrollment Management update was included in the agenda, for information. Don Duclos, Executive Director - Enrolment Management and Registrar was in attendance to respond to questions.

5. CHAIR'S REMARKS

There were no remarks.

6. MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the following the Board of Governors' Meeting No. 570, held on November 13, 2024, for approval.

MOVED BY: Chris Heikkinen
SECONDED BY: Shane Strickland

THAT the Minutes of the Board of Governors' Meeting No. 570, held on November 13, 2024, be approved.

CARRIED

6.1 Business Arising

There was no business arising from the previous minutes.

7. ITEMS FOR DECISION

7.1 EL4 - Treatment of Students, Employees,
Volunteers, Clients, and Visitors

Report No. 2-2025 containing a motion relative to the above noted.

MOVED BY: Geoff Gillon
SECONDED BY: Matt Dupuis

THAT Board Report No. 2-2025 relative to EL-4 – Treatment of Students, Employees, Volunteers, Clients, and Visitors, presented to the Board of Governors on January 8, 2025, be approved.

CARRIED

7. ITEMS FOR DECISION (Continued)

7.2 EL5 – Financial Matters

Report No. 4-2025 containing a motion, and including the following attachment relative to the above noted.

MOVED BY: Chris Heikkinen
SECONDED BY: Miranda Bevilacqua

THAT Report No. 4-2025 relative to EL5 – Financial Matters, presented to the Board of Governors on January 8, 2025, be approved;

AND THAT the Investment Performance Report be approved.

CARRIED

7.3 2024-25 Mid-year Forecast

Report No. 5-2025 relative to providing the Board of Governors with an updated forecast for fiscal 2024-25 to reflect actual year-to-date results and updated assumptions for review and approval prior to submission to the MCU, and including the following attachments:

- Attachment 1: Mid-year 2024-25 Forecast Statement of Financial Position at September 2024
- Attachment 2: Mid-year 2024-25 Forecast Statement of Operations Position at September 2024
- Attachment 3: Mid-year 2024-25 Enrolment Projections by Term

MOVED BY: Matt Dupuis
SECONDED BY: Tracie Smith

THAT with respect to Report No. 5-2025 relative to the 2024-25 Mid-year Forecast, we recommend that the forecast be approved and submitted to the Ministry of Colleges and Universities (MCU).

CARRIED

7.4 Section 28 Approval – 2030 Greenhouse Gas Reduction Energy Project

Report No. 7-2025 relative to approving the 2030 Greenhouse Gas Reduction Energy Project (2030 GGREP) to commence an Energy as a Service Contract (EaaS), conditional on the requirement to obtain Ministry of Colleges & Universities (MCU) Section 28 of the Financial Administration Act (FAA) approval.

The motion was withdrawn at the meeting.

The Board was advised that new information was received that required a new financial analysis before approval. An electronic motion may be required before the next Board meeting to meet application deadlines.

7. ITEMS FOR DECISION (Continued)

7.5 Policy Review – January 2025

Report No. 1-2025, containing a motion, relative to the above noted and attaching a copy of the following:

- Attachment 1: EL-1 – General Executive Constraint
- Attachment 2: EL-2 – Emergency Executive Succession

MOVED BY: Shane Strickland
SECONDED BY: Evie O’Flaherty

THAT with respect to Report No. 1 – 2025 relative to Policy Review – January 2025, we recommend that the following policies be reconfirmed as presented:

- EL-1 – General Executive Constraint
- EL-2 – Emergency Executive Succession

CARRIED

7.6 Change of Start Time of Board Meetings

Memorandum from Barbara Greer, dated December 2, 2204, relative to the above noted.

Following discussion, the Board determined that they wanted Board meetings to start at 9:00 a.m. and end at noon to accommodate schedules.

MOVED BY: Matt Dupuis
SECONDED BY: Evie O’Flaherty

THAT the Board of Governors’ meetings be amended to begin at 9:00 a.m. and adjourn at 12:00 p.m., effective March 26, 2025.

CARRIED

7.7 Board of Governors’ New Governor Orientation Evaluation

Memorandum from Kim Smith, Chair – Governance Committee, dated December 17, 2024, containing a motion and attaching the New Governors’ Orientation Evaluation.

MOVED BY: Ed Collins
SECONDED BY: Matt Dupuis

THAT with respect to the memorandum from Kim Smith, Chair of the Governance Committee, dated December 17, 2024, we recommend that the Board of Governors’ New Governors’ Orientation Evaluation, be approved.

CARRIED

8. INFORMATION ITEMS

8.1 Review of Strategic Plan (Kaa-aanokaatekin) – Year 5

A copy of the following, was distributed with the agenda, for information:

- Confederation College Goal Progress Report – Strategic Plan 5 Year
- Bi-Monthly Initiative Update Report

8.2 Employee Engagement Survey Results 2024

Memorandum from Isabel Delaney, Chair – Employee Engagement and Wellness Committee, dated December 18, 2024, and attaching the top 2 categories survey results was distributed with the agenda.

8.3 Leadership Update

Report No. 6-2025 from Michelle Salo, President, for information.

In addition, the President provided an overview of some events that were not included in the agenda:

- Presentation to the Ministry of Finance at their budget consultation held at LU
- Preliminary meeting to be held with Seneca and LU on Vet Tech program
- Meeting with MP Arpan Khanna – potential Minister of IRCC in the event of a future election
- Invited to sit on the City of Thunder Bay Growth Task Force
- Meeting with Wabaseemoong Independent Nation specifically with respect to Health Care
- Change in look to the Leadership Report in the future

8.4 Negahneewin Council Update

An update was not provided at this meeting.

8. INFORMATION ITEMS

8.5 Indigenous Leadership, Partnerships and Strategies Update

An update from Wendy Landry, Vice President – Indigenous Leadership, Partnerships and Strategies was distributed with the agenda.

8.6 Academic Update

An update from Aaron Skillen, Vice President – Academic was distributed with the agenda.

8. INFORMATION ITEMS (Continued)

8.7 Finance Update

An update from Peter Myllymaa, Vice President – Finance and Administration, was distributed with the agenda.

8.8 Organizational Effectiveness Update

An update from Jill Symington, Vice President – Organizational Effectiveness, was distributed with the agenda.

At 11:30 a.m. the Board took a 7-minute break.

9. IN CAMERA

MOVED BY: Geoff Gillon
SECONDED BY: Matt Dupuis

THAT the Board of Governors move into an In Camera meeting to receive information relative to an identifiable individual(s) and other matters pertaining to the organization.

CARRIED

The Board moved into an In Camera meeting at 11:38 a.m.

The Board resumed open session at 12:18 p.m.

Tracie Smith had left the In Camera Meeting at 12:15 p.m. and did not return to open session.

9.1 Rise and Report

EL1a – General Executive Constraint – Whistleblower

Confidential Board Report 3-2025 relative to the above noted, was presented at the Board of Governors (In Camera) meeting held earlier. At that time, the Board was advised that the motion as contained in the report would be presented to the Board in open session immediately following the In Camera meeting, for consideration.

MOVED BY: Ed Collins
SECONDED BY: Matt Dupuis

THAT Board Report No. 3-2025 relative to EL-1a - General Executive Constraint – Whistle Blowing Policy, presented to the Board of Governors (In Camera) on January 8, 2025, be approved.

CARRIED

10. NEXT MEETING

The Board of Governors' meeting is scheduled for Wednesday, March 26, 2025 at 9:00 a.m. in the Shuniah Board Room.

11. EVALUATION AND ADJOURNMENT

11.1 Questions

Shane Strickland led the Evaluation for the January meeting. The Board of Governors' Meeting evaluation was provided in the agenda for information.

An electronic evaluation will be sent to all Governors via email from Institutional Research at Confederation College. Governors are given one week to complete.

11.2 Assignment of Evaluation Leader – March 26, 2025

Kim Smith has been assigned as Evaluation Lead for the March Board of Governors' Meeting.

11.3 Adjournment

MOVED BY: Kim Smith
SECONDED BY: Evie O'Flaherty

THAT the Board of Governors' Meeting No. 571 held on January 8, 2025, be adjourned at 12:24 p.m.

CARRIED



Chair's Signature



Secretary's Signature