



# **WELCOME**

We know college is exciting but can also be overwhelming! Utilize this Guidebook to learn about student services, registration information, transitioning to campus, and academic success.

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### LAND ACKNOWLEDGEMENT

We acknowledge that we are in the territory of the Anishinaabe peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation, a signatory to the Robinson-Superior Treaty of 1850. We honour the enduring connection to this land and commit to working together for a sustainable future.

We also recognize that our seven regional campuses cross over multiple traditional and Treaty Territories, the historical presence of Metis People, and that our students come to study from all over Turtle Island.

As part of the colonial history of Canada, non-Indigenous peoples have derived benefits from what the Royal Commission on Truth and Reconciliation defines as the "cultural genocide" of Indigenous peoples in this country. We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. At Confederation College, we are working to address injustices against Indigenous peoples and to honour our relationships with communities.

In renewing our relationships and building reconciliation processes, we are respecting the leadership of Indigenous people in changing the educational landscape.

# **GREETINGS FROM STORM**





Orientation Your introduction and official welcome to Confederation College.



### **Online Orientation**

We've created an online orientation program full of helpful advice and tips to help you prepare for your time at Confederation College! New Student Online Orientation will provide you with an overview of the supports and services available to you during your journey with us.

These modules are mandatory to complete, but don't worry! As you achieve key milestones in the online Orientation modules, you'll earn the chance to win great prizes!

**LOOK FOR** THE LINK **UNDER THE** LAUNCHPAD IN **MYCAMPUS** PORTAL

By participating in this Orientation program, you will gain an understanding of the following topics:

- Orientation Checklist a review of key items you need to complete
- Student Conduct and Safety
- Enrolment and Financial Aid
- Technology and Online Learning
- Student Success and Academic Supports
- Student Life



## Welcome to Campus!

In-person Orientation and the beginning of semester 1 provides a variety of activities: social, educational, and academic events, and online and in-person sessions.

Program Orientation is <u>mandatory</u> to attend for all firstyear students.

- Meet with your program coordinator, faculty, and classmates
- Learn about what you need to succeed in your program
- Join SUCCI, your Student Union, for a FREE lunch
- · And much more!

Check your Confederation College email frequently for information on Orientation.

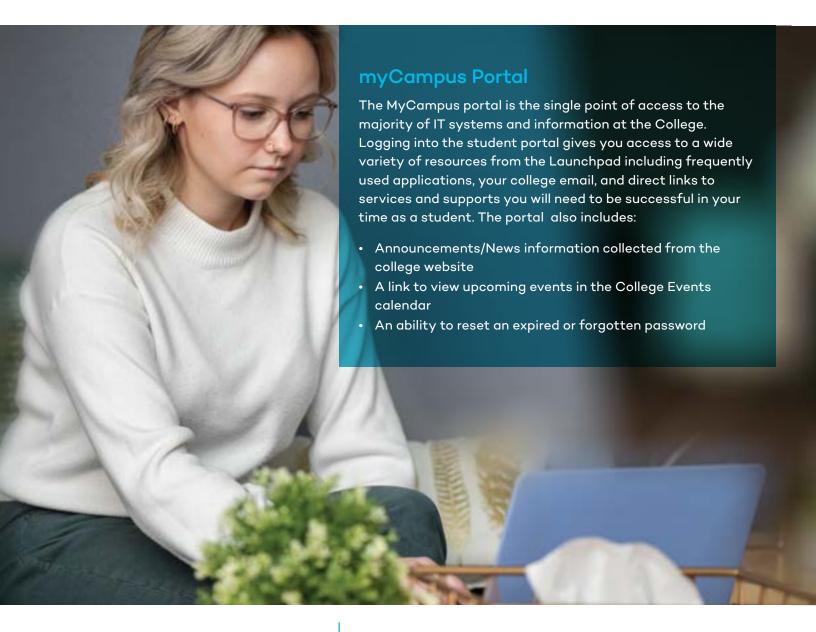


### **ORIENTATION WEBSITE**

As a new student there's lots to keep track of. Our orientation website is another place to find information that provides you with everything you need to know in order to start your year off right.

www.confederationcollege.ca/orientation

# College + You



The simplest and easiest way to access various Confederation College applications is by starting at the portal: http://portal.confederationcollege.ca.

Login with your College account information when prompted to gain access.

F = First letter of first name CAPITALIZED

n = First letter of last name lowercase

# = Your 14-digit student number (All student numbers will always start with '22663' and then have your individual student number after that i.e. 100123123)

**Example:** A student named David Smith with Student ID: 22663100123123, will have a password of: Ds22663100123123.

Please note: Usernames and Passwords are Case Sensitive

## Online learning

There are two ways in which online learning can take place: synchronous or asynchronous environments.



In a **synchronous** environment, students and instructors have instantaneous or "real-time" interaction. There is a set class time that students are expected to attend virtually.



In an asynchronous class, there is no weekly lecture to attend and you work at your own pace according to the deadlines in your syllabus.

### **DID YOU KNOW?**

Blackboard offers a 'Student Resources' website full of documentation, FAQ's, and videos to help you use Blackboard. Scan me to learn more!





### Blackboard

Blackboard is Confederation College's primary academic e-learning tool. Within it, College faculty can setup 'virtual' classrooms where students can access a variety of information as well as activities pertaining to each of your classes. Blackboard courses can include:

- Course/teacher announcements
- Tests/quizzes
- · Student marks
- · Course documents

Some of your classes may be fully online through Blackboard, some may be a hybrid of both in-person and Blackboard instruction, and others may use Blackboard to enhance the class by supplementing with course material.

Look for the link to your Blackboard under the Launchpad in myCampus portal. Confederation College students can also download the Blackboard Mobile Learn app to use Blackboard on your mobile device for FREE!

# SAFE Campus SAFE CAMPUS



Confederation College is committed to maintaining a safe learning and working environment for everyone. SAFE stands for:

- Sexual assault and violence free
- Accessible supports and services
- Fair and impartial treatment
- Engaged and inclusive community



# Do the Hawk Walk!

Thunderhawks look out for each other. Send your location in real-time to a friend or colleague to keep an eye on you as you make your way to a destination on or off campus. They can trigger a call to emergency services immediately if needed.

Download the Safe Campus app on IOS or Android.

# College + You

## **Banner Information System**

Banner is Confederation College's official platform for all of your student records. You can use the Banner System to:

- View/maintain contact information
- · Complete course registration and payment
- View registration status
- · View academic records
- View class schedule (timetable)
- Download Tax forms (T2202a)
- · Order official transcripts
- And much more...

Look for the link to Banner under the Launchpad in myCampus portal.

## **DegreeWorks**

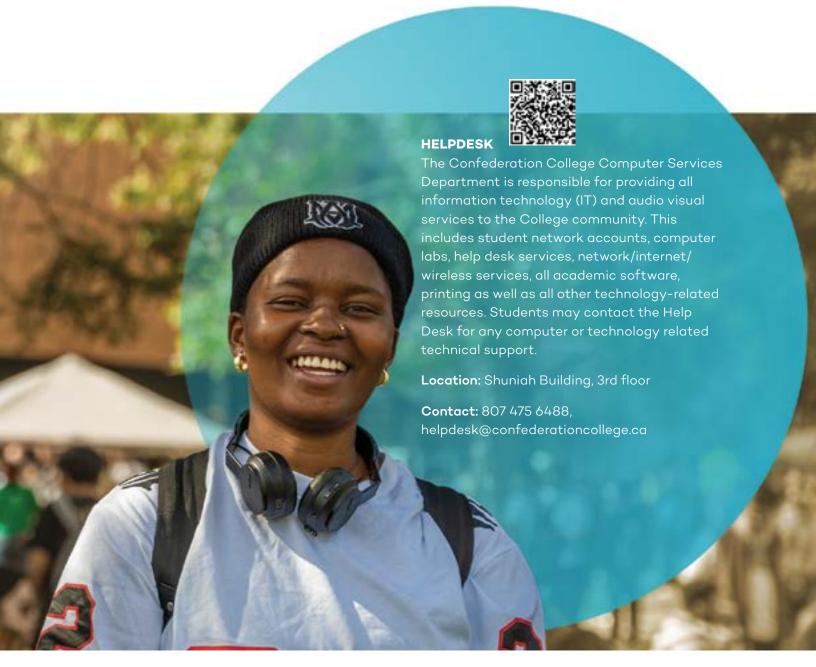
DegreeWorks is an assessment tool to assist you in tracking your progress throughout your program. Think of it as your virtual academic advisor when you aren't sure what courses you have to take or if you want to take another program when you're finished with the first one! With DegreeWorks you can see:

- · Courses you have completed
- · Courses in progress
- · Courses still required
- · Grades for each course you have completed
- Pre-requisites for future classes
- Additional classes you have taken outside of the program
- · Transfer credits
- · Overall and Program GPA



"What if I want to take another program?" you ask? The "What If" feature allows you to select a different program so you can see the course work required for that program. It will display the courses you already have that satisfy course requirements for the program as well as what courses you still need to take. (As an example, 'What if' I want to take Practical Nursing after taking Pre-Health? This feature will show you which courses are required for the program along with ones you may not have to repeat.)

You can access DegreeWorks in the Launchpad in myCampus portal.



### **Email (0365)**

From now until graduation, you will receive lots of important information related to being a student at Confederation College. Your college email address is our primary means of communicating with you. We may have used your personal email in the past so now is a good time to get used to the change!

We strongly recommend that you check your college email account every day to keep up to date on important dates, events, and class information (Ex. username@confederationcollege.ca). Look for the link to your email under the Launchpad in myCampus portal.

### Office 365

As a Confederation College student you now have access to the complete suite of Microsoft Office applications: Word, Excel, PowerPoint, Publisher, Forms, Teams, etc. It is accessible to all students under the Launchpad in myCampus portal.



SCAN ME TO ADD YOUR COLLEGE E-MAIL TO YOUR SMARTPHONE!

# **Finances**



## **Budgeting**

Paying your educational costs is an important part of being a student at Confederation College. A budget is a tool that will help you plan and manage your finances. Creating your own budget puts you in control of your money and tracking income and expenses can help you plan and save. There are many different ways to keep track of your budget but the most important thing to remember is to choose one and stick to it. You can use a pen and paper, budgeting apps, or your online banking to track your spending and set goals. Let's create a budget together:

### **MONEY COMING IN (Income)**

Firstly, you need to work out how much money is available to you. Think carefully about every possible source of revenue and list them out.

Savings	
Family contribution	
Student loans	
Line of credit	
Scholarships/Bursaries	
RESP	
Future employment earnings	
Other	
TOTAL INCOME	\$

### **MONEY GOING OUT (Expenses)**

Next, think carefully about every possible expense you may encounter for the year.

Tuition	
Program fees	
Rent	
Groceries/meal plan	
Books, course supplies	
Entertainment	
Bills (cell phone, car)	
Personal (clothing, toiletries)	
Other	
TOTAL EXPENSES	\$





SCAN THE QR CODE TO FIND IT.

INCOME - EXPENSES = \$ YOUR BUDGET

# INCOME - EXPENSES = \$ YOUR BUDGET

If you have a positive result then you are in a good financial position based on your expected income amounts.

If you have a negative amount, you may need to adjust your budget by looking for ways to reduce expenses or increase your income. Need help with this?

- Reduce extras like daily coffee and using Skip the Dishes.
- Cut phone and transportation costs by switching to the minimum package that meets your needs and utilizing your College bus pass.
- · Buy used books instead of new.
- · Use debit instead of credit.
- Switch to a student-banking package with no monthly fees and unlimited transactions.
- Use student discounts and coupons for products and services on and off campus.
- Speak with our Financial Aid Department. They
  are here to help you manage paying for your
  tuition and other College expenses while you
  study. They administer scholarships, bursaries,
  awards, and OSAP.

### **OSAP**



The Ontario Student Assistance Program (OSAP) is a financial aid program that can help students pay for college or university including tuition, books, equipment, living expenses, and child care. OSAP is open to Ontario residents who are Canadian citizens, permanent residents, or protected persons.

OSAP offers two types of funding:

Grants: money you don't have to pay back

**Loan:** money you need to repay once you're done school

OSAP is available for many full-time and part-time programs. The Financial Aid department or your Student Success Advisor can help determine if you are a full-time or part-time student.

## **Scholarships and Bursaries**

Confederation College offers a number of scholarships, bursaries and awards to students to assist with their educational costs. These are given out based on financial need, academic achievement or extra-curricular/community involvement. On average, student awards exceed \$400,000 each year.

- Entrance awards are available for students entering the first year of their program at Confederation College as a full-time student.
- In-program awards are available for students attending full-time. These are awarded in the winter semester.
- Other awards become available during the school year. In some cases students are notified via email or you can check the website using the QR code.

Learn more about applying for scholarships, bursaries, awards, and OSAP here!



## **Campus Employment**

SUCCI Campus Employment Service administers a part-time employment program for full-time postsecondary students on campus. These job opportunities can give you some experience in your field, customer service, and of course a little extra money in your pocket. The majority of positions are recruited for at the beginning of each semester and are posted at "Student Jobs on Campus" at succi.com. Visit the SUCCI website for more information!

# Registration



## **Registration Prep**

Once you have accepted your offer into your program you are required to register for your classes! All full-time students must web register every semester and all college programs have specific course requirements. You can review these requirements and course descriptions on your program's webpage or DegreeWorks (we talked about this on page 5!).

In order to register for your courses we must have received your payment or have proof of payment on your account (OSAP, sponsorship). If you are an International Student you must also have received your Visa.

You can review tuition requirements and payment obligations on our website.

### **Registering for Courses**

Web registration opens approximately 1 - 2 months before your classes begin and stays open ten business days into the term. In order for you to make any changes to your schedule you will need to log back into the Web Registration portal, visit the Information Hub, or talk to your Student Success Advisor within that time frame. We recommend that you register as soon as registration opens so



you have your choice of schedules and elective courses. Once they're full!

### Instructions to Web Register:

- 1. Go to: http://portal.confederationcollege.ca
- 2. Log in with "username" and "password"
- 3. Click on "Banner Information System"
- 4. Click on "Postsecondary Web Registration"
- 5. Follow the on screen instructions to complete your registration!



### To view your timetable:

- 1. Log in to the MyCampus portal
- 2. Select "Banner Information System" from Dashboard on the left
- 3. Click on "Student Services" > "Academic Information"
- 4. Click on "Student Timetable" to see a week by week schedule

At this time it would be beneficial for you to check DegreeWorks to ensure you are registered in everything you are supposed to be.



## The College Conversation

Academic Dates Calendar: Important dates and deadlines such as college closures, payment deadlines, withdrawal dates etc. Available on our website.

Block/section: A group of courses put together in a set timetable. Your program may have multiple 'block' options (timetables) to choose from or you may not have a choice!

**Core courses:** Mandatory courses you must study to meet the requirements of your program. Think of them as the building blocks!

CS courses: Mandatory Communications courses that are generally geared toward your subject area (I.e. Health, Business, Technology).

definitions to determine whether a student is considered to be attending classes full-time and the definition is dependent upon its purpose (OSAP, sponsored students, International students, students with documented disabilities etc). Please check with your Student Success Advisor or the Information Hub for inquiries regarding your course load.

General Elective courses: Courses with general interest topics. Students in two or three year

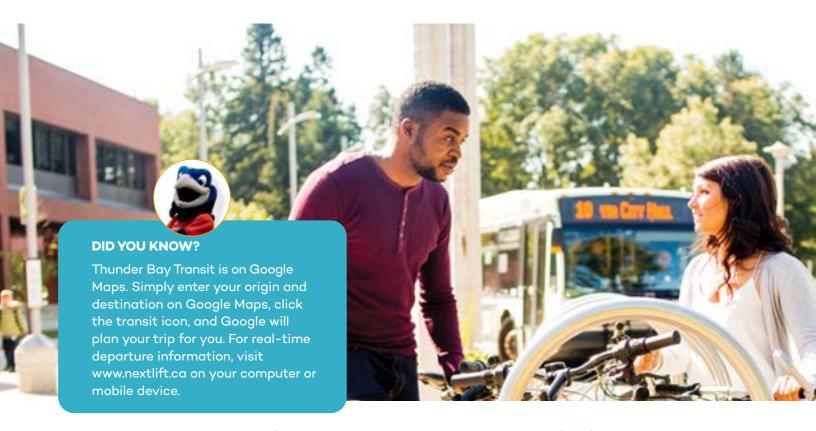


college programs must complete a minimum of three General Education electives. For some courses you may be able to choose the topic while others are chosen for you.

Labs/testing blocks: Some courses have placements, labs, and testing blocks. If so, these must be registered for in the web registration process.

Pre-requisite: A course or set of courses that must be completed before continuing on to a second specific course.

# **Student Business**



Congratulations on registering for your classes! Now it's time to set yourself up for a smooth and successful semester. There are many perks of being a Confederation College student and we want you to take advantage of them!

# Get your CampusCard (Student ID card)

Your student ID card (CampusCard) is used to identify you as a student at Confederation College and gives you access to many benefits and services. This acts as your bus pass (Thunder Bay Transit), library card, SUCCI Wellness Centre membership card, cafeteria dining card, printing card and more.

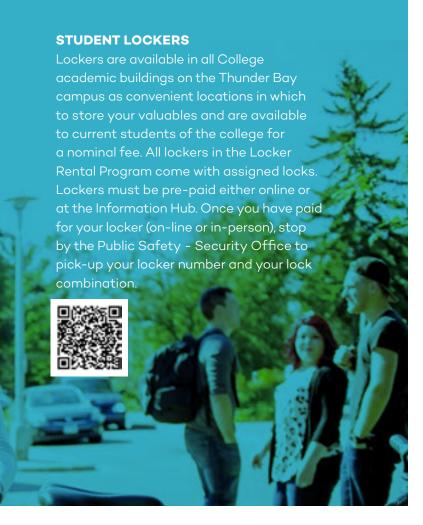
You may apply for a CampusCard after you have registered for the upcoming semester. You will have the choice of obtaining a digital ID card or printed card.



### **uPass**

The uPass allows unlimited use of the city bus, any time, any day, anywhere that Thunder Bay Transit provides service. All full-time post-secondary students at the Thunder Bay campus starting in the Fall or Winter semesters receive a uPass. Students who start in the Spring/Summer semester have the opportunity to opt-in for a fee.

Show the Transit Operator the front of your CampusCard and go anywhere Thunder Bay Transit provides service. Your uPass is valid until August 31. Students who live outside the Thunder Bay Transit service area can request to opt-out of the uPass with proof of residency and be issued a refund.



## **Parking Permit**

All vehicles intending to park at the Thunder Bay campus require a valid parking permit.

### JUST HERE FOR THE DAY?

There is a Pay and Display Booth located at the Golf Links Road entrance and Balmoral Street entrances.

### ON CAMPUS OCCASIONALLY?

A Smart Card can be purchased at the Follett Bookstore at a 30% savings over daily passes.

#### LONG TERM PARKING?

You'll need to register for a parking permit online. Log into myCampus Portal and select the Parking icon on the left. Once you have reserved your permit online you can pick up your parking pass at Facilities Services in the Shuniah building.

For more information please visit www.confederationcollege.ca/parking



## **Textbooks and Course Supplies**

Purchasing the required textbooks and course supplies required for your program is essential for success. The college Bookstore is located in the Shuniah Building on the Thunder Bay campus and is accessible online. Students can check their class book list using your student number at http:txbk. info/confederation.

The bookstore has a wide variety of merchandise for sale including:

- Textbooks, textbook rental, digital textbooks, reference books, general interest reading
- Course supplies
- · College clothing and gifts
- Snacks

We will match the prices on textbooks with our competitors! Please see bookstore for details.

We recommend that you wait until you are officially registered into your program-of-study and have your official timetable before ordering/purchasing textbooks. In addition, we recommend that you do not open textbook packages until after your first day of class to verify with your instructors that you have the right book and version required for the course.

If you are a sponsored student you can order your books online. Once you are on the 'payment' screen click the 'sponsorship' tab, enter your student ID number, and click 'find accounts'. Input your contact information and a password. Your final step is to complete the order. You will now see your sponsoring agency and your available textbook funds.

## **Academic Preparation**

### **PREPARE**

### Set yourself up for success

- Log into myCampusPortal and college email.
- Review your course timetable.
- Review the Academic Calendar containing important college dates.

# SCAN ME FOR IMPORTANT DATES!



- Buy required course materials and supplies.
- Complete any required medical tests, police record checks.

# Know your academic rights and responsibilities

- Right to be free from discrimination, harassment, bullying, violence and disruption in all college environments.
- Responsibility to become familiar with college policies, procedures, rules and regulations and to respectfully advocate for yourself when necessary.
- Visit www. confederationcollege.ca/ academic-policies for more information and full academic policies.

### **UNDERSTAND**

# Understand the marking and attendance scheme

- Review course syllabi to understand expectations.
- Take note of due dates and overlaps in tests between classes.
- Ask questions if you are unsure about assignment details.
- Understand how your assignment weights contribute to your final marks.

# UNDERSTAND &

takes the form of any kind work including taking credit for the work of others (plagiarism/cheating), misrepresenting your own work, making up information, and helping others do the same. Academic dishonesty is a violation of academic integrity. As a student you are responsible for reading understanding expectations of academic integrity as well as the consequences College follows the APA style of documentation. Visit the Writing Centre for assistance with properly referencing sources.



### **ENGAGE**

# Be proactive and stay organized

- Keep track of all your upcoming dates for assignments and tests with either your Outlook calendar or the SUCCI Handbook (make sure you've picked yours up!)
- Time management, reading textbooks efficiently, taking notes in class, studying for exams, and academic writing are key skills to develop as a college student. Speak with your Student Success Advisor if you are struggling.
- Begin studying for tests and exams well in advance.
- Form a study group to review homework and assignments.

# Know where to get help and ask questions

- Do not wait to ask for help!
- Have open and honest communication with your instructor and/or your Program Coordinator.
- Utilize tutoring services and the Writing Centre before you're struggling.
- Chat with Accessibility Services if you're having trouble due to a disability.
- Make use of The Learning Portal and the Library for research and academic skills support.

# **Transition to Campus**

# The Information Hub

The Information HUB is your one-stop center to access a range of support services and information, advice, and guidance. Whether you are deciding on a program, applying to college, registering for classes, making a payment or completing an OSAP application, we are here to help.



### **WE CAN HELP YOU WITH:**

- Confirming your program
- The Ontario Student Assistance Program (OSAP)
- Registering for courses
- Obtaining a transcript
- Tuition payments
- Transfer credits
- Convocation

- General inquiries and important dates
- Referrals to other departments, services or supports



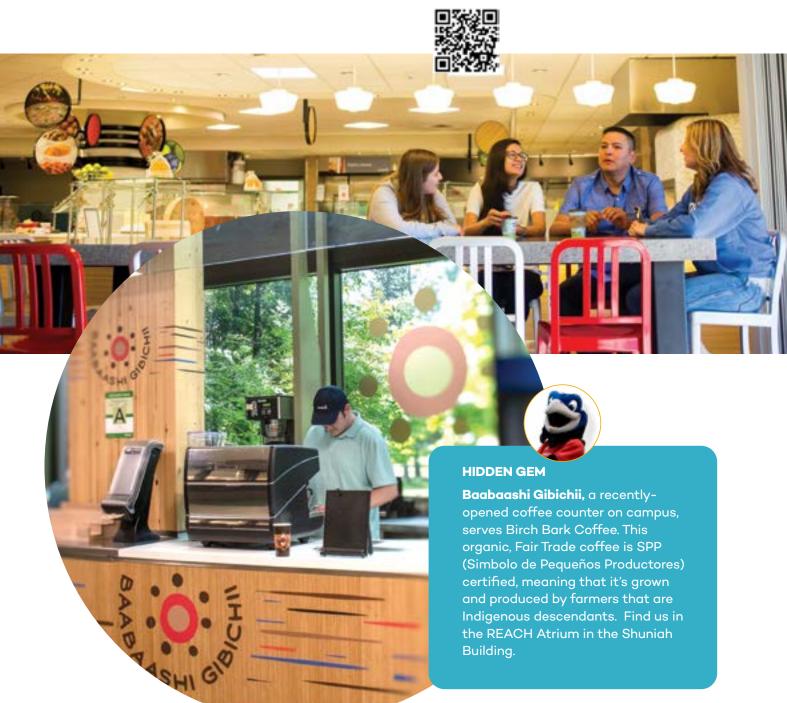
**Location:** Shuniah Building, 1st floor or at your local regional campus **Contact:** thehub@confederationcollege.ca

### **Food Services**

Crafted just for you, meal plans make dining on campus convenient and easy. Your meal plan dollars are loaded right onto your CampusCard and can be used at all dining locations on campus. You can add additional funds throughout the year if you're getting low.

Ryan Hall Cafeteria, the main dining hall in the Shuniah Building at the Thunder Bay campus, is designed to provide you with an enjoyable place to dine and a relaxing place to study. Ryan Hall offers a variety of food stations including The Grill, Tim Hortons, Verde (100% plant-based cuisine), wood-fired pizza, south Indian cuisine, soup, snacks, and drinks. We have additional food service locations in our other buildings on campus.

**Location:** Sodexo main office located across from Ryan Hall, Shuniah Building 2nd floor



### **Health and Wellness**

#### **HEALTHCARE COVERAGE**

#### **Domestic Students**

All full-time domestic post-secondary students at Confederation College are enrolled in a Student Health & Dental Plan. The plan, administered by SUCCI, provides flexible insurance designed especially for students. All students are automatically enrolled in the Balanced Plan with the option of increasing coverage. Visit www.wespeakstudent.com for more information about your plan and available coverage.



If you currently have coverage on a Health & Dental Plan through either a parent or spouse you can opt out of the college health plan and receive a refund.

### **International Students**

All international students registered at Confederation College are provided with health insurance. Enrolment is coordinated through the International Education Centre and the health insurance plan is provided by StudyInsured, under the "Explore Canada" plan. This plan is designed to provide you with comprehensive coverage during your studies at Confederation College. Once enrolled you will be contacted via your college email after the start of the semester and provided with a policy number, a policy e-card, and related information. Be sure to review this carefully.

IMPORTANT: Visit the Thunder Bay Regional Hospital for true medical emergencies only. The Emergency Department at the hospital is not for routine ailments or common medical conditions. Your claim may be denied if you request emergency services for common complaints. Please book an appointment through our Health Centre for these instances instead.

### **HEALTH CENTRE**

Confederation College's Health Services Centre provides primary health and mental health care to on-campus and regional students. Health Services is open throughout the academic year to enable students' access to medical services to help them become active participants in their own health care.

Regular clinics are offered during the school year. Medical professionals will provide:

- Primary care of episodic illness and chronic medical conditions; such as Asthma, Diabetes, and Hypertension
- Physicals Annual, 3rd Party, Ministry of Transportation
- TB Skin Testing and advice with regard to compulsory health requirements for specific programs
- · Birth Control, PAP & STI Testing
- Health Counseling Nutrition, Birth Control, Sexuality, Stress Management, Diabetes, etc. Most medical services are paid by OHIP if you are an Ontario resident. A valid health card must be presented at each visit. Out of province and International students should read their insurance policy carefully to determine their coverage.

Location: Shuniah Building, 1st floor

**Contact:** To book an appointment please email healthcentre@confederationcollege.ca, call (807) 475-6169, or visit the clinic to speak with reception.





#### **DENTAL CLINIC**

The John Andrews Foundation Dental Clinic provides dental hygiene services to both Confederation College and the surrounding community. All care is provided by Dental Hygiene and Level II Dental Assisting students. Appointments and treatments are based on your individual needs and may include an oral assessment, cleaning and scaling, polishing, and fluoride. You can even get whitening trays and sports mouth guards for an additional fee!

Location: Shuniah Building, 1st floor

**Contact:** to book an appointment call (807) 475-6436 or visit

the clinic to speak with reception.





### MINOWAADIZIIWIN - SUCCI WELLNESS CENTRE

Staying active and healthy plays an important role in your success as a student. If you're not feeling well it's hard to concentrate! Minowaadiziiwin, our on-campus wellness centre, is a multi-use facility with fitness equipment and exercise spaces to promote students' health and well-being. Students receive a membership to the Wellness Centre as part of their annual student fees. Fitness programs, fitness testing and personal training are available for additional fees. The variety of equipment, men's and women's saunas, and large windows overlooking a natural setting make our Wellness Centre an elite exercise facility in Thunder Bay.

**Location:** Adjacent to the Shuniah Building C-Wing **Contact:** wellnesscentre@confederationcollege.ca



#### **ATHLETICS**

SUCCI, your student association, is proud to support and sponsor athletics at Confederation College. We offer competitive opportunities in both varsity and sports teams including golf, indoor soccer, cross-country running, and curling. Students interested in becoming a Thunderhawk must be a full-time Confederation College student and must attend the Sport Meet & Greets in September. Visit thunderhawksathletics.com for up to date information on tryout dates, coaches, competition schedule, and more.

**Location:** Shuniah Building, SUCCI office **Contact:** www.thunderhawksathletics.com



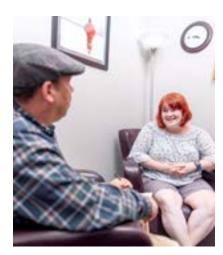


### **CAMPUS RECREATION**

Looking for less competition and more of a fun, relaxed time? We offer our students a variety of activities and events that will entice all participation levels. Think dodgeball, floor hockey, holiday parties, cricket, bocce ball, soccer, table tennis, badminton, curling, skiing and snowboarding... the list goes on! No experience necessary, only the willingness to have fun!

Location: Shuniah Building, SUCCI office

 $\textbf{Contact:} \ succi@confederation college.ca \ or \ www.succi.com$ 



#### **COUNSELLING AND MENTAL HEALTH SERVICES**

Stress is a regular part of life as a student; what is important is to seek out positive ways to cope and handle the stresses that arise from school, work, family, and life, while you are a student. College can certainly be overwhelming as you learn to balance multiple responsibilities and manage your work load. If you are struggling or need support with a personal issue the Counselling Department provides professional, confidential, and friendly services that are available to all Confederation College students that live within Ontario. Additionally, we are proud to continue our commitment to student mental health and wellness through Mental Health Crisis Navigator services to safely connect students with supports available either on campus or in the community.

Location: Shuniah Building, Student Success Centre

**Contact:** StudentSuccess@confederationcollege.ca or book online

### **Indigenous Students**

### **Negahneewin Student Services**

Negahneewin Student Services provides supports specifically designed to assist Indigenous students. We understand that transitioning to College is sometimes challenging especially if you're moving from a rural or remote community. We can help you find accommodations, assist with band funding/scholarship applications, and provide career and

academic advising. We will connect you to services within the college and in the community, as well as connect you to Elders and traditional knowledge. We provide culturally-appropriate events and programming that create a welcoming and engaging environment for Indigenous students.

Between our Indigenous Student Advisors and our Indigenous Student Counsellors we are here to help you!



Join our Facebook page to stay up to date on our upcoming events: www.facebook.com/groups/ApwinNegahneewinStudentServices

**Location:** Shuniah Building, 1st floor **Contact:** apiwin@confederationcollege.ca

#### OSHKI-ANISHNAWBEG STUDENT ASSOCIATION (OASA)



OASA is an Indigenous-based student board and association committed to developing relationships with Indigenous and Non-Indigenous students throughout Confederation College, Negahneewin College, and communities in the surrounding area. We believe in providing an environment that is community-based, welcomes diversity, and encourages sharing of Indigenous intellectual & cultural traditions.

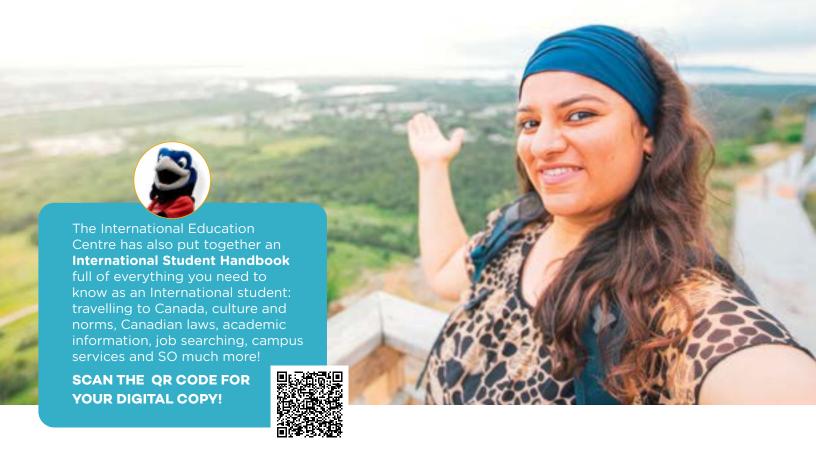
Stop by the Apiwin Lounge or SUCCI/OASA Office to connect with student board members or connect at cultural events happening across campus.

Location: OASA Office Room 160, Shuniah Building First Floor Email: oasa@confederationcollege.ca

### International Students

### **International Education Centre**

The International Education Centre (IEC) offers a full range of services to International students, ensuring your time at Confederation College is both successful and enjoyable. International Students are encouraged to check their College email regularly as this is the IEC's main communication method with students.



The IEC provides a full range of support to International students including:

- · Advocating for international students on and off campus.
- · Hosting activities and workshops of interest to International students throughout the semester.
- Providing scholarships and bursaries to international students.
- Immigration advising & other support services.
- · Referrals to relevant departments and services within the college and broader community.

Location: Shuniah Building, 2nd floor

Contact: international@confederationcollege.ca



Pick up your SUCCI Daytimer! This comprehensive guide dives in to student life, college services, and contains a weekly planner! All students will receive their copy once they have their CampusCard.





### SUCCI

The Student Union of Confederation College Inc. (SUCCI) is the student government body that represents and serves Confederation College students. All full-time post-secondary students are automatically members of SUCCI. While your first priority as a college student is your academics we maintain that life outside of the classroom is just as important. SUCCI works hard all year long to create an event calendar full of activities to suit a wide variety of tastes both in person and online.

### • Student leadership opportunities

Make your voice heard! Whether you are interested in athletics, wellness and diversity, social events, or you want to represent the students in your program consider applying to be part of the SUCCI Board of Directors

- Social events, wellness, and diversity initiatives

  Carnivals, coffee houses, Bingo, game shows, bus tours, karaoke, talent shows, movie days, contests, breakfast and lunch!
- Thunderhawks Athletics and Campus Recreation
   Check out the Health and Wellness section earlier in the book for more info!
- Campus Employment Service
   Check out the Finances section earlier in the book for more info!
- · Student clubs and communities

Form and participate in clubs & communities on campus. Clubs enhance student life by providing recreation, athletic, fitness, performance, and cultural, social and educational opportunities. Funding is available through SUCCI to support clubs.

• Emergency Student Foodbank

Accessible to students in need. Visit us to find out more.

And that's just the beginning! Check out SUCCI's monthly Event Calendar in the hallways and in the bathrooms on campus, social media (SUCCIOfficial), Student Portal, or succi.com to find out what SUCCI has planned for you!

**Location:** Shuniah Building, 1st floor **Contact:** succi@confederationcollege.ca

#### **PRIDE**

Pride at Confederation College hosts 2SLGBTQIA+ events, where students are able to make connections, have fun and build community on campus. We aim to provide a safer space that is celebratory and supportive for people of all genders and sexual orientations. Stop by the SUCCI office for information on how to get involved.



# **Academic Success**



### STUDENT SUCCESS CENTRE

Our Student Success Centre can help you gain the most from your college experience while ensuring you are set up to succeed in your studies. Our approachable staff work with you to ensure you have the tools and resources necessary to be successful at Confederation College.

#### Student Success Advisors

Our Student Success Advisors (SSA's) provide academic advisement and work together to help you obtain the tools and resources necessary to be successful at college. We want you to discuss your progress with us and express the challenges you are experiencing so that we can help you meet your professional and academic goals during your time at college. Be proactive and meet with us! Doing so will assist you in successfully meeting your program and graduation requirements and will support you in starting a rich and gratifying career.

**Location:** Shuniah Building, 1st floor, across from the Information Hub

Contact: studentsuccess@confederationcollege.ca



BOOK AN APPOINTMENT ONLINE WITH YOUR STUDENT SUCCESS ADVISOR, ACCESSIBILITY SERVICES, OR COUNSELLING SERVICES.

### **Accessibility Services**

Student Accessibility Services (SAS) provides support and accommodation for students with permanent and temporary disabilities. Services offered are designed for students who have restrictions resulting from a learning, sensory, physical, or mental health disability. All students with disabilities who require accommodations must self-identify their needs directly to SAS.

**Location:** Shuniah Building, 1st floor, across from the Information Hub

Contact: sas@confederationcollege.ca

### **Counselling Services**

Please check out the 'Health and Wellness' section for more information on how we support you!



### **TUTORING AND WRITING SUPPORT**

Do you require help with your studies? Confederation College offers both tutoring and writing support for all current students! We offer both drop-in group tutoring and one-to-one support in a variety of subject areas. The Writing Centre offers one-to-one support with all writing assignments. The Writing Centre is not an editing service but rather works to help students become stronger and more confident writers and communicators. Don't wait! Be proactive and get plugged into one of our great tutoring services early in the semester.

Location: Shuniah Building, 1st floor in the Library

**Contact:** Tutoring - tutoring@confederationcollege.ca, Writing Centre - writingcentre@confederationcollege.ca.



The Learning Portal is a useful online resource for students and faculty covering a wide range of academic topics. It provides free resources and services for students that compliment what faculty provide by way of formal classroom instruction. Within the portal are hubs that tutor students with self-directed assignments, definitions or glossaries, and tips for assignment success. There's a research hub that connects students with Virtual Chat assistance for help with research and citations.



### **LIBRARY**

The Paterson Library Commons provides access to friendly staff, resources, equipment and study facilities with 24/7 access to electronic resources – you can do your research anytime and anywhere. We provide research assistance with a large variety of print and e-resources, an extensive equipment collection for rent (laptops, calculators, phone chargers, presentation tools), and can help with reserving a quiet space to study.

Location: Shuniah Building, 1st and 2nd floors

**Contact:** infodesk@confederationcollege.ca or visit our website to speak with us through askON live chat





- Accept your Offer of Admission at ontariocolleges.ca
- Arrange for funding (OSAP, sponsorship, bank loan)
- Complete all OSAP if you've applied
- Pay your tuition
- Find a place to live (check out www. confederationresidence. ca)
- Access myCampus portal and college email
- Review program webpage for important information
- Follow us on social media

# **REGISTERED FOR CLASSES**

- Get your CampusCard (student ID card)
- Review your health and dental plan
- Purchase your textbooks and other class supplies
- Contact Accessibility Services (if required)
- Complete online application for Entrance Awards
- Check your timetable often
- Purchase your parking pass
  - Complete the online Orientation modules via myCampus portal

- Orientation
- Learn more about SUCCI
- Get involved in campus life
- Review your program map using Degree Works
- Check your college email regularly
- Familiarize yourself with campus

### **HAVE FUN!**

**SCAN FOR CAMPUS MAPS!** 





# **Our locations**

### **MAIN CAMPUS**

**Confederation College** 

1450 Nakina Drive Thunder Bay, Ontario, Canada P7B 0E5

Tel: (807) 475-6110

Toll free: 1-800-465-5493 (Ontario & Manitoba)

confederationcollege.ca

### **REGIONAL CAMPUSES**

**Dryden Campus** 

Greenstone Campus (Longlac)

Lake of the Woods Campus (Kenora)

Northshore Campus (Marathon)

Rainy River District Campus (Fort Frances)

Red Lake Campus

Sioux Lookout Campus

### **CHECK US OUT**

- Visit us at: confederationcollege.ca
- Find us on Facebook: facebook.com/confederation
- Follow us on Instagram: instagram.com/confederationcollege
- Follow us on TikTok: tiktok.com/confederationcollege
- Watch our program videos on YouTube: youtube.com/confederationcollege
- Find us on LinkedIn:
  Search "Confederation College" on LinkedIn
- Get the electronic version of this guidebook: confederationcollege.ca/guidebook

Every effort is made to ensure the accuracy of this document; however, program changes may occur. Please check the website for the latest content.

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