

## Study Permit Extension: Guide to Completing the IMM5709 Form

When you begin your application for a **IMM 5709 E: Application to change conditions, extend my stay or remain in Canada as a student**, you will need to:

1. Log into or create an [online IRCC account](#).
2. Respond to a series of “Eligibility Questions” so that the system can identify what type of application you need to submit. Below is a guide to some of the appropriate answers for the eligibility questions. Please note that this is not a complete list and you should answer all questions accurately according to your particular circumstances, if they differ from the recommendations below.

If you are having difficulty downloading an IRCC Application form, visit [this link](#).

Questions		Answers
1	UCI	Unique Client Identification Number; this is listed on your study permit
3	I am applying for one or more of the following:	Apply for a study permit for the first time or extend my study permit
<b>Personal Details</b>		
7	Current Country of Residence Status From (YYYY-MM-DD) To (YYYY-MM-DD)	Canada (if you are inside Canada) Student The very first day that you arrived in Canada as a “student” Your study permit expiry date
<b>Language(s)</b>		
1d	Have you taken a test from a designated testing agency to assess your proficiency in English or French?	If you completed an English/French language test, indicate YES. If you completed an English/French language school/program instead of a test, indicate NO.
<b>National Identity Document</b>		
1	Do you have a national identity document?	If you do, indicate YES and input all information that is on the card. Expiry date is not required if your card does not have one. If you do not have a national identity document, indicate NO.
<b>Contact Information</b>		
1	Current mailing address: Apt/Unit Street No.	This is your apartment number or room number (i.e., Apt 200) This is your house number (i.e., 25 Fort William Road)
2	Residential address: same as mailing address?	If your mailing address is the same as where you are living, indicate YES. If not, indicate NO and input your residential address too.
<b>Coming into Canada</b>		
1	Date and place of your original entry to Canada	Date and place (port of entry) of your very first entry to Canada (i.e. Toronto, Canada)
2	The original purpose of coming to Canada	Study (if applicable)
3	Date and place of your most recent to Canada (if not the same as original entry)	This is the date and place (port of entry) of your most recent entry to Canada (if different from question #1). If you have only entered Canada once, you can leave this blank.
4	If applicable, provide the document number of the most recent immigration document issued to you.	This is the black number at the top right of your study permit starting with one letter (under the large red number)
<b>Details of Intended Study in Canada</b>		
1	My level of study will be	Select the appropriate “college level”
2	Designated Learning Institution # (O#)	O19376986752 (note that the number starts with the letter O, not the number zero)

3	Duration of expected study From (YYYY-MM-DD) To (YYYY-MM-DD)	Date of completing and submitting the application on Estimated date of program completion
4	The cost of my studies will be:	*Only one year is necessary (everything in CAD)
	Tuition Room & board Other	Check the fees for your program <a href="#">here</a> . \$20,635 (see <a href="#">this link</a> for more information) \$1,000
5	a) Funds available for my stay (CAD)	The amount indicated should be the same amount, or less, than the proof of funds provided with your application.
6	a) In addition to a study permit, are you also applying for a work permit?  b) What type of work permit are you applying for	Many Confederation College programs include a work-integrated learning component. If yours does not, indicate NO. If yours does, indicate YES. If you indicated YES, select Co-op Work Permit.
<b>Education</b>		
	Have you had any post-secondary education (including university, college or apprenticeship training)?	If you have had previous university/college/language school experience, indicate YES and input appropriate details. If not, answer NO.
<b>Employment</b>		
1	Current Occupation/Activity	Enter 'Student at Confederation College' and your study information in the remaining boxes. You do not need to list your part-time work, but can do so if you choose to.
<b>Background Information</b>		
2	a) Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada?  b) Have you ever been refused a visa or permit, denied entry or ordered to leave Canada or any other country or territory?  c) Have you previously applied to enter or remain in Canada?	a) If you have studied or worked without a valid study or work permit, you will need to provide details and an explanation in section (d).  b) If you were ever refused any visa, admission to Canada or any other country, you will need to briefly explain the circumstances in section (d).  c) Yes. List all visas/permits you have previously applied for and when (i.e., study permit, renewal, co-op work permit, or temporary resident visa) in section (d).
<b>Signature</b>		
	Do you consent to be contacted by CIC, or an organization at CIC's request, in the future?	Yes.
	Signature of Applicant and Date	This form cannot be printed, signed or scanned. You need to type your name and put the date that you are submitting your application.
<b>Disclosure</b>		
	Validate Button	Review the disclosure information closely. You must click the validate button. If there is incorrect/missing information in your form, you will receive an error message. If the validation is successful, a new page of barcodes will appear at the end of your application. Remember to save!

Please note: This is not a legal document. For legal information, refer to the Immigration and Refugee Protection Act and Regulations where applicable. You can also refer to the Immigration, Refugees and Citizenship Canada (IRCC) website for updated information at [www.cic.gc.ca](http://www.cic.gc.ca).