

POLICY

Policy Title	Weapons on Campus
Policy Holder	Organizational Effectiveness
Policy Approver(s)	Senior Team
Related Policies	Ch4-s3-06 Code of Conduct Ch4-s4 Public Safety Ch5-s5-02 Student Code of Conduct Ch5-s5-03 Charter of Students’ Rights and Responsibilities
Related Procedures	
Appendices	
Storage Location	Website - https://www.confederationcollege.ca/policies-and-procedures
Effective Date	November 7, 2017
Next Review Date	

Purpose

This policy regulates the possession of weapons on Confederation College campuses.

Scope

This policy applies to all members of the College community.

Definitions

Weapon

Defined by the *Criminal Code of Canada* as anything used, designed to be used, or intended for use, in causing death or injury to any person, or for the purpose of threatening or intimidating any person, or a device designed to look like a weapon.

Examples of weapons include, but are not limited to, firearms, explosives (including fireworks), ammunition, air guns, pellet guns, BB guns, paint guns, crossbows, long bows, swords, martial arts weapons, prohibited blades, combat knives, brass knuckles, replica or imitation firearms including toys and any other prohibited device

Policy Statements

In accordance with the *Criminal Code of Canada*, no person, while on property controlled, leased or owned by Confederation College shall store, use, or carry a weapon. Weapons must not be shipped to Confederation College. If delivery of such items is attempted, they will be returned to sender.

Failure to comply with this policy may result in disciplinary action, up to and including, expulsion from the College (in the case of students), termination of employment (in the case of employees), cancellation of contracts (in the case of contractors) or cancellation of privileges (in the case of patrons).

In the case of prohibited or non-registered firearms and other illegal weapons, the individual may also be subject to criminal prosecution.

1. Exception

1.1. Actual Weapons

1.1.1. There shall be no exceptions to this policy for actual weapons, as defined by the Criminal Code of Canada, except as follows:

1.1.1.1. This policy exempts ceremonial knives carried or used to meet religious obligations and small folding or utility knives used solely for a lawful purpose that are not brandished or worn in such a manner as to cause alarm

1.1.1.2. This policy does not apply to Police Officers, or Peace Officers carrying issue weapons in the performance of their duties

1.2. Imitation Weapons

1.2.1. Imitation weapons will not be permitted on any Confederation College property except for a demonstrated need in class assignment, public presentation or exhibition, or other expressly approved academic purpose

1.2.2. While committed to upholding artistic freedom and freedom of expression, Confederation College prioritizes public safety and requires all students, staff and invited guests to apply for and successfully gain approval for an exception to this policy for any representation, replica, reproduction or imitation of a weapon, or a toy weapon, in a process, performance or presentation, whether rendered in 3D or 2D, which might be handled, presented, or viewed by any person in any way that it may be mistaken as real or cause risk, or perceived risk to the health or safety of the public, or cause serious interference with, or serious disruption to, essential services

1.2.3. The proponent will submit a written request to the Senior Manager, Public Safety, or designate, which includes the following information:

1.2.3.1. User name, student or employee number (if applicable) and contact information

1.2.3.2. Course name, number, and section (if applicable)

1.2.3.3. Exact date, time, duration and location of use

- 1.2.3.4. Complete written description of what the imitation is being used for and how
 - 1.2.3.5. Complete written description of imitation thereof
 - 1.2.4. A proposal from a student must be accompanied by an authorization from their faculty member. The authorization may take the form of a signed *Risk Assessment* form from the applicable program.
 - 1.2.5. If the proposal is approved, the Senior Manager, Public Safety, will notify the proponent in writing, at least one week in advance of proposed use.
- 2. Transportation**
- 2.1.1. Any imitation weapon approved for use on campus will be transported to, from, and within all College properties in an opaque container which completely covers the weapon, and is clearly marked as “PROP”. The imitation weapon will be secured inside said container when not in use.
 - 2.1.2. Weapons are never to be carried concealed on a person or in plain view in public areas.
 - 2.1.3. Any off-campus transportation of the weapon must be done by vehicle with a trunk or other secure locking compartment and the weapon cannot be visible from the outside of the vehicle.
- 3. Storage**
- 3.1.1. While not in use, all weapons are to be stored in their opaque containers, in a locked cabinet, in a locked room. After use, they are to be secured again as soon as practicable.
- 4. Notification**
- 4.1.1. The successful proponent must notify the local police service on approval of the proposal, providing the information included in the proposal, as outlined above
 - 4.1.2. On approval of a proposal, the Senior Manager, Public Safety, will provide the information included in the proposal to the Public Safety – Security Office and to the Department of Advancement and Communications.
 - 4.1.3. When the imitation weapons are in use, the proponent will ensure that adequate signage has been placed in public spaces, informing members of the College community of the approved use of the imitation weapons.

Revision History

Version	Change	Author	Date of Change