

Policy Title	Domain Name Registration
Policy Holder	Senior Director – Computer Services and Project Management
Policy Approver(s)	Senior Team
Related Policies	
Related Procedures	
Appendices	
Storage Location	Website - https://www.confederationcollege.ca/policies-and-procedures
Effective Date	Oct 28, 2009
Next Review Date	January 30, 2026

Purpose

Computer Services recognizes that alternate domain names may be used to promote or host College business or services. To effectively and efficiently monitor the College’s information technology resources, Computer Services must monitor domain name registration.

Scope

This policy applies to all Faculty, Staff and Students requiring domain registration services that promote or host College business or services.

Governing Laws and Regulations

Policy Statements

Corporate Domain Names that will be used to promote or host Confederation College business or services must be registered through Computer Services.

Users wishing to register a domain must contact Computer Services and provide information for registration – the domain name, reason for creation, and expected longevity of the name. Contact the Helpdesk (helpdesk@confederationcollege.ca) for more information.

No DNS entry for a server or website will be applied until complete domain registration information is provided to Computer Services.

The user may be asked to arrangements with Computer Services to pay for the ongoing cost of registration depending on circumstances.

Non-Compliance

Revision History

Version	Change	Author	Date of Change
1		Paul Inkla	28-10-2009
2	formatting	Paul Inkila	18-4-2022