



CAMPUS EMPLOYMENT JOB POSTING

FOR MORE INFORMATION CONTACT
ADMINISTRATOR CAMPUS EMPLOYMENT
PHONE: 807-475-6434 | FAX: 807-473-5160
STUDENT-JOBS@CONFEDERATIONCOLLEGE.CA



JOB TITLE **STUDENT AMBASSADOR**

DEPARTMENT **Recruitment**

PROGRAM RELATED **N/A**

QUALIFICATIONS

- Must be a dependable individual who is confident, energetic and has great communication skills.
- Good working knowledge of the College, it's programs and services.
- The person must be detail oriented and have the willingness to learn and work with our database while having excellent organizational and time management skills.
- Knowledge and use of Microsoft Office Suite (Word, Excel & Outlook) is requested.

DUTIES

- Assist recruitment staff to promote College programs, including distribution of college materials, mail outs, information packages.
- Conducting tours for new and/or prospective students, assisting at events and responding to prospective student inquiries when required, as well as other duties as assigned.
- Work in compliance with the Occupational Health and Safety Act

VACANCIES	2	JOB START DATE	September 2024
PAY RATE	\$17.20/hr	JOB END DATE	December 2024
DEADLINE TO APPLY	Open until filled		
HOURS	As scheduled to a maximum 120hrs per eligible semester		

HOW TO APPLY:

Complete the Campus Employment Application Package online, and ensure to attach your resume and class schedule. Upon hiring, all applicants must complete the Worker Health and Safety Awareness in 4 Steps training program, or provide proof of certificate from previous completion. VISIT succi.com/student-jobs