

# Grounds Building / Maintenance Helper

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## Position Details

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### Position Information

<b>Position Title</b>	Grounds Building / Maintenance Helper
<b>Posting Type</b>	Temporary
<b>End Date (if applicable)</b>	08/30/2024
<b>Classification Title</b>	App G Student
<b>Pay Band</b>	1
<b>Min Salary</b>	\$16.55
<b>Max Salary</b>	\$16.55

<b>Position Summary</b>	<p>Duties and responsibilities will include:</p> <ul style="list-style-type: none"> <li>• Performing grounds keeping and building maintenance duties</li> <li>• Cutting lawns using hand, power or riding mower</li> <li>• Trimming and edge around walks, flower beds, and walls</li> <li>• Landscaping by preparing site, planting flowers, grass, shrubs, and bushes, applying fertilizer and weed control</li> <li>• Sweeping walkways of debris and pick up litter</li> <li>• Assisting with the removal of downed trees or limbs that are posing a danger</li> <li>• Performing brush clearing and riverbank beautification</li> <li>• Trimming shrubs, pull weeds, rake, mulch, and prune the grounds as needed</li> <li>• Performing repairs to asphalt roads and parking lots</li> <li>• Performing minor repairs and maintenance procedures on equipment utilized in grounds keeping</li> <li>• Watering plants and grass as needed</li> </ul>
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On days of inclement weather, indoor work may include but not limited to:

- Furniture moves, event set-up and shop cleaning
- Assisting with building maintenance or moving small furniture or equipment
- Working in compliance with the Occupational Health and Safety Act

<b>Location/Campus</b>	Thunder Bay Campus
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### Education

<b>Minimum level of formal education required for the position</b>	Partial Secondary School Completion
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**Specific course(s), certification, qualification, formal training or accreditation required for the position**

### Additional Requirements

<b>Field(s) of Study</b>	<ul style="list-style-type: none"> <li>• Must be a full-time post-secondary student at Confederation College in the 2023-24 academic year (minimum – attending entire winter 2024 semester). *Full-time</li> </ul>
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## Documents Needed to Apply

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### Required Documents

1. Resume
2. Cover Letter (Address to Human Resources)

### Optional Documents

None