DATE APPLICATION RECEIVED FORM AR-2



APPLICATION FOR CAMPUS TRANSFER

APPLICATION TO TRANSFER BETWEEN CONFEDERATON COLLEGE CAMPUS SITES

**THIS APPLICATION CAN ONLY BE USED IF YOU ARE CURRENTLY REGISTERED IN A POSTSECONDARY PROGRAM AT CONFEDERATION COLLEGE AND ARE APPLYING TO RETURN TO THE SAME PROGRAM BUT AT A DIFFERENT CAMPUS location**

**(PLEASE READ THE INSTRUCTIONS ON THE REVERSE OF THIS FORM PRIOR TO COMPLETION)**

STUDENT ID: OEN:

 ONTARIO EDUCATION NUMBER

LAST NAME: DATE OF BIRTH:

 PLEASE PRINT CLEARLY D D M M Y Y

FIRST NAME:

 PLEASE PRINT CLEARLY

CAMPUS 1: CAMPUS 2:

 CURRENT CAMPUS TRANSFERRING CAMPUS

PROGRAM: SEMESTER: TERM:

 Y Y Y Y M M

CURRENT CONTACT INFORMATION:

ADDRESS (Number, Street) Apt. #

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CITY PROVINCE POSTAL CODE

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HOME TELEPHONE NUMBER CELL NUMBER

 *@CONFEDERATIONC.ON.CA*

EMAIL

SIGNATURE OF APPLICANT : DATE:

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**OFFICE USE ONLY**

LAST SEMESTER COMPLETED: ACADEMIC STANDING: PROGRAM GPA: .

COURSES MISSING: NO YES (List course/s)

COORDINATOR CONSULTED: NO YES SEAT AVAILABLE: NO YES ADMISSIONS OFFICER:

STUDENT CONTACTED BY: PHONE EMAIL D D M M Y Y

COMMENTS:

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Campus Transfer is defined as continuing in a full-time postsecondary program into Semester 2, 3, 4, 5 or 6 from the same program to another Confederation College campus location. Students would have met the admission requirements and successfully completed semester 1.

A Campus Transfer is not guaranteed and is based on seat availability at the requested campus location.

**Procedure**

Student completes the “*Application for Campus Transfer Form AR-2”* and submits form to Admissions Services.

All applications received on or before April 15th for Fall start and on or before November 15th for Winter start, will be reviewed and ranked\* for equal consideration. The Academic Support Officer for the program will be contacted to review available seat counts at the requested campus location.

Students will receive an offer for their campus transfer no later than three weeks prior to the start of the semester. Additional offers for campus transfers will be extended up to the final date for registration until the program maximum is reached. Unsuccessful applicants will be notified.

All applicable tuition fees are due at the time of registration (see [www.confederationc.on.ca/registration](http://www.confederationc.on.ca/registration)).

\*Applications for readmission will be ranked using the following criteria:

* Program Grade Point Average at the point of program departure
* Length of time that has passed since program departure

FREEDOM OF INFORMATION AND PROTECTION OF INDIVIDUAL PRIVACY

The information on this form is collected under the legal authority of the Ministry of Colleges and Universities Act, R.S.O. 1980, Regulation 640. The information is used for administration and statistical purposes of the College and/or Ministries and agencies of the Government of Ontario and the Government of Canada. For further information please contact the Registrar’s Department.