



**MINUTES OF MEETING:** **BOARD OF GOVERNORS' NO. 557**

**DATE OF MEETING:** MARCH 8, 2023

**TIME:** 9:30 A.M.

**LOCATION:** SHUNIAH BOARD ROOM / MS TEAMS

**CHAIR:** DARYL SKWORCHINSKI

**MEMBERS OF THE BOARD**

Katy Commisso  
Isabel Delaney  
Matt Dupuis  
Grace Filice  
Geoff Gillon  
Gavin Hemeon  
Kathleen Lynch  
Eveline O'Flaherty  
Dave Paxton  
Daryl Skworchinski  
Kimberly Smith  
Tracie Smith  
Kim Vares

**MEMBERS OF THE STAFF**

Richard Gemmill, Vice President - Academic  
Michelle Salo, Chief Operating Officer, and  
Treasurer of the Board  
Jill Symington, Executive Director – Organizational  
Effectiveness  
Paul Inkila, Senior Director – Computer Services  
and Project Management  
Allison Hynnes, Human Resources Officer  
Barbara Greer, Executive Assistant to the  
President and Secretary to the Board of  
Governors

**REGRETS**

Ed Collins  
Tesa Fiddler  
Chris Heikkinen  
Shane Strickland

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

1.1 Land Acknowledgement

The Chair acknowledged that we are in the territory of the Anishinabek peoples of northwestern Ontario. We work and live on the lands of Fort William First Nation who are signatory to the Robinson-Superior Treaty of 1850. We also recognize the Métis communities and Inuit peoples in the area.

As part of the colonial history of Canada, non-Indigenous peoples have derived benefit from what the Royal Commission on Truth and Reconciliation defines as the “cultural genocide” of Indigenous peoples in this country.

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT (Continued)**

**1.1 Land Acknowledgement (Continued)**

We embrace our role and responsibilities in a national reconciliation process and acknowledge that we are accountable for this tragic history. We at Confederation College pledge to address injustices against Indigenous peoples and to honour our relationships with Indigenous peoples in our community.

**2. APPROVAL OF THE AGENDA AND CONSENT AGENDA**

**2.1 Consent Agenda**

- 2.1.1 Advisory Committee Appointments
- 2.1.2 Negahneewin Council Meeting Minutes – January 20, 2023
- 2.1.3 2022/2023 Board Planning Agenda Cycle
- 2.1.4 Board of Governors' Meeting Evaluation – January 11, 2023

MOVED BY: Kim Vares  
SECONDED BY: Evie O'Flaherty

THAT the agenda as printed, including any additional information and new business and the consent agenda of the Board of Governors' Meeting No. 557, to be held on March 8, 2023, be approved.

CARRIED

**3. DECLARATION OF POTENTIAL CONFLICT OF INTEREST**

There are no declarations of potential conflict of interest.

**4. PRESENTATIONS / EDUCATION**

**4.1 Cyber Security**

Paul Inkila, Senior Director – Computer Services and Project Management was in attendance to give a presentation relative to the above noted and respond to questions. A copy of the presentation was distributed with the agenda, for information.

**4.2 Academic Plan Update**

Richard Gemmill, Vice President – Academic gave a presentation relative to the Academic Plan and responded to questions. A copy of the presentation was distributed with the agenda, for information.

At 10:00 a.m., Tracie Smith left the meeting for 20 minutes.

At 10:15 a.m., Matt Dupuis left the meeting for 15 minutes.

**4. PRESENTATIONS / EDUCATION (Continued)**

4.3 Employee Engagement Survey Results 2022

Memorandum from Allison Hynnes, Chair – Employee Engagement and Wellness Committee, dated February 27, 2023 and attaching the following reports:

- 2022 Overall Engagement Survey – Summary Report
- 2016 – 2022 Overall Comparison Employee Engagement Survey

Kathleen Lynch provided an overview of the results. Allison Hynnes was in attendance to respond to questions.

**5. CHAIR'S NOTES**

Good Governance Certificates were achieved by the following Governors:

- Dave Paxton
- Gavin Hemeon

At 11:01 a.m., the Board held a 10-minute recess.

**6. MINUTES OF THE PREVIOUS MEETINGS**

6.1 Board of Governors

The Minutes of the following Board of Governors' Meeting No. 555 held on January 11, 2023, for approval.

MOVED BY: Dave Paxton  
SECONDED BY: Katy Commisso

THAT the Minutes of the Board of Governors' Meeting No. 555 held on January 11, 2023, be approved.

CARRIED

**7. ITEMS FOR DECISION**

7.1 EL-7 – Programs of Instruction

Report No. 10-2023 containing a motion relative to the above noted.

MOVED BY: Geoff Gillon  
SECONDED BY: Kim Smith

THAT Report No. 10-2023 relative to EL-7 – Programs of Instruction be approved.

CARRIED

**7. ITEMS FOR DECISION (Continued)**

**7.2 Policy Review – March 2023**

Report No. 8-2023, containing a motion, relative to the above noted and attaching a copy of the following policies:

- Attachment 1: EL-1A – General Executive Constraint (Whistleblower)  
Attachment 2: EL4 – Treatment of Students, Employees, Volunteers, Clients and Visitors  
Attachment 3: EL5 – Financial Matters  
Attachment 4: BPR-2 - President 's Job Description

MOVED BY: Kim Vares  
SECONDED BY: Grace Filice

THAT with respect to Report No. 8 – 2023, we recommend that the following policies be reconfirmed, as presented:

- EL-1A – General Executive Constraint (Whistleblower)
- EL4 – Treatment of Students, Employees, Volunteers, Clients, and Visitors
- EL5 – Financial Matters
- BPR-2 - President 's Job Description

CARRIED

**7.3 Potential Amendments to The Board of Governors' External Application And Protocol for Board Nominations and Appointments**

A copy of Report No. 9-2023 relative to approving revisions to the Board of Governors' Protocol for Board Nominations and Appointments for External Governors and External Governor Application Form.

- Attachment 1: Copy of the revised Board of Governors' Protocol for Board Nominations and Appointments for External Governors  
Attachment 2: External Governor Application Form

MOVED BY: Matt Dupuis  
SECONDED BY: Evie O'Flaherty

THAT with respect to Report No. 9 – 2023, we approve the revisions to the Board of Governors' Protocol for Board Nominations and Appointments for External Governors and Appointments for External Governors and External Governor Application Form.

CARRIED

## 8. ITEMS FOR INFORMATION

### 8.1 Leadership Update

Board Report No.10-2022, providing a leadership update.

Kathleen Lynch provided an overview of the upcoming Energy /Carbon Summit.

### 8.2 Negahneewin Council Update

This item was deferred due to the absence of Tesa Fiddler.

### 8.3 Academic Update

An academic update was given by Richard Gemmill, Vice President – Academic.

### 8.4 Financial Update

A financial update was given by Michelle Salo, Chief Operating Officer and Treasurer to the Board.

## 9. IN CAMERA

MOVED BY: Katy Commisso  
SECONDED BY: Evie O'Flaherty

THAT we move into an In Camera meeting to receive information relative to the security of the property of the college and an identifiable individual.

CARRIED

The Board moved into an In Camera meeting at 11:27 a.m.

The Board resumed open session at 11:38 a.m.

The following individuals did not return to the meeting:

- Geoff Gillon
- Matt Dupuis

### 9.1 Rise and Report

#### Advanced Care Paramedic Program – Fall 2023 Intake Suspension

Report No. 11-2023, relative to approving the suspension of the Fall 2023 intake of the Advanced Care Paramedic (ACP) program, was presented at the In Camera meeting held earlier.

At that time, the Board was advised that the motion as contained in the report would be presented in open session for consideration.

**8. IN CAMERA**

9.1 Rise and Report

MOVED BY: Dave Paxton  
SECONDED BY: Kim Smith

THAT with respect to Report No. 11-2023 we recommend that Administration suspend the Fall 2023 intake of the following program:

- Advanced Care Paramedic

AND THAT any necessary student application fees be refunded.

CARRIED

**10. NEXT MEETING**

The next Board of Governor's Meeting is scheduled to be held on Wednesday, May 10, 2023.

**11. EVALUATION AND ADJOURNMENT**

11.1 Questions

Grace Filice was assigned as the lead of the Board of Governors' Meeting evaluation. A copy of the evaluation was provided in the agenda for information.

11.2 Assignment of Evaluation Leader – May 10, 2023

Kim Smith has been assigned as Evaluation Lead for the May Board of Governors' Meeting.

11.3 Adjournment

MOVED BY: Evie O'Flaherty  
SECONDED BY: Dave Paxton

THAT the Board of Governors' Meeting No. 557 held on March 8, 2023, be adjourned at 11:42 a.m.

CARRIED



Chair's Signature



Secretary's Signature